

BYLAW # 7 / 2000

A BYLAW OF THE TOWN OF MORINVILLE IN THE PROVINCE OF ALBERTA FOR THE PURPOSE OF ESTABLISHING THE BOARD OF MANAGEMENT FOR THE MORINVILLE PUBLIC LIBRARY AND TO ESTABLISH TERMS OF REFERENCE.

Definitions:

- "Council"** Shall mean the Council of the Town of Morinville.
- "Resident"** Shall mean any person living within the corporate boundaries of the Town of Morinville.
- "Elector"** Shall mean any person entitled to vote on any bylaws under the Municipal Government Act being Chapter M-26, Revised Statutes of Alberta 1980 and amendments thereto.
- "Board"** Shall mean the Board of Management of the Morinville Municipal Library appointed by the Council of the Town of Morinville in accordance with Section 10 of the Libraries Act.
- "Building"** Shall mean that portion of Morinville Civic Plaza designated for use as a Library and located on Lot 54 and 55, excepting thereout portion for road as shown on road plan 8121460 and the most northerly 197' of the lane between Lots 41 and 54, Plan RN8 (VIII).

NOW THEREFORE the Council of the Town of Morinville hereby assembled adopts the following from the Libraries Act, Chapter L-12.1, 1983 amendments thereto and such other sections as may apply.

PART I

This part applies to every public Library maintained in whole or in part by municipal taxation and established under this part or under a former Act respecting public Libraries.

1. (a) The general management, regulation and control of the Morinville Municipal Library is vested in and shall be exercised by the Board of Management.
- (b) The Board of Management of the Municipal Library is a corporation and shall be known as the Morinville Library Board.
2. (a) No more than two Members of the Council may be appointed as Members of the Board.
3. (a) The Board Members of the Morinville Public Library shall be appointed by the Town of Morinville Council in accordance with Section 10 of the Library Act.

- (b) Notwithstanding anything in the Act, Council may at any time and for any reasons it considers proper revoke the appointment of a Member of the Board and appoint a successor to fill the vacancy for the remainder of the term.
- (c) In case of vacancy by death or resignation, or from any cause other than expiration of the term for which a Member of the Board was appointed, a successor shall be appointed by the Council to fill the vacancy for the remainder of the term.
- (d) The annual appointment of the Members of the Board shall be made at the first meeting of the Council following the date fixed for municipal elections each year.
- (e) Any vacancy arising from any cause shall be filled at the first meeting of Council after the vacancy occurs.

PART II

- 1. (a) The Board shall before December 1st in every year make up an estimate of the money required during the ensuing financial year for:
 - i. the amount of principle and interest required for the annual payment of any outstanding debenture and
 - ii. expense in detail of making and managing the Libraries under its control and for making the purchases required for it.
 - (b) The estimate shall be forthwith transmitted to the Secretary or Town Manager of the Town.
 - (c) The bookkeeping of the Morinville Public Library shall be done by the Town of Morinville's Finance Department, using separate sections for the Library's revenues, expenses and reserve monies. Information about the Library's finances shall be made available to Library staff on an ongoing basis. These accounts shall be audited by a person approved by Council and shall immediately thereafter be submitted to Council by the Library Board.
2. The Board shall
- (a) Purchase books, periodicals, newspapers and other items of educational, cultural or artistic value considered by it necessary for the Library.
 - (b) Do all things necessary for keeping them in a proper state of preservation and repair, and
 - (c) Provide fixtures, furnishings and supplies considered necessary by the Board for the proper maintenance and accommodation of the Library.
3. The Board may appoint and dismiss Librarians, Officers and Employees, as it thinks fit.

PART III

1. (a) The Board of the Library shall elect one of its Members as Chairman, who shall hold office for two years.
- (b) The Chairman shall preside at meetings of the Board when present, and in his or her absence, the Vice Chairman shall take the Chairman's place. In the case of both of these officers' absence, a Chairman may be chosen pro tempore.
- (c) The Chairman has the same right of voting as the other Members of the Board.
2. (a) The Board of the Library shall meet at least once every three months and at any other times it considers fit.
- (b) The Chairman or any two Members of the Board may at any time summon a special meeting of the Board for any purpose by giving notice, in writing or otherwise, in the matter prescribed by the Board.
- (c) No business shall be transacted at a general or special meeting of the Board of the Library unless a majority of the Members of the Board are present.
3. (a) All orders and proceedings of the Board of the Library shall be entered in books to be kept by it for that purpose and shall be signed by the Chairman or Acting Chairman.
- (b) The orders and proceedings so entered and purporting to be so signed shall be deemed to be original orders and proceedings and the books shall be admitted in evidence as proof thereof in all judicial and other proceedings.
- (c) The Board of the Library shall produce all of its books, records, accounts, orders and proceedings for inspection by the Minister or by a person appointed to act on his behalf at the times the Minister or person appointed required.

PART IV

1. The Town shall carry building and contents insurance under the Town's regular policy.
2. The Board shall submit a contents estimate to the Town at the same time as said estimates under Section 24 of the Act are submitted.
3. The Board of the Library may pass bylaws and regulations for the safety and use of the Library and for the admission of the public thereto and for regulating all other matters and things connected with the management of the Library.
4. Any person may at all reasonable times inspect a bylaw and the Board of Management shall within a reasonable time after demand by any person furnish him with a copy of a bylaw, or part of it, at the rate of twenty cents (.20 cents) per reproduced page or part thereof.

This bylaw shall rescind Bylaw 5/90 and shall be in full force and effect upon final reading.

READ a first time this 13th day of June , 2000.

READ a second time this 4th day of July , 2000.

READ a third time and finally passed this 4th day of July , 2000.



Mayor



Town Manager