

Council Expense Claim Form

NAME: Barry Turner

FOR THE MONTH: Jan - Feb 2019

DATE: February 11, 2019

Expenditure Details

Function/Event: Meeting with GSACRD Board		Registration Expense:	\$	-
Date(s) of Event:	<u>Jan. 29</u>	Lodging Expense:	\$	-
Duration of Event:	<u>3</u>	Total Meal Expense:	\$	-
Location of Event:	<u>St. Albert</u>	Mileage (\$) Expense:	\$	10.10
Mileage Traveled (km):	<u>20</u>	Incidental Expense:		
Other:				
Per Diem:	<u>100</u>			

GL: 01-720-11-272069 **Expense:** \$ 10.10

Function/Event: Regional Photo Enforcemnt discussion		Registration Expense:	\$	-
Date(s) of Event:	<u>Feb. 7</u>	Lodging Expense:	\$	-
Duration of Event:	<u>Devon</u>	Total Meal Expense:	\$	-
Location of Event:	<u>2.5</u>	Mileage (\$) Expense:	\$	50.00
Mileage Traveled (km):	<u>99</u>	Incidental Expense:	\$	
Other:				
Per Diem:	<u>100</u>			

GL: 01-720-11-272069 **Expense:** \$ 50.00

Function/Event: January & February cell phone bills		Registration Expense:		
Date(s) of Event:		Lodging Expense:		
Duration of Event:		Total Meal Expense:		
Location of Event:		Mileage (\$) Expense:	\$	-
Mileage Traveled (km):		Incidental Expense:	\$	200.88
Other:				
Per Diem:				

GL: 01-820-11-282057 **Expense:** \$ 200.88


Function/Event:		Registration Expense:		
Date(s) of Event:		Lodging Expense:		
Duration of Event:		Total Meal Expense:	\$	-
Location of Event:		Mileage (\$) Expense:	\$	-
Mileage Traveled (km):		Incidental Expense:		
Other:				
Per Diem:				

GL: **Expense:** \$ -

Meal Allowance (maximum \$41.55 daily):		
Breakfast \$9.20	Lunch \$11.60	Dinner \$20.75
Mileage:	per kilometre	\$0.505
Per Diem:	0-2 Hours	\$50.000
	2-4 Hours	\$100.000
	4-8 Hours	\$200.000
	8+ Hours	\$300.000
	Conferee Rate	\$200.000

Total Expenses: \$ 260.98 ✓
Total Per Diem: 200.00 ✓

Note: Receipts must be attached / submitted with this Expense Claim. All expenses must be approved by the Mayor.

Claimant's Signature: 

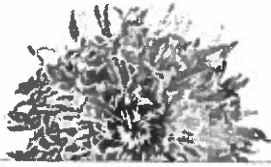
Reviewed: 

Mayor Approval: 

Cheque #: _____

Payroll: _____

A/P: _____



December 16, 2018
 BARRY TURNER
 Account number



Mobile services (continued)

BARRY A. TURNER
Charges for 780 405-3071

Service continues on a month-to-month basis after your commitment end date of Aug 25, 2020.

Partial charges

2 GB Shareable Data Top-Up (exp. Dec 17 2018) \$30.00
 1 GB Shareable Data Top-Up (exp. Dec 17 2018) \$20.00

Total partial charges \$50.00 $\times 25\% = 12.5$

Monthly and other charges (Dec 17 to Jan 16)

YourChoice UL NW - Prem 75 \$75.00
 Family Calling LD
 No charge LD: CAN to CAN
 SMS Unlimited
 AB 911 Government Fee \$0.44

Total monthly and other charges \$75.44

Add-ons (Dec 17 to Jan 16)

Promo 8+2 GB Shareable Data \$60.00

Total add-ons \$60.00 $\times 25\% = 15$

Usage charges

Free airtime refers to non-chargeable minutes that are not part of your included minutes, and may include bonus minutes, evening and weekend calling, *611 calls. etc.

102.94

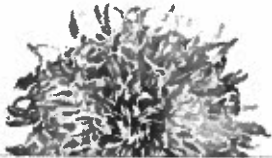
Text Msg - Sent \$0.00
 Total used 265 (Msg)
 Data Usage - Mobile High Speed \$0.00
 Total used 15.890 (MB)
 Picture Messaging - Picture Receive \$0.00
 Total used 18 (Pic)
 Text Msg - Received \$0.00
 Total used 354 (Msg)
 Data Usage \$0.00
 Total used 1,131,688 (MB)
 Picture Messaging - Pictures \$0.00
 Total used 1 (Pic)
 Local Airtime - Phone (minutes) \$0.00
 Included 323:00 (MIN)
 Free 3:00 (MIN)
 Total used 326:00 (MIN)

Total usage charges \$0.00

Total before taxes \$185.44

GST \$9.27

Total for 780 405-3071, with taxes \$194.71



January 16, 2019
 BARRY TURNER
 Account number:



Mobile services (continued)

BARRY A. TURNER
Charges for 780 405-3071

Service continues on a month-to-month basis after your commitment end date of Aug 25, 2020.

Partial charges

2 GB Shareable Data Top-Up (exp. Jan 17 2019) \$30.00

Total partial charges \$30.00 x 25% = 7.5

Monthly and other charges (Jan 17 to Feb 16)

YourChoice UL NW - Prem 75 \$75.00
 Family Calling LD
 No charge LD: CAN to CAN
 SMS Unlimited

AB 911 Government Fee \$0.44

Total monthly and other charges \$75.44

Add-ons (Jan 17 to Feb 16)

Promo 8+2 GB Shareable Data \$60.00

Total add-ons \$60.00 x 25% = 15

Usage charges

Free airtime refers to non-chargeable minutes that are not part of your included minutes, and may include bonus minutes, evening and weekend calling, *611 calls. etc.

97.94

Text Msg - Sent \$0.00

Total used 251 (Msg)

Data Usage - Mobile High Speed \$0.00

Total used 0.873 (MB)

Picture Messaging - Picture Receive \$0.00

Total used 19 (Pic)

Text Msg - Received \$0.00

Total used 300 (Msg)

Data Usage \$0.00

Total used 2,080.661 (MB)

Picture Messaging - Pictures \$0.00

Total used 6 (Pic)

Video Messaging \$0.00

Total used 1 (video)

Local Airtime - Phone (minutes) \$0.00

Included 158:00 (MIN)

Free 1:00 (MIN)

Total used 159:00 (MIN)

Total usage charges \$0.00

Total before taxes \$165.44

GST \$8.27

Total for 780 405-3071, with taxes \$173.71

Council Expense Claim Form

NAME: Rebecca Balanko

FOR THE MONTH: Jan. 16 - Feb. 15, 2019

DATE: Feb. 15, 2109

Expenditure Details

Function/Event: <u>Industrial Heartland</u>		Registration Expense: <u>\$ -</u>
Date(s) of Event: <u>1/17/2019</u>		Lodging Expense: <u>\$ -</u>
Duration of Event: <u>9.5 hours</u>		Total Meal Expense: <u>\$ -</u>
Location of Event: <u>Edmonton Event Centre</u>		Mileage (\$) Expense: <u>\$42.42</u>
Mileage Traveled (km): <u>84</u>		Incidental Expense: <u> </u>
Other: <u> </u>		
Per Diem: <u>300</u>		

GL: 01-720-11-272070 Expense: \$ 42.42

Function/Event: <u>Library Board</u>		Registration Expense: <u>\$ -</u>
Date(s) of Event: <u>1/24/2019</u>		Lodging Expense: <u> </u>
Duration of Event: <u>3 hours</u>		Total Meal Expense: <u>\$ -</u>
Location of Event: <u>MPL</u>		Mileage (\$) Expense: <u> </u>
Mileage Traveled (km): <u> </u>		Incidental Expense: <u> </u>
Other: <u> </u>		
Per Diem: <u>40</u>		

GL: Expense: \$ -

Function/Event: <u>Villeneuve Airport Road Table</u>		Registration Expense: <u> </u>
Date(s) of Event: <u>1/24/2019</u>		Lodging Expense: <u> </u>
Duration of Event: <u>2.5 hours</u>		Total Meal Expense: <u> </u>
Location of Event: <u>MCCC</u>		Mileage (\$) Expense: <u>\$ -</u>
Mileage Traveled (km): <u> </u>		Incidental Expense: <u> </u>
Other: <u> </u>		
Per Diem: <u>\$100</u>		

GL: Expense: \$ -

Function/Event: <u>Gsacrd and TOM</u>		Registration Expense: <u> </u>
Date(s) of Event: <u>1/29/2019</u>		Lodging Expense: <u> </u>
Duration of Event: <u>3 hours</u>		Total Meal Expense: <u>\$ -</u>
Location of Event: <u>St Albert</u>		Mileage (\$) Expense: <u> </u>
Mileage Traveled (km): <u> </u>		Incidental Expense: <u> </u>
Other: <u> </u>		
Per Diem: <u>100</u>		

GL: Expense: \$ -

Meal Allowance (maximum \$41.55 daily):		
Breakfast \$9.20	Lunch \$11.00	Dinner \$20.75
Mileage: <u> </u>	per kilometre	\$0.505
Per Diem:	0-2 Hours	\$100.000
	2-4 Hours	\$100.000
	4-8 Hours	\$200.000
	8+ Hours	\$300.000
	Conference Rate	\$200.000

Total Expenses: \$	42.42
Total Per Diem:	540.00

Note: Receipts must be attached / submitted with this Expense Claim. All expenses must be approved by the Mayor.

Claimant's Signature: *Rebecca Balanko*

Reviewed: *JB*

Mayor Approval: *[Signature]*

Cheque #:

Payroll: 1080

A/P: 14140

Council Expense Claim Form

Name: Rebecca Balanko

For the Month: Jan. 16 - Feb. 15, 2019

Date: February 15, 2019

Expenditure Details

Function/Event: <u>Library Board</u>		Registration Expense: \$ <u>-</u>
Date(s) of Event: <u>1/31/2019</u>	Duration of Event: <u>2 hours</u>	Lodging Expense: \$ <u>-</u>
Location of Event: _____	Mileage Traveled (km): _____	Total Meal Expense: \$ <u>-</u>
Other: _____	Per Diem: <u>40</u>	Mileage (\$) Expense: \$ <u>-</u>
		Incidental Expense: _____

GL: _____ Expense: \$ -

Function/Event: <u>St. Albert Chamber</u>		Registration Expense: \$ <u>-</u>
Date(s) of Event: <u>Feb. 4/2019</u>	Duration of Event: <u>3</u>	Lodging Expense: _____
Location of Event: <u>St. Albert Inn</u>	Mileage Traveled (km): _____	Total Meal Expense: \$ <u>-</u>
Other: _____	Per Diem: <u>100</u>	Mileage (\$) Expense: \$ <u>-</u>
		Incidental Expense: _____

GL: _____ Expense: \$ -

Function/Event: <u>SREMP</u>		Registration Expense: _____
Date(s) of Event: <u>February 11/2019</u>	Duration of Event: <u>3.5</u>	Lodging Expense: _____
Location of Event: _____	Mileage Traveled (km): <u>112</u>	Total Meal Expense: _____
Other: _____	Per Diem: <u>100</u>	Mileage (\$) Expense: \$ <u>56.56</u>
		Incidental Expense: _____

GL: 01-720-11-272070 Expense: \$ 56.56


Function/Event: <u>Emerging Trends</u>		Registration Expense: _____
Date(s) of Event: <u>February 14/2019</u>	Duration of Event: <u>10 hours</u>	Lodging Expense: _____
Location of Event: <u>Edmonton Expo Centre</u>	Mileage Traveled (km): <u>84</u>	Total Meal Expense: \$ <u>-</u>
Other: _____	Per Diem: <u>300</u>	Mileage (\$) Expense: \$ <u>42.42</u>
		Incidental Expense: _____

GL: 01-720-11-272070 Expense: \$ 42.42

Meal Allowance maximum (\$41.55 daily):	Total Expenses: \$ <u>98.98</u> ✓
Breakfast \$9.20 Lunch \$11.60 Dinner \$20.75	Total Per Diem: <u>540.00</u> ✓
Mileage: per kilometre \$0.505	
Per Diem: 0-2 Hours \$80.00	
2-4 Hours \$100.00	
4-8 Hours \$200.00	
8+ Hours \$300.00	
Conference Rate \$200.00	

Note: Receipts must be attached / submitted with this Expense Claim. All expenses must be approved by the Mayor.

Claimant's Signature: 

Reviewed: 

Mayor Approval: 

Cheque #: _____

Payroll: _____

A/P: _____

Council Expense Claim Form

NAME: Nicole Boutestein

FOR THE MONTH: Jan-Feb

DATE: February 15, 2019

Expenditure Details

Function/Event: <u>Lunch with Economic Development and Trade Minister Deron Bilous: Pre-Budget Consultation</u>		Registration Expense: \$ <u> </u>
Date(s) of Event: <u>4-Feb</u>		Lodging Expense: \$ <u> </u>
Duration of Event: <u>3 hours</u>		Total Meal Expense: \$ <u> </u>
Location of Event: <u>St. Albert</u>		Mileage (\$) Expense: \$ <u> </u> 23.23
Mileage Traveled (km): <u>46</u>		Incidental Expense: <u> </u>
Other: <u> </u>		
Per Diem: <u>100</u>		

GL: <u>01-720-11-272071</u>	Expense: \$ <u> </u>	23.23
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Function/Event: <u>Emerging Trends in Municipal Law</u>		Registration Expense: \$ <u> </u>
Date(s) of Event: <u>14-Feb</u>		Lodging Expense: \$ <u> </u>
Duration of Event: <u>10 hours</u>		Total Meal Expense: \$ <u> </u>
Location of Event: <u>Edmonton Expo Centre</u>		Mileage (\$) Expense: \$ <u> </u> 42.42
Mileage Traveled (km): <u>84</u>		Incidental Expense: \$ <u> </u>
Other: <u> </u>		
Per Diem: <u>300</u>		

GL: <u>01-720-11-272071</u>	Expense: \$ <u> </u>	42.42
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Function/Event: <u> </u>	Registration Expense: <u> </u>
Date(s) of Event: <u> </u>	Lodging Expense: <u> </u>
Duration of Event: <u> </u>	Total Meal Expense: <u> </u>
Location of Event: <u> </u>	Mileage (\$) Expense: \$ <u> </u>
Mileage Traveled (km): <u> </u>	Incidental Expense: <u> </u>
Other: <u> </u>	
Per Diem: <u> </u>	

GL: <u> </u>	Expense: \$ <u> </u>	-
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Function/Event: <u> </u>	Registration Expense: <u> </u>
Date(s) of Event: <u> </u>	Lodging Expense: <u> </u>
Duration of Event: <u> </u>	Total Meal Expense: \$ <u> </u>
Location of Event: <u> </u>	Mileage (\$) Expense: \$ <u> </u>
Mileage Traveled (km): <u> </u>	Incidental Expense: <u> </u>
Other: <u> </u>	
Per Diem: <u> </u>	


GL: <u> </u>	Expense: \$ <u> </u>	-
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Meal Allowance (maximum \$41.55 daily):		
Breakfast \$9.20	Lunch \$11.60	Dinner \$20.75
Mileage:	per kilometre	\$0.505
Per Diem:	0-2 Hours	\$50.000
	2-4 Hours	\$100.000
	4-8 Hours	\$200.000
	8+ Hours	\$300.000
	Conference Rate	\$200.000

Total Expenses: \$ <u> </u>	65.65
Total Per Diem: <u> </u>	400.00

Note: Receipts must be attached / submitted with this Expense Claim. All expenses must be approved by the Mayor.

Claimant's Signature: 

Reviewed: 

Mayor Approval: 

Cheque #:

Payroll:

A/P:

Council Activity Report

Name: Nicole Boutestein

Month:

Date	Function / Event	Comments	Duration
21-Jan	MCRF Land Concept Plan & Parks and Open Space		
22-Jan	Council meeting		
28-Jan	ICF Task force meeting		
21-Jan	ICF Task force meeting		
28-Jan	Meeting with GSACRD		
4-Feb	Lunch with Economic Development and Trade		
5-Feb	Admin meeting		
12-Feb	Council meeting		
Total:			0

Council Expense Claim Form

NAME: Stephen Dafoe

FOR THE MONTH: Jan. 16 - Feb. 15 2019

DATE: Feb. 15, 2019

Expenditure Details

Function/Event: <u>Roseringe</u>		Registration Expense: \$ <u> -</u>
Date(s) of Event: <u>14-Feb</u>	Duration of Event: <u>3</u>	Lodging Expense: \$ <u> -</u>
Location of Event: <u>Bon Accord</u>	Mileage Traveled (km): <u>39</u>	Total Meal Expense: \$ <u> -</u>
Other: <u> </u>	Per Diem: <u> </u>	Mileage (\$) Expense: \$ <u> 19.70</u>
		Incidental Expense: <u> </u>

GL: 01-720-11-272072 Expense: \$ 19.70

Function/Event: <u> </u>		Registration Expense: \$ <u> -</u>
Date(s) of Event: <u> </u>	Duration of Event: <u> </u>	Lodging Expense: \$ <u> -</u>
Location of Event: <u> </u>	Mileage Traveled (km): <u> </u>	Total Meal Expense: \$ <u> -</u>
Other: <u> </u>	Per Diem: <u> </u>	Mileage (\$) Expense: \$ <u> -</u>
		Incidental Expense: \$ <u> -</u>

GL: Expense: \$ -

Function/Event: <u> </u>		Registration Expense: <u> </u>
Date(s) of Event: <u> </u>	Duration of Event: <u> </u>	Lodging Expense: <u> </u>
Location of Event: <u> </u>	Mileage Traveled (km): <u> </u>	Total Meal Expense: <u> </u>
Other: <u> </u>	Per Diem: <u> </u>	Mileage (\$) Expense: \$ <u> -</u>
		Incidental Expense: <u> </u>

GL: Expense: \$ -

Function/Event: <u> </u>		Registration Expense: <u> </u>
Date(s) of Event: <u> </u>	Duration of Event: <u> </u>	Lodging Expense: <u> </u>
Location of Event: <u> </u>	Mileage Traveled (km): <u> </u>	Total Meal Expense: \$ <u> -</u>
Other: <u> </u>	Per Diem: <u> </u>	Mileage (\$) Expense: \$ <u> -</u>
		Incidental Expense: <u> </u>

GL: Expense: \$ -

Meal Allowance (maximum \$41.55 daily):	Total Expenses: \$ <u> 19.70</u>
Breakfast \$9.20 Lunch \$11.60 Dinner \$20.75	Total Per Diem: <u> 0.00</u>

Mileage:	per kilometre	\$0.505
Per Diem:	0-2 Hours	\$50.000
	2-4 Hours	\$100.000
	4-8 Hours	\$200.000
	8+ Hours	\$300.000
	Conference Rate	\$200.000

Note: Receipts must be obtained / submitted with this Expense Claim. All expenses must be approved by the Mayor.

Claimant's Signature: 

Reviewed: 

Mayor Approval: 

Cheque #:

Payroll:

A/P:

Council Activity Report

Name: Stephen Dafoe

Month:

Date	Function / Event	Comments	Duration
21-Jan	Roseridge matters		1
21-Jan	rec land workshop	met with consultants	2.5
22-Jan	Council	regular council meeting	3
28-Jan	art club	chat with presient on group's progress	0.5
28-Jan	Roserdige business		0.5
28-Jan	sidewalk concerns	spoe with resident on ice issues	0.5
29-Jan	roseridge matters		0.25
1-Feb	scheduling emails	dealing with scheduling email changes	1
2-Feb	social media	social media concerns	1
4-Feb	roseridge interview	interview gazette	0.25
5-Feb	roseridge	meeting with manager	0.5
7-Feb	roseridge call	spoke to waste company	0.25
5-Feb	admin briefing		3
12-Feb	Council	regular council meeting (time estimated)	3
Feb. 10	Meeting prep	prep fo regular council meeting	3
Total:			20.25

Council Expense Claim Form

Name: Sarah Hall

For the Month: February

Date: Feb 15 2019

Expenditure Details

Function/Event: <u>Industrial Heartland Stakeholders Conference</u>		Registration Expense: \$	-
Date(s) of Event: <u>17-Jan</u>		Lodging Expense: \$	-
Duration of Event: <u>10 hours</u>		Total Meal Expense: \$	-
Location of Event: <u>Edmonton Convention Center</u>		Mileage (\$) Expense: \$	40.40
Mileage Traveled (km): <u>80</u>		Incidental Expense:	
Other: <u>(7:30 am - 5:30 pm)</u>			
Per Diem: <u>\$300</u>			

GL: 01-720-11-272074 Expense: \$ 40.40

Function/Event: <u>Regional Transit Services Working Group</u>		Registration Expense: \$	-
Date(s) of Event: <u>17-Jan</u>		Lodging Expense:	
Duration of Event: <u>2.15</u>		Total Meal Expense: \$	-
Location of Event: <u>Edmonton Convention Center</u>		Mileage (\$) Expense: \$	-
Mileage Traveled (km):		Incidental Expense: \$	
Other: <u>(Included w/ per diem above)</u>			
Per Diem:			

GL: Expense: \$ -

Function/Event: <u>Municipal Planning Commission</u>		Registration Expense:	
Date(s) of Event: <u>5-Feb</u>		Lodging Expense:	
Duration of Event: <u>1 hour</u>		Total Meal Expense:	
Location of Event:		Mileage (\$) Expense: \$	-
Mileage Traveled (km):		Incidental Expense:	
Other:			
Per Diem: <u>\$50</u>			

GL: Expense: \$ -

Function/Event: <u>GSACRD meeting</u>		Registration Expense:	
Date(s) of Event: <u>29-Jan</u>		Lodging Expense:	
Duration of Event:		Total Meal Expense: \$	-
Location of Event:		Mileage (\$) Expense: \$	-
Mileage Traveled (km):		Incidental Expense:	
Other:			
Per Diem: <u>100</u>			

GL: Expense: \$ -

<u>Meal Allowance maximum \$91.55 daily:</u>	
<u>Breakfast \$9.20</u>	<u>Lunch \$11.60</u>
<u>Dinner \$20.75</u>	
<u>Mileage per kilometre \$0.505</u>	
<u>Per Diem:</u>	
<u>0-2 Hours \$50.00</u>	
<u>2-4 Hours \$100.00</u>	
<u>4-8 Hours \$200.00</u>	
<u>8+ Hours \$300.00</u>	
<u>Conference Rate \$200.00</u>	
Total Expenses: \$	40.40 ✓
Total Per Diem:	450.00 ✓

Notes: Receipts must be attached / submitted with this Expense Claim. All expenses must be approved by the Mayor.

Claimant's Signature: 

Reviewed: 

Mayor Approval: 

Cheque #: _____

Payroll: 750

A/P: 40.40

Council Expense Claim Form

NAME: Sarah Hall

FOR THE MONTH: February

DATE: February 15, 2019

Expenditure Details

Function/Event: <u>Emerging Trends</u> Date(s) of Event: <u>14-Feb</u> Duration of Event: <u>10 hours</u> Location of Event: <u>Edmonton Expo Centre</u> Mileage Traveled (km): _____ Other: _____ Per Diem: <u>300</u>	Registration Expense: \$ _____ Lodging Expense: \$ _____ Total Meal Expense: \$ _____ Mileage (\$) Expense: \$ _____ Incidental Expense: _____
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GL: _____	Expense: \$ _____
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Function/Event: _____ Date(s) of Event: _____ Duration of Event: _____ Location of Event: _____ Mileage Traveled (km): _____ Other: _____ Per Diem: _____	Registration Expense: \$ _____ Lodging Expense: _____ Total Meal Expense: \$ _____ Mileage (\$) Expense: \$ _____ Incidental Expense: \$ _____
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GL: _____	Expense: \$ _____
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Function/Event: _____ Date(s) of Event: _____ Duration of Event: _____ Location of Event: _____ Mileage Traveled (km): _____ Other: _____ Per Diem: _____	Registration Expense: _____ Lodging Expense: _____ Total Meal Expense: _____ Mileage (\$) Expense: \$ _____ Incidental Expense: _____
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GL: _____	Expense: \$ _____
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Function/Event: _____ Date(s) of Event: _____ Duration of Event: _____ Location of Event: _____ Mileage Traveled (km): _____ Other: _____ Per Diem: _____	Registration Expense: _____ Lodging Expense: _____ Total Meal Expense: \$ _____ Mileage (\$) Expense: \$ _____ Incidental Expense: _____
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GL: _____	Expense: \$ _____
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Meal Allowance (maximum \$41.55 daily):		
Breakfast \$9.20	Lunch \$11.60	Dinner \$20.75
Mileage:	per Kilometre	\$0.505
Per Diem:	0-2 Hours	\$50.000
	2-4 Hours	\$100.000
	4-8 Hours	\$200.000
	8+ Hours	\$300.000
	Conference Rate	\$200.000

Total Expenses: \$ _____	-
Total Per Diem:	300.00 ✓

Notes: Receipts must be attached / submitted with this Expense Claim. All expenses must be approved by the Mayor.

Claimant's Signature: 

Reviewed: 

Mayor Approval: 

Cheque #: _____

Payroll: _____

A/P: _____

Council Activity Report

Name: Sarah Hall

Month:

Date	Function / Event	Comments	Duration
17-Jan	Industrial Heartland Stakeholder Conference	Attended conference	8
17-Jan	Regional Transit Working Group	Participated in inaugural meeting of the EMRB Regional Transit working group	2
18-Jan	Womens Day Conference Meeting	Attended IWD conference planning meeting	2
21-Jan	MCRF Meeting	Discussed and learned about Parks & Recreation Master Plan to date	2
21-Jan	Council Prep	Reveiwed agenda and made notes	2
22-Jan	Rgular Meeting of Council	Participated in council meeting	3
29-Jan	GSACRD Meeting	Attended joint meeting between GSACRD and Morinville Council	3
31-Jan	Homeland Housing	Attended first meeting as new board member for Homeland Housing.	3
5-Feb	Administration briefing	Attended admin meeting	3
6-Feb	MPC Meeting	Attended Municipal Planning Commission Meeting	1
10-Feb	Council Prep	Reviewed agenda and made notes	2
Total:			31

Council Expense Claim Form

Name: Scott Richardson

For the Month: January -February 15

Date: Feb. 15, 2019

Expenditure Details

Function/Event: <u>GSACRD / COUNCIL MEETING</u>	Registration Expense: \$ <u> </u> -
Date(s) of Event: <u>29-Jan</u>	Lodging Expense: \$ <u> </u> -
Duration of Event: <u>3rh</u>	Total Meal Expense: \$ <u> </u> -
Location of Event: <u>GSACRD Office</u>	Mileage (\$) Expense: \$ <u> </u> 21.21
Mileage Traveled (km): <u>42</u>	Incidental Expense: <u> </u>
Other: <u> </u>	
Per Diem: <u>100</u>	

GL: <u>01-720-11-272075</u>	Expense: \$ <u> </u> 21.21
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Function/Event: <u> </u>	Registration Expense: \$ <u> </u> -
Date(s) of Event: <u> </u>	Lodging Expense: <u> </u> -
Duration of Event: <u> </u>	Total Meal Expense: \$ <u> </u> -
Location of Event: <u> </u>	Mileage (\$) Expense: \$ <u> </u> -
Mileage Traveled (km): <u> </u>	Incidental Expense: \$ <u> </u> -
Other: <u> </u>	
Per Diem: <u> </u>	

GL: <u> </u>	Expense: \$ <u> </u> -
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Function/Event: <u> </u>	Registration Expense: <u> </u>
Date(s) of Event: <u> </u>	Lodging Expense: <u> </u>
Duration of Event: <u> </u>	Total Meal Expense: <u> </u>
Location of Event: <u> </u>	Mileage (\$) Expense: \$ <u> </u> -
Mileage Traveled (km): <u> </u>	Incidental Expense: <u> </u>
Other: <u> </u>	
Per Diem: <u> </u>	

GL: <u> </u>	Expense: \$ <u> </u> -
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Function/Event: <u> </u>	Registration Expense: <u> </u>
Date(s) of Event: <u> </u>	Lodging Expense: <u> </u>
Duration of Event: <u> </u>	Total Meal Expense: \$ <u> </u> -
Location of Event: <u> </u>	Mileage (\$) Expense: \$ <u> </u> -
Mileage Traveled (km): <u> </u>	Incidental Expense: <u> </u>
Other: <u> </u>	
Per Diem: <u> </u>	

GL: <u> </u>	Expense: \$ <u> </u> -
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Meal Allowance maximum \$41.55 daily):	Total Expenses: \$ <u> </u> 21.21 ✓
Breakfast \$9.20 Lunch \$11.60 Dinner \$20.75	Total Per Diem: <u> </u> 100.00 ✓
Mileage: per Kilometre \$0.50	
Per Diem: 0-2 Hours \$50.00	
2-4 Hours \$100.00	
4-8 Hours \$200.00	
8+ Hours \$300.00	
Conference Rate \$200.00	

Note: Receipts must be attached / submitted with this Expense Claim. All expenses must be approved by the Mayor.

Claimant's Signature: 

Reviewed: 

Mayor Approval: 

Cheque #:

Payroll: 100

A/P: 21.21