

# 2020

FIRST QUARTER

## QUARTERLY REVIEW

January – March



**Morinville**

*Growing Together*

## 2020 FIRST QUARTER

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## TOWN COUNCIL

### Top Council Meeting Live-Stream Video

**Special Meeting of Council – March 17, 2020**  **Peak Live Viewers – 30**  **Estimated Reach – 1.3K**

During the Special Meeting of Council on March 17, Council accepted a verbal update from Administration regarding COVID-19 as well as cancelled the March 24, 2020 Regular Meeting of Council. All future meetings through the quarter were moved to entirely electronic means using the Microsoft Teams platform and streamed on Facebook 'live'.



### Pride of Morinville

Through the Pride of Morinville initiative, Council recognizes significant events and achievements happening in our community.

This quarter's recipients were:

- Chad Melchert, CCMA Hall of Honour
- Greg Nothcott, October's Hockey Alberta Coach of the Month
- Darren Posyluzny, Silver Medalist, Toughest Competitor Alive Competition

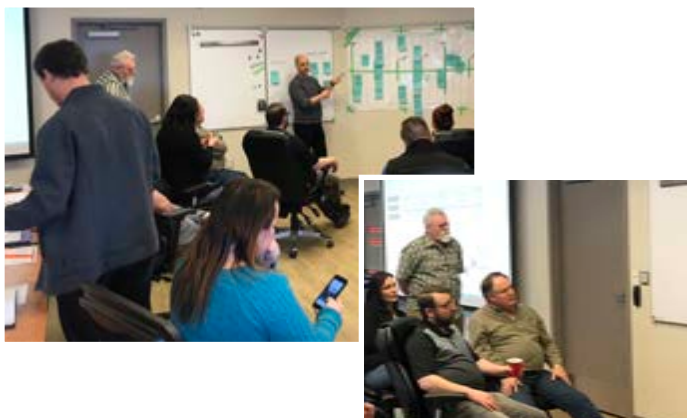


*Front Row: Greg Nothcott, Darren Posyluzny, Mayor Turner  
Back Row: Councillor Boutestein, Councillor Giffin, Councillor Balanko, Councillor Richardson, Councillor Hall  
Missing: Councillor Dafoe and Chad Melchert*



### Strategic Plan

Council, along with the Senior Leadership Team, held a Strategic Planning retreat in early February. At this session they reviewed, refined and updated the strategic priorities, as well as focused resources and ensured Council and Administration work towards common goals.



### 2019-2021 Strategic Plan Priorities

- Deliver a balanced 3-year operating budget and long range capital plan
- Develop an Intermunicipal Collaboration Framework (ICF) with Sturgeon County
- Deliver the construction of the Morinville Leisure Centre on time, on budget, and within scope - COMPLETE
- Complete a master site plan for the 77-acre Morinville Leisure Centre lands - COMPLETE
- Establish sponsorships to support the opening of the Morinville Leisure Centre
- Promote Morinville as a preferred location for business attraction by stakeholders and investors

# OFFICE OF THE CHIEF ADMINISTRATIVE OFFICER

## FIRST QUARTER HIGHLIGHTS FROM THE CAO



Welcome to the Town of Morinville's new and improved Quarterly Review. This document is intended to highlight key activities, projects and initiatives undertaken by Council and Administration

The 1st Quarter of 2020 saw Council make a number of important decisions related to the quality of life in Morinville.

This quarter saw Council make key investment decisions on maintaining existing infrastructure like the Sanitary Trunk Line Rehabilitation project with an additional cost of \$275,000 for a total of \$498,500 repaired a major piece of sanitary sewer infrastructure for residents north of 100 Avenue. Council also approved lighting along Highway 642 from East Boundary Road to the Morinville Leisure Centre at an additional cost of \$50,000. As well, important intersection improvements at 100 Street and Westwinds Drive, aiding with traffic management in the latter part of 2020 when St. Kateri Tekakwitha Academy (Kindergarten to Grade 6) opens, along with newly opened commercial development that includes Boston Pizza, McDonald's, Shell, Legendary Liquor and ATB. The expansion approved was valued at \$2,600,000.

Council also gave the green light to the Storefront Improvement Program by providing an incentive for businesses to update their building facades, as well, the Census 2020 project which will allow the Town of Morinville, as well as other public sector organizations to have an accurate count of Morinville's current population, and aid with future planning for programs, services, and infrastructure.

Legislatively, Council also approved a number of updates and improvements to Bylaws including:

- Community Standards Bylaw which consolidated all public behaviour and enforceable property matters into one bylaw, including items such as activities in public places, nuisances and the safety, health and welfare of people and the protection of people and property

- Eliminating the Municipal Planning Commission thereby reducing timelines associated with approvals associated with land and building development
- Updates to the procedures Council uses to govern their meetings

Policy-wise, Council made important decisions to the following policies:

- Reserve Policy or how Council manages the purpose and number of reserves used to assist in financing operating and capital projects
- Fees and Charges Policy and Bylaw which was based on a review of our municipal comparators to ensure the fees and charges levied for permits, licences, and other charges are based on the 50<sup>th</sup> percentile
- Debt Management Policy saw Council re-commit to the way in which debt is managed, as well, confirmed the debt levels for the Town of Morinville

From a regional perspective, the Town of Morinville supported a number of regional initiatives including:

- Support to Carrot Creek Regional Master Drainage Plan, in collaboration with the City of St. Albert and Sturgeon County
- Regional Transit Services Commission
  - Provided notice to the Government of Alberta for Morinville's support to enact a regulation to create a Regional Transit Services Commission
  - Council also supported the development of a Pilot project to be delivered from September to December 2020 along with a Public Engagement Plan, both of which were to return to Council in June 2020 for final approval.

In March, Council and the Administration began taking steps to understand the severity of the COVID-19 Pandemic and began putting in place plans to respond.

A handwritten signature in black ink, appearing to read 'Stéphane Labonne'. The signature is fluid and cursive, written over a white background.

Stéphane Labonne, CAO  
Town of Morinville

# COMMUNICATIONS




 **3,625** +3.5%

 **1,000** +4%

 **45** +7.1%

 **151** +35%

## TOP 3 Town of Morinville Facebook Page Posts

 <b>COVID-19 Related Closures</b>	6.2K People Reached 164 Reactions, Comments & Shares
 <b>Champion Petfoods Free Public Skate</b>	5.7K People Reached 193 Reactions, Comments & Shares
 <b>Snow Removal</b>	5.2K People Reached 65 Reactions, Comments & Shares

## TOP WEBPAGES

1. Town of Morinville Homepage
2. Careers
3. Morinville Leisure Centre
4. Recreation Programs
5. Contact Us

## Communication & Marketing Support

The Communications Department provided support for Planning & Economic Development's Storefront Improvement Program by creating a complete campaign inclusive of graphic design assets, media relations, social media posts and newspaper/media advertisements.

## Corporate Sponsorship

Champion Petfoods Inc. and the Town of Morinville entered into a 3-year sponsorship agreement in February to support the Sunday Family Free Skate drop-in program at the Morinville Leisure Centre.

This program was very well received and attended with strong approval and saw strong support from the community.



Campaign consisted of custom logo, invitation, promo sheet, large scale location map, new webpage, social media ad, and media release.





# PLANNING & ECONOMIC DEVELOPMENT

## ECONOMIC DEVELOPMENT



The Storefront Improvement Program (SIP) application process launched February 5 at the Morinville Chamber of Commerce luncheon. This matching grant program provides business owners an opportunity to enhance their building storefront within the identified areas. Eligible businesses were visited by the Economic Development Team and invited to the official launch event held at Town Hall on February 19.



### Business Grand Openings

Morinville welcomed Boston Pizza to the community in February. This new restaurant is employing over 75 people with 80% of employees Morinville residents.



### Edmonton Global - Regional Economic Development

In January, Morinville hosted the sub-regional Edmonton Global Strategy Session at the Morinville Community Cultural Centre. This Strategy session included elected officials and Administration from Sturgeon County, Town of Gibbons, and the Town of Bon Accord with a focus on developing and updating the Strategic Plan for Edmonton Global.



### Increased Social Media

Morinville Economic Development was launched on LinkedIn and Facebook.

### HIGHLIGHTS

- Grand Opening: Boston Pizza
- Storefront Improvement Program: Restore the Cœur launch
- Morinville's Economic Development Officer was elected onto Economic Developers of Alberta Board of Directors

### BUSINESS LICENCES

- 302

### NEXT QUARTER

- SIP Application process closed and recipients were awarded
- Global Edmonton Site selector request
- Heritage Lake Area Concept Plan - Begin Public Engagement
- Transportation Master Plan Update
- Grand opening of Jessie's House

## PLANNING



### Municipal Planning Commission (MPC) Elimination

The Municipal Planning Commission was eliminated at the February 25 Regular Meeting of Council. This allows the Development Officer to now directly make variances or approve discretionary use permits. Appeals can be made to the Subdivision and Development Appeal Board (SDAB). This change increases efficiency by speeding up the permitting process.



### Sale of Ray McDonald (RMD) Sports Center

On March 10, 2020, Council directed Administration pursue the public sale of the Ray McDonald Sports Center Arena in accordance with the terms outlined in the report titled "Potential Sale of Ray McDonald Sports Center," dated March 10, 2020.

A new group of investors with a different concept approached Administration, proposing to purchase the entire building including the curling rink and operating the facility by offering arena ice times to the region for hockey training programs, hockey games, tournaments and more.



### Land Use Bylaw Update

The new Residential Mixed Form (R-X) District Zoning allows developers and builders to build low density housing that the market demands allowing the developers and builders to better react to changing market conditions and demands, within specific areas.



## Housing Starts

*as at March 31, 2020*

- 2** single detached and multi-unit combined (compared to a 1<sup>st</sup> quarter total of 13 in 2019)
- 2** single-detached housing starts with a construction value of approximately \$550,000
- 9** accessory/renovation permits were issued (compared to 14 in 2019)
- 4** non-residential construction projects valued at approximately \$30,500
- 56** gas/plumbing/electrical permits were issued (compared to 113 in 2019)
- 18** development permits were issued (compared to 40 in 2019)

A Growth Rate target of 1.84% (68 new dwellings) for 2020 has been estimated using dwelling construction approval averages since 2016 and using 2016 Statistic Canada Census of 2.82 people per dwelling.





## COMMUNITY & PROTECTIVE SERVICES

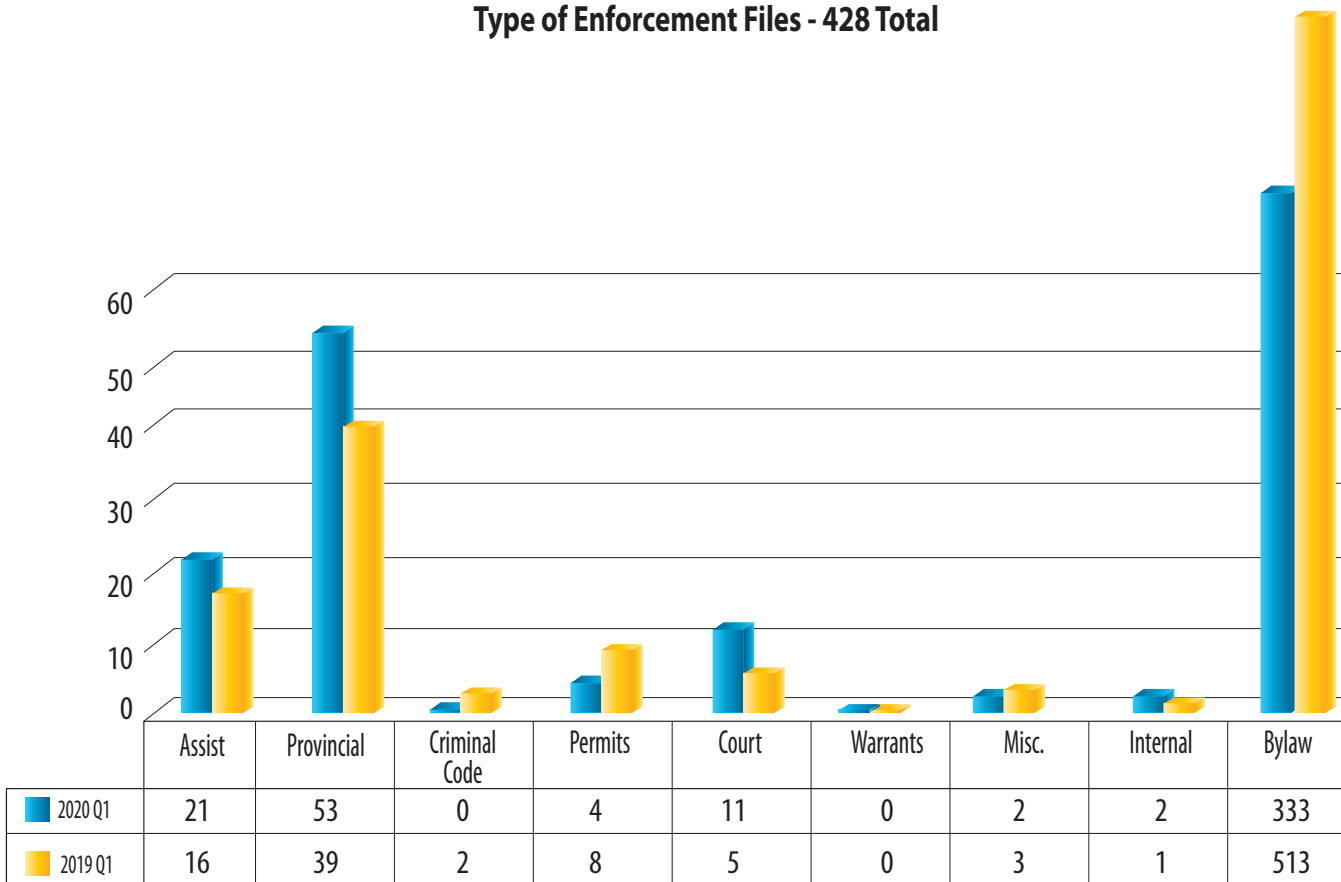
### ENFORCEMENT SERVICES

#### Files and Citations

Officers issued 55 warning tags and 106 tickets. They also proactively pulled back on traffic stops in March due to the Covid-19 pandemic.



Type of Enforcement Files - 428 Total







## Community Standards Bylaw 5/2019

In February 2020, an amended Community Standards Bylaw was approved following a full review and changes include, but are not limited to: modernizing language, where appropriate, and consolidating all public behavior and enforceable property matters (Noise Bylaw 8/2010, Parkland Bylaw 17/2010, Vandalism Bylaw 21/2008 and Firearms Bylaw 15/2010) into one bylaw.

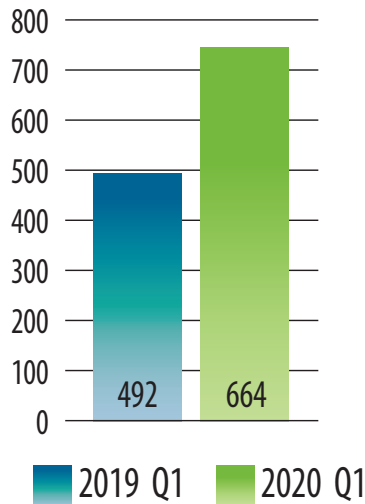


## Animal Renewal/Registrations

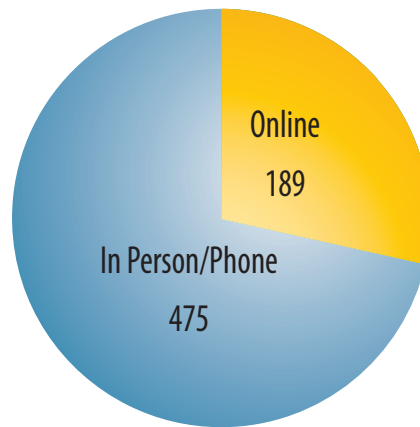
Animal licence renewals are due at the start of every year. This January a new online option was offered to residents. Of the 664 animal renewals, 28% were completed online.



### Renewals



### 2020 Q1 Renewals



## Automated Traffic Enforcement

January Violations	February Violations	March Violations
<b>School/Playground Zone</b> <b>108</b> 20.23 hours   5.3 violations/ hour   77% hours operated	<b>School/Playground Zone</b> <b>102</b> 20.07 hours   5.1 violations/ hour   67% hours operated	<b>School/Playground Zone</b> <b>66</b> 15.55 hours   4.2 violations/ hour   42% hours operated
<b>Speed Zone</b> <b>14</b> 6.05 hours   2.3 violations/ hour   23% hours operated	<b>Speed Zone</b> <b>38</b> 9.98 hours   3.8 violations/ hour   33% hours operated	<b>Speed Zone</b> <b>44</b> 21.92 hours   2 violations/ hour   58% hours operated

# FIRE SERVICES

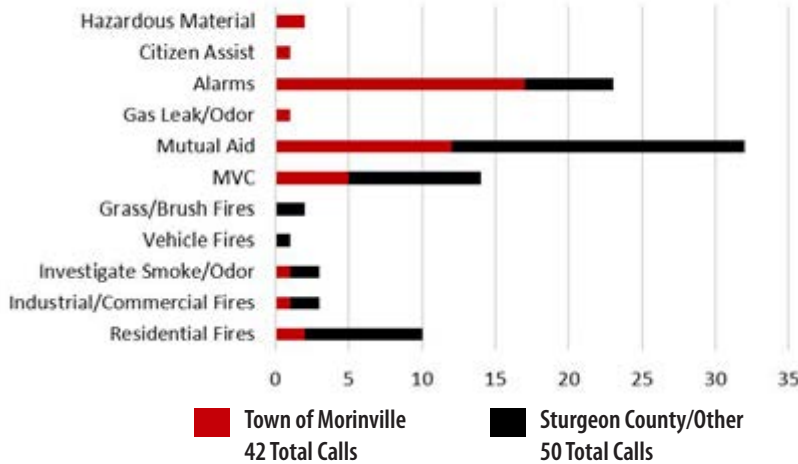


## HIGHLIGHTS

- Fire fighter Recruitment
  - 16 applications
  - 10 new recruits
- Continued development of the Fire Services Masterplan
- 1176 Training Hours
  - January: Cold weather operations and in-house training.
  - February: Ice Rescue Training "Train the Trainer" Course in Vulcan
  - March: Can-West Fire Investigation presentation "Fire Scene Evidence Preservation".

## Q1 Fire Responses

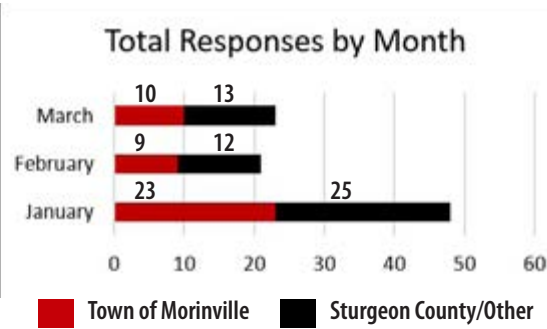
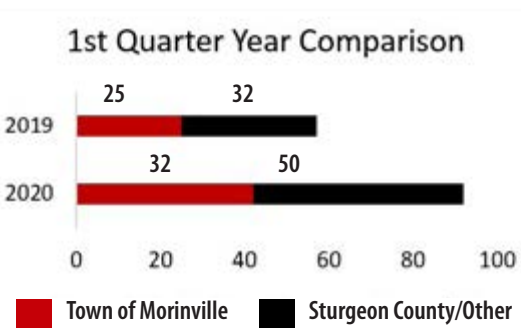
92 Responses by Category



## NEXT QUARTER

- Place ATP7 (Wildland Unit) into service
- Present Fire Services Master Plan to Council
- New Recruitment Training

## Annual Fire Responses



# FAMILY AND COMMUNITY SUPPORT SERVICES (FCSS)



Morinville Leaders of the Future initiated the Pink Shirt – antibullying cards that were hand delivered to local seniors.



Morinville Youth Leadership presented an antibullying Video “Lift Each Other Up” to Council which was then released to the public.

## HIGHLIGHTS

- Morinville Leaders of the Future Pink Shirt Day initiatives
- Antibullying cards
- "Lift Each Other Up" video created, presented and posted

## INFORMATION AND REFERRALS

Jan 1 – March 15

- 32 referrals
  - 17 food
  - 6 housing
  - 9 income support
- 27 volunteer applications completed for the grant program

## NEXT QUARTER

- COVID-19 Response Programs like:
  - Cloth Face Mask Program
  - Teen Talk
  - Coffee with Mary
- Alphabet Photo Hunt
- Our Home to Yours – video messages
- Youth messaging on social media platforms
- Local agency supports

## COMMUNITY GRANT

<b>January</b> (first intake)	<b>March</b> (second intake)
<ul style="list-style-type: none"> <li>• 3 applications were received and approved totaling \$2,520.00</li> <li>• Morinville Centennial Community Gardens - \$1,000</li> <li>• Shredmonton Inline Summer Skate Series - \$1,000</li> <li>• Victims Services - VTRA Training - \$520</li> </ul>	<ul style="list-style-type: none"> <li>• No applications were received</li> </ul>



**Wild for Winter – 16 youth participated in a fun day of snowshoeing and tubing.**



**Intergenerational programs where youth and seniors can interact.**



**March 5 Women's Conference - In Every Woman There Is A Queen – 69 participants**



**STARS Trip – 18 participants**

## CULTURE & EVENTS



### Snowman Festival – February 16

The event incorporates fun winter activities, crafts, and entertainment for the community.

This year there were 360 attendees for the movie and 180 attendees for mug decorating.

#### Community Partners

Friends of the Morinville Community Library, Home Hardware, Association canadienne-française de l'Alberta, Morinville News, Morinville Fish and Game Association



Snowman Festival 2020. Photo(s) courtesy of the Morinville News

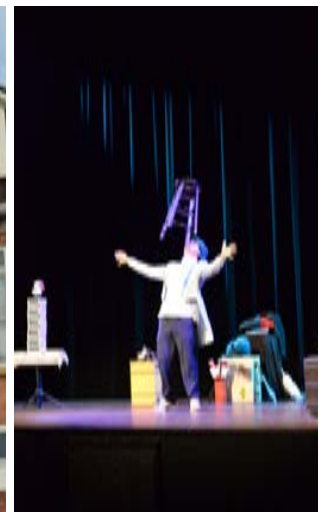
### French Heritage – March 6

The French Heritage Festival is a one-day event with activities ranging from the raising of the French Alberta flag, historic displays at the Morinville Community Cultural Centre, entertainment, dinner and a concert.

This year there were 669 total participants.

#### Community Partners

Association canadienne-française de l'Alberta, Mayor and Town Council, Morinville Historical and Cultural Society, La Federation Du Sport Francophone De L'Alberta Inc., Aspen House





Mac Daddy: The Fleetwood Mac Experience. Photo courtesy of the Morinville News

**Mac Daddy: The Fleetwood Mac Experience – January 25**

- 271 attendees

**Community Partners**

- Aspen House
- Infinite Event Services
- Straight Up Bar Services
- 96.3 the Breeze



Zaniac Comedy Show. St. Albert Today. <https://www.stalberttoday.ca>

**Zaniac Comedy Show – February 15**

- 219 attendees

**Community Partners**

- Friends of the Morinville Library



Tim Tamashiro. Photo courtesy of the Morinville News

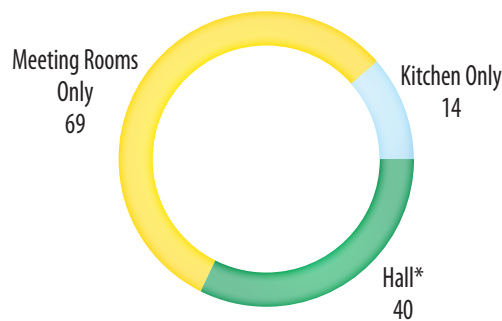
**Tim Tamashiro – February 22**

- 86 attendees

**Community Partners**

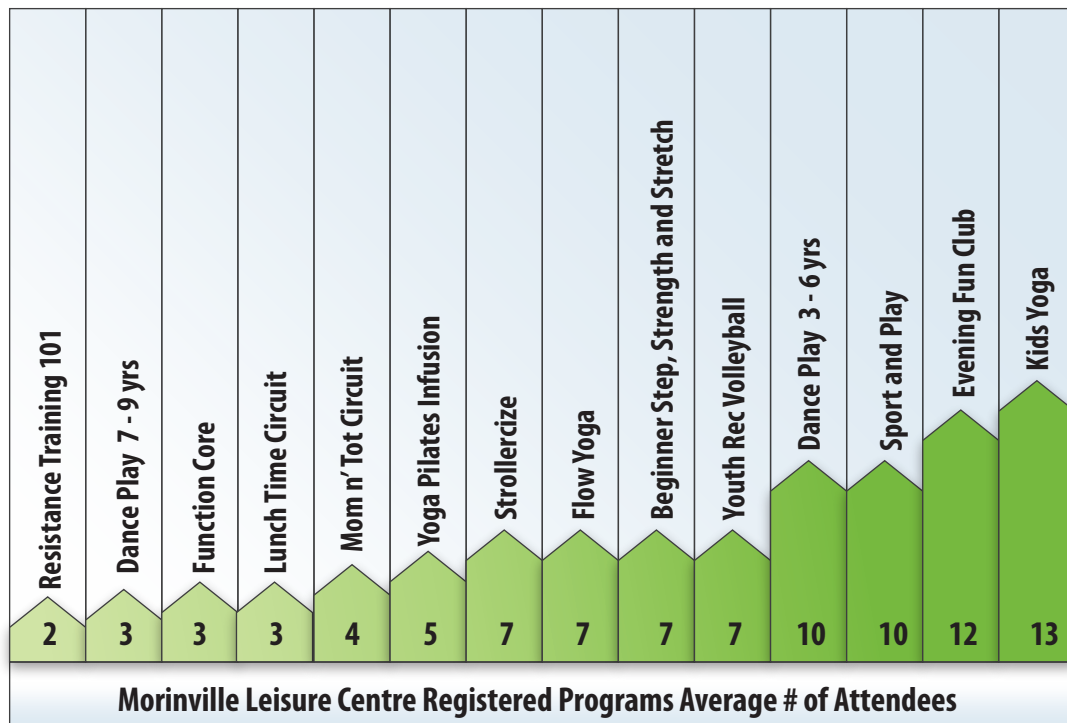
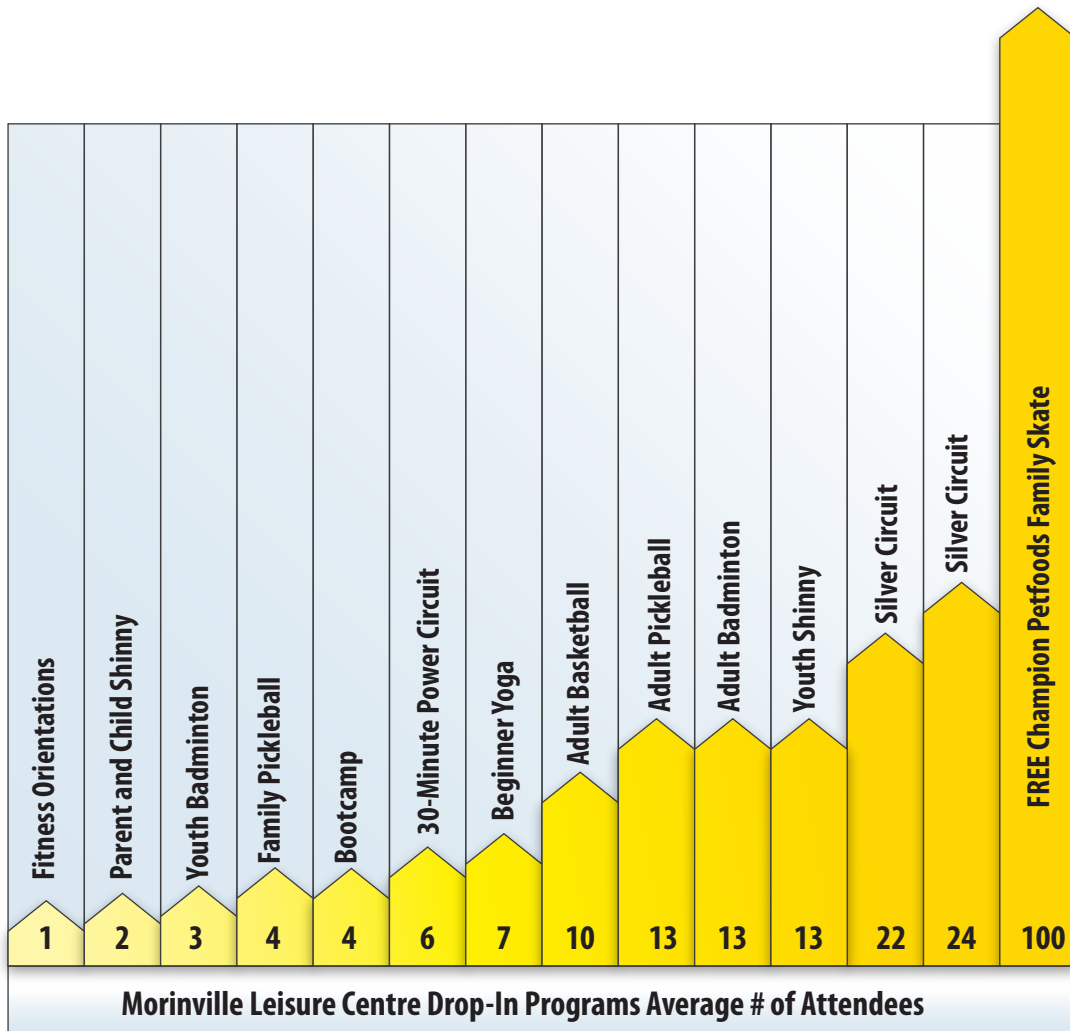
- Morinville Art Club
- Straight Up Bar Services
- Premium Food Services

**Morinville Community Cultural Centre Bookings**



\*Hall Bookings are bookings that took place in the hall and had other amenities booked with it

# SPORT & RECREATION





Morinville Leisure Centre Facility Bookings		
Booking Area	Q1 Number of Bookings	2020 Total Bookings
Court	21	137
Arena	41	311
Meeting Rooms	16	69

Birthday Parties	Meeting Room and Court	3	12
	Meeting Rooms and Arena	3	6
	Meeting Rooms and Child Play Space	1	6

### Morinville Leisure Centre Memberships

Annual	Adult:	14
	Family:	14
	Senior:	8
	Student:	1
	Child:	2
	Youth:	1

Monthly	Adult:	564
	Family:	43
	Senior:	112
	Student:	53
	Child:	34
	Youth:	88

Punch Pass	Adult:	13
	Family:	14
	Senior:	6
	Student:	2
	Child:	3
	Youth:	3



- Annual Memberships are unchanged from 2019 Q4 to 2020 Q1
- Monthly Memberships went up 1%
- Punch Passes are down by 37%

### Monthly comparison - Morinville Leisure Centre

	January 2020	February 2020	March 2020
Total Visits	20,909	25,075	8,122
Busiest Day	Saturdays	Saturdays	Sundays
Busiest Hour	Fridays 5 p.m.	Saturdays 2 p.m.	Mondays 6 p.m.

**Note:** Due to the COVID-19 Pandemic, Town of Morinville facilities, including the Morinville Leisure Centre, were closed as of March 16, 2020 which resulted in a noticeable decrease in total visits and purchases of punch passes.





## PUBLIC WORKS



Completed 43 Alberta One call requests



Sanitary Trunk re-lining project completed



Submitted bi-annual report to Alberta Environment to comply with our water distribution license



Review construction completion of roads and sewers for Westwind drive prior to warranty period



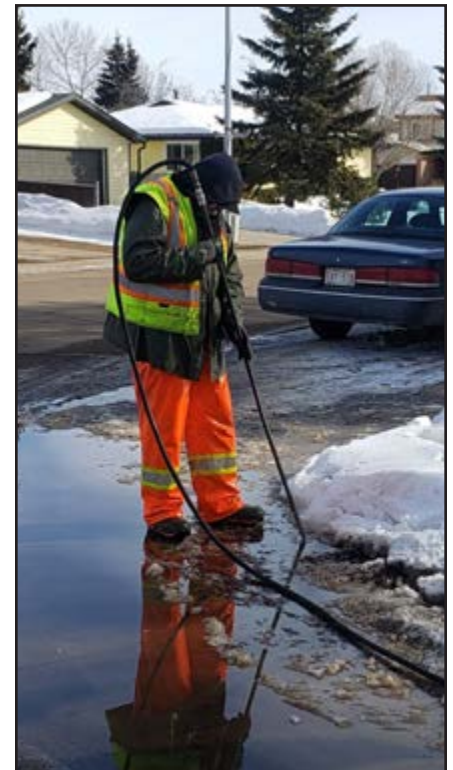
Completed a deficiency review of the MLC with contractors for warranty work



Scheduled preventative maintenance completed on all Town facilities as well as office build at Town Hall

### NEXT QUARTER

- Maintenance and rehab of Bob Foster Extreme Skate Park
- Road construction 100 Street
- Street sweeping
- Ongoing Spring/Summer maintenance





30 Microbiology Water Tests (Coliforms & E-Coli) which all met standards



New Sanitary Lift Station installed in new West Winds development area



New storm water lift pump installed at SWPH #3 (South Glens storm pond) as part of preventative maintenance



Town of Morinville Drinking Water Safety Plan revised to meet updated Alberta Environment & Parks regulations and accepted



Repaired 4 hydrant leaks due to frost movement as well as a hydrant valve. Also, 3 inoperable CC valves were repaired



Over 2300 tandem-loads of snow were loaded with the snowblower. Additional snow was bucket loaded with loaders and skidsteers.





## CORPORATE SERVICES

### HUMAN RESOURCES, INFORMATION TECHNOLOGY, FOIP/RECORDS MANAGEMENT

#### Ceridian / Dayforce HCM System

HR Services implemented Ceridian Dayforce, a new 'human capital management' system, to support our ongoing and growing business functions. Dayforce will support HR programs including payroll, scheduling, tracking time and attendance, recruiting and onboarding, among other services.

#### OHS Strategic and Implementation Plan

In support of our commitment to health and safety, we began the process of developing an Occupational Health & Safety (OHS) Strategic and Implementation Plan as an overarching guide in the effective oversight and delivery of our OHS Program and in building and maintaining a positive safety work culture.

#### Microsoft Office 365

Information Technology began the implementation of Microsoft's Office 365 platform for all Town Staff and Council. Services within Office 365 include but are not limited to: Word, Excel and PowerPoint, Microsoft Teams, To Do, SharePoint, Forms, OneDrive, Sway, and others.

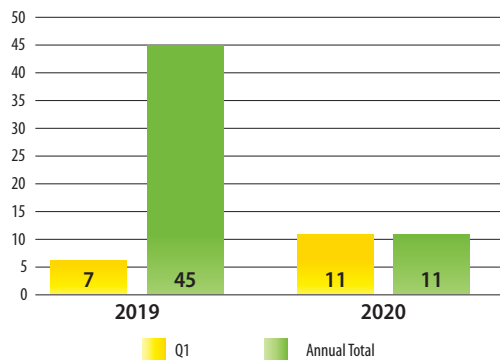
#### HIGHLIGHTS

- 2019 Year End Financial Audit
- Ceridian (Dayforce) Implementation
- OH&S Strategic Plan Project commencement
- Corporate Fees and Charges Policy/Bylaw development

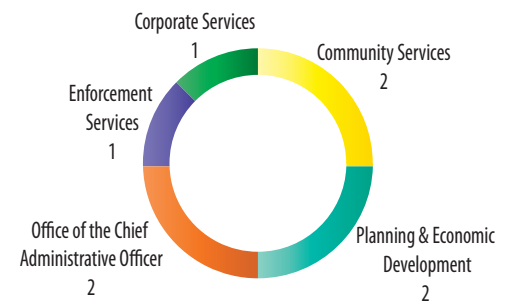
#### NEXT QUARTER

- 2019 Year End Financial Audit approved
- 2020 Capital Project Kickoff
- Tax Bylaw
- COVID-19 Tax/Utility Deferral Program

#### Q1 Freedom of Information and Protection of Privacy Act Requests



#### Department Recruitment



\*includes full-time, part-time, and contract employees

# FINANCIAL REPORTING AS AT MARCH 31, 2020

## Statement of Operations

- Consolidated results including Other Revenue & Expenses, indicate a Net Deficit of approximately \$3.1M. Of this Deficit:
  - Approximately \$3.8M deficit is associated with Tax supported operations,
  - Approximately \$677K excess is attributable to Utility supported operations,
- Overall, the first quarter financial results indicate a better than budgeted position of approximately \$911K primarily due to lower operational spending and revenues than budgeted.
- Revenues for the year total approximately \$1.9M of the annual budget, and are lower than budget by \$203K primarily driven by lower utility, development revenue, sales and other revenues. Net Tax Revenue for the first quarter reflects quarterly tax requisition payments which will be offset by tax revenues and annual tax revenues that are recognized within the second quarter of the year.
- Operating expenses for the year total approximately \$4.9M or 23% of the annual budget and are under budget by approximately \$1M. The favourable variance is primarily driven by lower Contract Services, General Goods & Supplies and Salary/Wages/Benefits savings due to vacancies, timing of 3 new approved positions actual costs versus anticipated in the budget.

## Council Expenditures

- Expenditures for the first quarter total \$89K, which represents 19% of the annual budget totaling \$460K. The favourable variance to date totals \$27K and is primarily associated with lower Salaries/Benefits (Honorariums/ Per Diems), Public Relations and Computer purchases largely being driven by budgetary timing differences.

## Capital Projects

- The 2020 Capital Budget totals \$1,406,398 and Work in Progress projects remaining budget for the beginning of the year totals \$4,722,195.
- Spending to date on current year capital projects totals \$12K which is expected to increase significantly throughout the balance of the year as projects are tendered and awarded.
- Spending to date on prior year Work in Progress Projects totals \$16K of overall approved budget with work outstanding primarily related to the Westwinds lift station. Target completion for all projects is expected early-mid 2020 as these projects are largely weather dependent.

**Statement of Operations**  
**Town Combined**  
**For the Three Months Ending March 31, 2020**

\*unaudited\*

	1st Year to Date (YTD)			Total Budget	YTD to Total Budget (Dollars)	YTD to Total Budget (Percent)
	Actual	Budget	Variance (unfavorable)			
<b>REVENUE:</b>						
Net Taxes	(\$899,971)	(\$844,710)	(\$55,261)	\$10,397,816	\$11,297,787	(9%)
Government Grants	83,193	86,192	(2,999)	978,402	895,209	9%
Water Fees	748,272	815,532	(67,260)	3,262,128	2,513,856	23%
Sanitary Fees	481,518	537,086	(55,568)	2,148,346	1,666,828	22%
Solid Waste Fees	221,628	210,558	11,070	842,234	620,606	26%
Development Fees and Permits	58,824	122,001	(63,177)	257,602	198,778	23%
Sales to other Governments	127,069	225,405	(98,336)	870,989	743,920	15%
Franchise Fees	513,048	441,151	71,897	1,764,602	1,251,554	29%
Investment Income	17,597	28,750	(11,153)	115,000	97,403	15%
Penalties and Fines	116,917	151,875	(34,958)	482,500	365,583	24%
Rental Revenue / Ticket Sales	145,894	170,299	(24,405)	527,822	381,928	28%
Other Revenue	72,781	93,223	(20,442)	221,400	148,619	33%
Sales and User Charges	29,576	50,256	(20,680)	198,025	168,449	15%
Transit Revenue	(130)	12,375	(12,505)	13,500	13,630	(1%)
Donations/Sponsorship	184,868	2,375	182,493	202,500	17,632	91%
Storm Fees	83,667	86,285	(2,618)	345,140	261,473	24%
<b>Total Revenue</b>	<b>\$ 1,984,751</b>	<b>\$ 2,188,653</b>	<b>\$ (203,902)</b>	<b>\$ 22,628,006</b>	<b>\$ 20,643,255</b>	<b>9%</b>
<b>EXPENSE:</b>						
Salary/Wages/Benefits	2,042,881	2,631,500	588,619	10,454,160	8,411,279	20%
Staff Training / Professional Development	20,957	61,111	40,154	201,390	180,433	10%
Mileage/Subsistence	14,637	34,220	19,583	129,350	114,713	11%
Memberships/Association Fees	44,519	61,546	17,027	107,560	63,041	41%
Contracted Services	679,481	708,178	28,697	2,702,839	2,023,358	25%
Engineering Fees	0	1,994	1,994	12,200	12,200	0%
Professional Services	0	1,927	1,927	9,100	9,100	0%
Policing Contract	358,000	358,948	948	1,435,792	1,077,792	25%
Legal Fees	6,416	18,364	11,948	74,000	67,584	9%
Audit Fees	0	0	0	27,200	27,200	0%
General Goods and Supplies	58,174	204,695	146,521	463,659	405,485	13%
Office Supplies/Postage	17,380	28,196	10,816	113,960	96,580	15%
Telecommunications	42,638	43,450	812	173,800	131,162	25%
Insurance/Licenses	108	2,843	2,735	187,831	187,723	0%
Advertising/Promotions	10,056	32,975	22,919	127,400	117,344	8%
Subscriptions/Publications	665	375	(290)	1,500	835	44%
Small Tools & Equipment, Uniforms, Office Furniture	15,088	22,792	7,704	88,287	73,199	17%
Regional Sewage Charges	234,970	257,412	22,442	1,029,648	794,678	23%
Water Purchase	290,838	318,869	28,031	1,275,475	984,637	23%
Building & Grounds R&M	59,230	91,987	32,757	507,341	448,111	12%
Equipment R&M	43,786	101,062	57,276	417,884	374,098	10%
Engineered structures R&M	65,663	53,790	(11,873)	251,900	186,237	26%
Vehicle Fuel	30,953	40,568	9,615	157,280	126,327	20%
Rentals	0	2,611	2,611	10,612	10,612	0%
Utilities	280,700	263,797	(16,903)	989,345	708,645	28%
Public Relations	1,539	8,550	7,011	34,200	32,661	5%
Grants	657,231	669,960	12,729	766,460	109,229	86%
Bad Debt Expense	2,065	4,318	2,253	(195,000)	(197,065)	(1%)
Finance Charges	2,807	3,325	518	13,800	10,993	20%
Census Expenses	60	12,500	12,440	50,000	49,940	0%
Covid-19	16,966	0	(16,966)	0	(16,966)	100%
Council Computer Purchase	60	2,000	1,940	2,000	1,940	3%
<b>Total Operating Expense</b>	<b>\$ 4,997,868</b>	<b>\$ 6,043,863</b>	<b>\$ 1,045,995</b>	<b>\$ 21,620,973</b>	<b>\$ 16,623,105</b>	<b>23%</b>
Excess (Deficiency) before Other Revenue and Expense	<b>(3,013,117)</b>	<b>(3,855,210)</b>	<b>842,093</b>	<b>1,007,033</b>	<b>4,020,150</b>	
<b>OTHER (REVENUE) EXPENSE</b>						
Interest on Debt	105,946	174,983	(69,037)	622,947	517,001	17%
Depreciation	0	0	0	6,877,847	0	
	<b>105,946</b>	<b>174,983</b>	<b>(69,037)</b>	<b>7,500,794</b>	<b>517,001</b>	
<b>NET EXCESS (DEFICIENCY)</b>	<b>\$ (3,119,063)</b>	<b>\$ (4,030,193)</b>	<b>\$ 911,130</b>	<b>\$ (6,493,761)</b>	<b>\$ (3,374,698)</b>	

**Statement of Operations  
Tax Supported  
For the Three Months Ending March 31, 2020**

\*unaudited\*

	1st Quarter Year to Date (YTD)			Total Budget	YTD to Total Budget (Dollars)	YTD to Total Budget (Percent)
	Actual	Budget	Variance (unfavorable)			
<b>REVENUE:</b>						
Net Taxes	(\$899,971)	(\$844,710)	(\$55,261)	\$10,397,816	\$11,297,787	(9%)
Government Grants	83,193	86,192	(\$2,999)	978,402	895,209	9%
Development Fees and Permits	58,824	122,001	(\$63,177)	257,602	198,778	23%
Sales to other Governments	23,537	95,173	(\$71,636)	350,060	326,523	7%
Franchise Fees	513,048	441,151	\$71,897	1,764,605	1,251,557	29%
Investment Income	17,597	28,750	(\$11,153)	115,000	97,403	15%
Penalties and Fines	112,028	146,375	(\$34,347)	460,500	348,472	24%
Rental Revenue / Ticket Sales	145,894	170,299	(\$24,405)	527,822	381,928	28%
Other Revenue / Sponsorships	72,181	93,223	(\$21,042)	221,400	149,219	33%
Sales and User Charges	29,576	50,256	(\$20,680)	198,025	168,449	15%
Transit Revenue	(130)	12,375	(\$12,505)	13,500	13,630	(1%)
Donations	184,868	2,375	\$182,493	202,500	17,632	91%
<b>Total Revenue</b>	<b>\$ 340,645</b>	<b>\$ 403,460</b>	<b>\$ (62,815)</b>	<b>\$ 15,487,232</b>	<b>\$ 15,146,587</b>	<b>2%</b>
<b>EXPENSE:</b>						
Salary/Wages/Benefits	1,801,656	2,327,412	525,756	9,326,570	7,524,914	19%
Staff Training / Professional Development	20,027	60,556	40,529	198,340	178,313	10%
Mileage/Subsistence	12,843	34,030	21,187	128,300	115,457	10%
Memberships/Association Fees	44,519	61,546	17,027	107,560	63,041	41%
Contracted Services	551,152	487,875	(63,277)	1,803,413	1,252,261	31%
Professional Services	0	1,000	1,000	4,000	4,000	0%
Policing Contract	358,000	358,948	948	1,435,792	1,077,792	25%
Legal Fees	6,416	18,000	11,584	72,000	65,584	9%
Audit Fees	0	0	0	27,200	27,200	0%
General Goods and Supplies	57,982	199,635	141,653	455,539	397,557	13%
Office Supplies/Postage	9,067	17,625	8,558	65,000	55,933	14%
Telecommunications	42,638	43,450	812	173,800	131,162	25%
Insurance/Licenses	108	2,843	2,735	155,701	155,593	0%
Advertising /Promotions	10,056	32,975	22,919	127,400	117,344	8%
Subscriptions/Publications	665	375	(290)	1,500	835	44%
Small Tools & Equipment, Uniforms, Office Furn	13,823	20,937	7,114	78,087	64,264	18%
Building & Grounds R&M	43,993	88,500	44,507	492,000	448,007	9%
Equipment R&M	42,961	91,665	48,704	366,660	323,699	12%
Engineered structures R&M	64,343	40,623	(23,720)	170,300	105,957	38%
Vehicle Fuel	22,478	32,890	10,412	120,560	98,082	19%
Rentals	0	2,500	2,500	10,000	10,000	0%
Utilities	249,860	221,104	(28,756)	837,708	587,848	30%
Public Relations	1,539	8,550	7,011	34,200	32,661	5%
Council Computer Purchases	0	2,000	2,000	2,000	2,000	0%
Grants	657,231	669,960	12,729	766,460	109,229	86%
Bad Debt Expense	316	2,500	2,184	(205,000)	(205,316)	(0%)
Finance Charges	2,626	3,325	699	13,800	11,174	19%
Census Expenses	60	12,500	12,440	50,000	49,940	0%
Covid-19 Expenses	16,966	0	(16,966)	0	(16,966)	100%
<b>Total Operating Expense</b>	<b>\$ 4,031,325</b>	<b>\$ 4,843,324</b>	<b>\$ 811,999</b>	<b>\$ 16,818,890</b>	<b>12,787,565</b>	<b>24%</b>
Excess (Deficiency) before Other Revenue and Expense	(3,690,680)	(4,439,864)	749,184	(1,331,658)	2,359,022	
<b>OTHER (REVENUE) EXPENSE</b>						
Interest on Debt	105,946	174,983	69,037	622,947	517,001	17%
Depreciation	0	0	0	5,366,496	0	0%
(Gain)/Loss on Capital Asset Disposal	0	0	0	0	0	0%
	<b>105,946</b>	<b>174,983</b>	<b>69,037</b>	<b>5,989,443</b>	<b>5,883,497</b>	
<b>NET EXCESS (DEFICIENCY)</b>	<b>\$ (3,796,626)</b>	<b>\$ (4,614,847)</b>	<b>\$ 818,221</b>	<b>\$ (7,321,101)</b>	<b>\$ 8,242,519</b>	

**Statement of Operations  
Utility Supported  
For the Three Months Ending March 31, 2020**

\*unaudited\*

	1st Quarter Year to Date (YTD)			Total Budget	YTD to Total Budget (Dollars)	YTD to Total Budget (Percent)
	Actual	Budget	Variance (unfavorable)			
<b>REVENUE:</b>						
Water Fees	\$748,272	\$815,532	(\$67,260)	\$3,262,128	\$2,513,856	23%
Sanitary Fees	481,518	537,086	(55,568)	2,148,346	\$1,666,828	22%
Storm Fees	83,667	86,285	(2,618)	345,140	\$261,473	24%
Solid Waste Fees	221,628	210,558	11,070	842,234	\$620,606	26%
Sales to other Governments	103,532	130,232	(26,700)	520,929	\$417,397	20%
Penalties and Fines	5,487	5,500	(13)	22,000	\$16,513	25%
<b>Total Revenue</b>	<b>\$ 1,644,104</b>	<b>\$ 1,785,193</b>	<b>\$ (141,089)</b>	<b>\$ 7,140,777</b>	<b>\$ 5,496,673</b>	<b>23%</b>
<b>EXPENSE:</b>						
Salary/Wages/Benefits	241,225	304,088	62,863	1,127,590	\$886,365	21%
Staff Training	930	555	(375)	3,050	\$2,120	30%
Mileage/subsistence	1,794	191	(1,603)	1,050	(\$744)	171%
Contracted Services	128,330	220,302	91,972	899,426	\$771,096	14%
Engineering Fees	0	1,994	1,994	12,200	\$12,200	0%
Professional Services	0	927	927	5,100	\$5,100	0%
Legal Fees	0	364	364	2,000	\$2,000	0%
General Goods and Supplies	192	5,060	4,868	8,120	\$7,928	2%
Office Supplies/Postage	8,313	10,571	2,258	48,960	\$40,647	17%
Insurance/Licenses	0	0	0	32,130	\$32,130	0%
Small Tools & Equipment, Uniforms, Office Furniture	1,265	1,855	590	10,200	\$8,935	12%
Regional Sewage Charges	234,970	257,412	22,442	1,029,648	\$794,678	23%
Water Purchase	290,838	318,869	28,031	1,275,475	\$984,637	23%
Building & Grounds R&M	15,237	3,487	(11,750)	15,341	\$104	99%
Equipment R&M	825	9,397	8,572	51,224	\$50,399	2%
Engineered structures R&M	1,320	13,167	11,847	81,600	\$80,280	2%
Vehicle Fuel	8,475	7,678	(797)	36,720	\$28,245	23%
Rentals	0	111	111	612	\$612	0%
Utilities	30,840	42,693	11,853	151,637	\$120,797	20%
Bad Debt Expense	1,929	1,818	(111)	10,000	\$8,071	19%
<b>Total Operating Expense</b>	<b>\$ 966,483</b>	<b>\$ 1,200,539</b>	<b>\$ 234,056</b>	<b>\$ 4,802,083</b>	<b>\$ 3,835,600</b>	<b>20%</b>
Excess (Deficiency) before Other Revenue and Expense	<b>677,621</b>	<b>584,654</b>	<b>92,967</b>	<b>2,338,694</b>	<b>1,661,073</b>	
<b>OTHER (REVENUE) EXPENSE</b>						
Depreciation	0	0	0	1,511,351	0	
<b>NET EXCESS (DEFICIENCY)</b>	<b>\$ 677,621</b>	<b>\$ 584,654</b>	<b>\$ 92,967</b>	<b>\$ 827,343</b>	<b>\$ 1,661,073</b>	

**Council**  
**For the Three Months Ending March 31, 2020**

\*unaudited\*

	<i>1st Quarter</i>			* Total Budget (TB)	YTD to TB
	<i>Actual</i>	<i>Budget</i>	<i>Variance</i>		
			(unfavorable)		
<b>REVENUE:</b>					
<b>Total Revenue</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>0.00%</b>
<b>EXPENSE:</b>					
Salary Staff Group Benefits	5,853	10,020	4,167	40,081	14.60%
Salary Staff Payroll Taxes	4,843	3,736	(1,107)	14,113	34.32%
Honorarium & Per Diem - Mayor Turner	14,523	18,167	3,644	72,667	19.99%
Honorarium & Per Diem - Councillor Balanko	7,795	10,571	2,776	42,286	18.43%
Honorarium & Per Diem - Councillor Boutestein	8,845	10,571	1,726	42,286	20.92%
Honorarium & Per Diem - Councillor Dafoe	8,945	10,571	1,626	42,286	21.15%
Honorarium & Per Diem - Councillor Giffin	9,245	10,571	1,326	42,286	21.86%
Honorarium & Per Diem - Councillor Hall	8,995	10,572	1,577	42,286	21.27%
Honorarium & Per Diem - Councillor Richardson	7,795	10,571	2,776	42,286	18.43%
<b>Total Salaries &amp; Benefit Expense</b>	<b>76,839</b>	<b>95,350</b>	<b>18,511</b>	<b>380,577</b>	<b>20.19%</b>
Professional Development - Council Professional	300	875	575	3,500	8.57%
Development - Councillor Balanko Professional	1,070	500	(570)	2,000	53.50%
Development - Councillor Boutestein Professional	890	500	(390)	2,000	44.50%
Development - Councillor Dafoe Professional	890	500	(390)	2,000	44.50%
Development - Councillor Giffin Professional	656	500	(156)	2,000	32.80%
Development - Councillor Hall Professional	890	500	(390)	2,000	44.50%
Development - Councillor Richardson Professional	890	500	(390)	2,000	44.50%
Development - Mayor Turner	890	500	(390)	2,000	44.50%
Mileage & Subsistence - Council	748	700	(48)	2,800	26.71%
Mileage & Subsistence - Councillor Balanko	882	1,125	243	4,500	19.60%
Mileage & Subsistence - Councillor Boutestein	599	1,125	526	4,500	13.31%
Mileage & Subsistence - Councillor Dafoe	991	1,125	134	4,500	22.02%
Mileage & Subsistence - Councillor Giffin	331	1,125	794	4,500	7.36%
Mileage & Subsistence - Councillor Hall	632	1,125	493	4,500	14.04%
Mileage & Subsistence - Councillor Richardson	946	1,125	179	4,500	21.02%
Mileage & Subsistence - Mayor Turner	383	1,500	1,117	6,000	6.38%
Telecommunications - Mayor Turner	0	375	375	1,500	0.00%
Public Relations -Mayor Turner	125	300	175	1,200	10.42%
Public Relations -Councillor Balanko	110	300	190	1,200	9.17%
Public Relations -Councillor Boutestein	40	300	260	1,200	3.33%
Public Relations -Councillor Dafoe	40	300	260	1,200	3.33%
Public Relations -Councillor Giffin	40	300	260	1,200	3.33%
Public Relations -Councillor Hall	80	300	220	1,200	6.67%
Public Relations -Councillor Richardson	40	300	260	1,200	3.33%
Public Relations - Council	226	3,750	3,524	15,000	1.51%
Council Computer Purchase	0	2,000	2,000	2,000	0.00%
<b>Total Operating Expense</b>	<b>89,528</b>	<b>116,900</b>	<b>27,372</b>	<b>460,777</b>	<b>19.43%</b>
<b>Excess (Deficiency) before Other Revenue and Expense</b>	<b>(89,528)</b>	<b>(116,900)</b>	<b>(27,372)</b>	<b>(460,777)</b>	<b>19.43%</b>
<b>OTHER REVENUE AND EXPENSE</b>					
	0	0	0	0	0.00%
<b>NET EXCESS (DEFICIENCY)</b>	<b>(89,528)</b>	<b>(116,900)</b>	<b>27,372</b>	<b>(460,777)</b>	<b>19.43%</b>

\*The annual Council budget is an allocation of funds within the consolidated Town budget, intended to fund the operational requirements

\*This financial report will reflect a deficiency due to the fact no revenues are generated within this department.



## 2020 Approved Capital Projects Quarterly Status Report as at March 31, 2020



### TAX SUPPORTED

<b>Project:</b> IT Storage Array Network Size Upgrade <b>Spending:</b> 0% <b>Budget:</b> \$60,000 <span style="float: right; border: 1px solid black; border-radius: 50%; padding: 2px 5px;">Q3</span>	<b>Project:</b> Fleet Replacement <b>Spending:</b> 0% <b>Budget:</b> \$122,328 <span style="float: right; border: 1px solid black; border-radius: 50%; padding: 2px 5px;">Q2</span>
<b>Project:</b> MLC 77 Acre Design <b>Spending:</b> 0% <b>Budget:</b> \$100,000 <span style="float: right; border: 1px solid black; border-radius: 50%; padding: 2px 5px;">Q4</span>	<b>Project:</b> Asset Management Implementation <b>Spending:</b> 0% <b>Budget:</b> \$50,000 <span style="float: right; border: 1px solid black; border-radius: 50%; padding: 2px 5px;">Q4</span>
<b>Project:</b> Fire Department - Air Compressor <b>Spending:</b> 0% <b>Budget:</b> \$65,000 <span style="float: right; border: 1px solid black; border-radius: 50%; padding: 2px 5px;">Q3</span>	<b>Project:</b> Trail Solar Lights <b>Spending:</b> 0% <b>Budget:</b> \$351,070 <span style="float: right; border: 1px solid black; border-radius: 50%; padding: 2px 5px;">Q3</span>
<b>Project:</b> Playground Upgrades <b>Spending:</b> 0% <b>Budget:</b> \$446,000 <span style="float: right; border: 1px solid black; border-radius: 50%; padding: 2px 5px;">Q3</span>	



### UTILITY SUPPORTED

<b>Project:</b> Utilities Upgrades <b>Spending:</b> 7% <b>Budget:</b> \$172,000 <span style="float: right; border: 1px solid black; border-radius: 50%; padding: 2px 5px;">Q4</span>
<b>Project:</b> Stormwater Management Facility Aerating Fountain Upgrades <b>Spending:</b> 0% <b>Budget:</b> \$40,000 <span style="float: right; border: 1px solid black; border-radius: 50%; padding: 2px 5px;">Q3</span>

## Work In Progress Capital Projects Quarterly Status Report as at March 31, 2020

<b>Project:</b> CCC Sound System Upgrade <b>Spending:</b> 0% <b>Budget:</b> \$45,000 <span style="float: right; border: 1px solid black; border-radius: 50%; padding: 2px 5px;">on hold</span>	<b>Project:</b> Park/Sports Field Development <b>Spending:</b> 0% <b>Budget:</b> \$100,000 <span style="float: right; border: 1px solid black; border-radius: 50%; padding: 2px 5px;">Q3</span>	<b>Project:</b> Westwinds Lift Station <b>Spending:</b> 52% <b>Budget:</b> \$1,584,000 <span style="float: right; border: 1px solid black; border-radius: 50%; padding: 2px 5px;">Q2</span>
<b>Project:</b> East Boundary Road Improvements <b>Spending:</b> 0% <b>Budget:</b> \$95,000 <span style="float: right; border: 1px solid black; border-radius: 50%; padding: 2px 5px;">on hold</span>	<b>Project:</b> Street Lighting Extension - EBR to MLC <b>Spending:</b> 0% <b>Budget:</b> \$160,000 <span style="float: right; border: 1px solid black; border-radius: 50%; padding: 2px 5px;">Q2</span>	<b>Project:</b> Westwinds Forcemain to Business Park <b>Spending:</b> 156% <b>Budget:</b> 297,000 <span style="float: right; border: 1px solid black; border-radius: 50%; padding: 2px 5px;">Q2</span>
<b>Project:</b> Traffic Signal Design (100 Ave) <b>Spending:</b> 0% <b>Budget:</b> \$50,000 <span style="float: right; border: 1px solid black; border-radius: 50%; padding: 2px 5px;">on hold</span>	<b>Project:</b> Transportation Master Plan <b>Spending:</b> 73% <b>Budget:</b> \$180,000 <span style="float: right; border: 1px solid black; border-radius: 50%; padding: 2px 5px;">Q2</span>	
<b>Project:</b> MLC Multiway Trail Development <b>Spending:</b> 86% <b>Budget:</b> \$80,000 <span style="float: right; border: 1px solid black; border-radius: 50%; padding: 2px 5px;">Q3</span>	<b>Project:</b> 100 Street Improvements <b>Spending:</b> 7% <b>Budget:</b> \$2,800,000 <span style="float: right; border: 1px solid black; border-radius: 50%; padding: 2px 5px;">Q3</span>	
<b>Project:</b> 2018 Road Rehabilitation & Neighbourhood Revitalization <b>Spending:</b> 63% <b>Budget:</b> \$710,000 <span style="float: right; border: 1px solid black; border-radius: 50%; padding: 2px 5px;">Q3</span>	<b>Project:</b> 2019 Road Rehabilitation & Neighbourhood Revitalization <b>Spending:</b> 0% <b>Budget:</b> \$200,000 <span style="float: right; border: 1px solid black; border-radius: 50%; padding: 2px 5px;">Q4</span>	
<b>Project:</b> MLC Site Servicing <b>Spending:</b> 89% <b>Budget:</b> \$4,500,000 <span style="float: right; border: 1px solid black; border-radius: 50%; padding: 2px 5px;">Q3</span>	<b>Project:</b> Jessica Martel - Laneway <b>Spending:</b> 48% <b>Budget:</b> \$47,000 <span style="float: right; border: 1px solid black; border-radius: 50%; padding: 2px 5px;">Q3</span>	



## A LOOK AHEAD...

In early March, Morinville, along with the rest of the country, began to deal with the unprecedented effects of the COVID-19 pandemic. At the beginning, the Town focused all planning and decision making on the advice of Chief Medical Officer of Health, Dr. Deena Hinshaw.

The first actions immediately taken by the Town on March 13 was:

- the cancellation of all bookings with over 250 attendees at the Morinville Community Cultural Centre;
- the cancellation of the LIVE at the CCC show The Rave On! The Buddy Holly Experience scheduled for March 21, 2020;
- and the implementation of extra cleaning measures at the Morinville Leisure Centre and Morinville Community Cultural Centre.

These actions were closely followed on March 16 with complete closures to the public of the Morinville Leisure Centre and the Morinville Community Cultural Centre. As well, staff began working from home, where feasible. One day later the Province of Alberta declared a Public Health Emergency. Over the following days we confirmed facility closures, program and event cancellations and the discouragement of playgrounds within the community. On March 27 the Alberta Government announced the closure of non-essential services due to COVID-19.

Due to the huge effects on the organization, the Town began tracking expenditures related to the pandemic in three ways:

1. Additional expenditures incurred
2. Lost revenue to facility closures and booking cancellations
3. Reduced expenses

As we move into the second quarter, significant impacts have been felt in all aspects of the organization due to COVID-19 and the realization of these impacts will be provided in greater detail as we proceed through the year and move into relaunch and recovery.



**Morinville**

*Growing Together*