# Option

### Online Banking

Payee Name: Morinville (Town of) Utilities. When searching for the payee, use the Keyword "Morinville".

| Accounts  | Add Canadian Payee   |   |   |  |  |
|---|--|---|---|--|--|
| Pay Bills   |  | 2 | 3   |  |  |
| Pay Canadian Bills<br>Payment History<br>Scheduled Payments | Payee Details Verification Confirmation  First enter your payee's name. If the name doesn't appear, please click Search to view the full list of available payees. You'll then be able to enter your account number. |   |   |  |  |
| Add Payee   | All fields are required unless noted as optional.  |   |   |  |  |
| Customize Payee List<br>Pay U.S. Dollar Visa Card           | Enter Payee Name Payee Name  |   |   |  |  |
| View epost Bills  | MORINVILLE (TOWN OF) UTILITIES   |   | Search  |  |  |
| Make a Stop Payment   | As you enter the payee name, matching payees w<br>Enter the account number from your bill.   |   |   |  |  |
| make a Donation   | Account Number (?)   |   | My Payee Name (optional)                              |  |  |
| Transfers   | Do not include spaces or dashes.   |   | Add a description for each payee, so you can identify |  |  |
| Interac e-Transfer®   |  |   | your accounts quickly. Eg: Home Internet Bill.        |  |  |
| TD Global Transfer  | Next Cancel  |   |   |  |  |

All our accounts have a decimal followed by two digits. When setting up online banking, always include the two digits following the decimal. *The decimal is not acceptable with all banks and may need to be omitted on this step*.

| Sample account number: 674800.0 | Make a Donation | Account Number 👔                 | My Payee Name (o      |
|---------------------------------|-----------------|----------------------------------|-----------------------|
|                                 | Transfers       | 67480000                         |                       |
|                                 |                 | Do not include spaces or dashes. | Add a description for |

#### **Option** | **Pre-authorized Payment Plan**

An **application form** will need to be filled out with a **VOID cheque** containing your banking information. Payment will be taken out of your bank the last workday of every month or the next business day.

Option 3

#### **E-services**

Please visit **www.morinville.ca** to sign up for e-services. Click on the **E-Services** icon on the main page. Select **My Morinville Sign In** and proceed to sign up. If you have trouble, click **Activate your account with us**, then click **How to Create an Account**. When setting up the account it is helpful to have your bill in front of you, as the information must match the account details found on your bill.

## Option

#### **Pay in Person**

Utility payments can be made in person at **Morinville Town Office**, **10125 100 Avenue**, between the hours of 8:00 a.m. and 4:30 p.m. (Monday to Friday except Holidays). We accept cash, debit, cheque and credit card. A drop box is located on the east side of the front doors for payments made by cheque.

