

2020

SECOND QUARTER

QUARTERLY REVIEW

April – June



2020 SECOND QUARTER

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TOWN COUNCIL



Regional Transit Services Commission (RTSC)

Council made the very difficult decision to not proceed with the Transit Pilot Project between the Town of Morinville and City of St. Albert starting in September 2020; and advised the RTSC of the Town of Morinville's intention to decline membership on the RTSC at this time, and to become an Advisory Stakeholder of the RTSC.

Due to the COVID-19 Pandemic and the widespread uncertainty throughout the Edmonton metropolitan region about the length of time it will take for transit to resume to full service, it was felt a pilot project in Morinville this year would not achieve a realistic demonstration of ridership. With the inability to gain a full understanding of ridership, it did not make sense at this time to have board appointment on the RTSC, considering it would cost approximately \$182,000 in 2022-2027 without any transit service in Morinville.



The Town of Morinville, in partnership with the Morinville Historical and Cultural Society and Alexander First Nation celebrated National Indigenous Peoples Day with a Treaty 6 Flag Raising ceremony. This event was shared with the community virtually due to COVID-19 restrictions.



Mayor Turner and Councillors Dafoe, Hall and Giffin delivered vegetable planter boxes to local seniors during Seniors Week 2020.



Councillor Hall was appointed Deputy Mayor for the period of June 23, 2020 to February 23, 2021.



Refreshed Strategic Priorities

Through a series of workshops and one on one interviews, Council and Administration completed and approved the nine refreshed strategic priorities. An integral component of this strategy was the assignment of Council Sponsors for each priority. The Sponsors will work with Administration to guide and move forward each Strategic Priority.

Strategic Priority 1
Increase non-residential tax base
 Council Sponsors: Mayor Turner, Councillors Giffin and Richardson

Strategic Priority 2
Pursue collaboration opportunities with regional partners that increase revenues and / or cost efficiencies
 Council Sponsors: Mayor Turner, Councillors Boutestein and Dafoe

Strategic Priority 3
Create opportunities to bring residents together
 Council Sponsors: Councillors Dafoe, Hall and Richardson

Strategic Priority 4
Increase effectiveness of resident engagement through public education, communication and consultation
 Council Sponsors: Mayor Turner, Councillors Balanko and Hall

Strategic Priority 5
Develop an Asset Management Program
 Council Sponsors: Councillors Giffin, Dafoe and Boutestein

Strategic Priority 6
Optimize utilization of municipal facilities
 Council Sponsors: Councillors Boutestein, Dafoe and Hall

Strategic Priority 7
Support a sustainable social community services sector in Morinville
 Council Sponsors: Councillors Balanko, Boutestein and Hall

Strategic Priority 8
Deliver a balanced 3-year operating budget
 Council Sponsors: Mayor and Council

Strategic Priority 9
Increase community safety and promote crime prevention
 Council Sponsors: Councillors Giffin, Balanko and Richardson



Playground Planning

In June, Council approved removing and replacing the Rotary Park playground, and removing Belle Park playground in 2020. They deferred the splash park replacement project totaling \$255,000 to 2021.

Council also approved replacing the Ray McDonald Sports Center playground with a fully accessible playground, at a cost of \$180,000, utilizing funding from the MSI Capital Grant. Playground replacements were slated to begin in Quarter 3.



This image is a conceptual rendering for illustrative purposes only.



Seniors' Week Appreciation Parade

In celebration and recognition of the importance of seniors in our lives and in our communities, Morinville Town Council took part in an Appreciation Parade of emergency vehicles that toured our region on Saturday, June 6.



Morinville celebrating seniors.

OFFICE OF THE CHIEF ADMINISTRATIVE OFFICER

SECOND QUARTER HIGHLIGHTS FROM THE CAO



This quarter, COVID-19 affected all areas of our community, region, province and country.

The Senior Leadership Team, along with the Managers, worked diligently implementing and monitoring business continuity and essential services plans.

All measures taken and financial decisions made were based on advice by Alberta's Chief Medical Officer of Health as well as sound financial data that will ensure the long-term financial sustainability of the Town of Morinville. Because of these unprecedented times, we also provided Council with an updated cash-flow (i.e. revenue and expense projections based on three different scenarios) through until the end of August, as well as workforce planning, including staffing for essential services, facility closures, and program cancellations.

For residents and businesses, Council also approved the following measures:

- Approved the extension of the 2020 tax payment due date from June 30 to August 31 and the tax penalty date from July 1 to September 1 and directed Administration to bring forward the respective Bylaws to the April 14, 2020, Regular Meeting of Council; and
- Approved the delay of utility bill penalties, disconnections and arrears transfers to tax rolls from March 1 through August 31, 2020 to provide financial support to our ratepayers affected by the COVID-19 Pandemic

While this was one of the most difficult positions to ever have to be in, the Town had to take measures related to staffing levels as facilities were closed, programs and events were cancelled, and reduced support for non-essential services including:

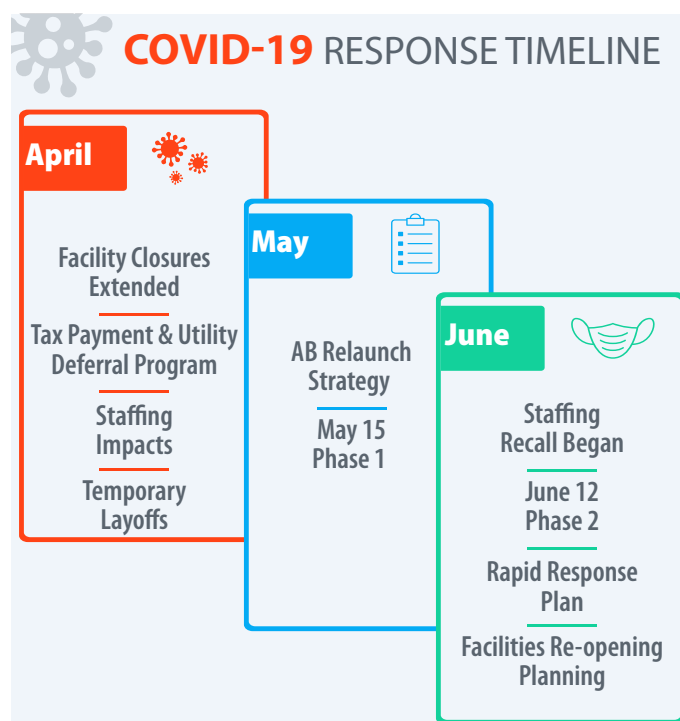
- a temporary ban on hiring;
- delaying summer hiring which affected approximately 31 positions in Community Services and Public Works;
- temporary layoffs of 40 casual staff in Community Services including fitness instructors and programming staff;
- not scheduling 11 casual staff (in Enforcement Services); and
- 31 temporary lay-offs, including part-time and full-time staff

In early June, the Senior Leadership Team and Managers began working on reopening plans. This detailed work included developing a plan to recall staff previously laid-off, planning for operations to abide by the sector guidelines put in place by the Government of Alberta, staff re-orientations, policy updates, and communications, to name a few.

Starting June 1, we began recalling staff to their home positions, while others were re-deployed to other areas of the organization. On June 22, we opened the Town office to members of the public, putting in place a number of health measures to ensure the safety and well-being of the public as well as staff. On June 26, we opened our baseball, softball and soccer fields, for recreational use and bookings.

This has been one of the most challenging times for our organization. I am proud of the Morinville team for their ability to pivot and ensure that the work of the Town was handled both professionally, and in accordance with the Chief Medical Officer of Health's Public Health Orders.

Stephane Labonne, CAO
Town of Morinville



LEGISLATIVE SERVICES

Council Meetings

In accordance with the *Meeting Procedures (COVID-19 Suppression) Regulation (AR50/2020)*, nearly all Morinville Town Council meetings in Quarter 2 were held via electronic means using Microsoft Teams software and livestreamed via the Town's Facebook account.

Council and Administration rose to the challenge and quickly adopted emerging best practices for online meetings.

In addition, safe in-person accommodations were made for members of the public who participated in the largest bylaw public hearing in Morinville's recent history.

2020 Census - Everyone Counts

The municipal census project began with Census Day on April 1. With the COVID-19 Pandemic health restrictions in place, the census team utilized many communications tools to encourage residents to participate online.

In late June, the Government of Alberta announced moving into phase 2 of pandemic recovery and the team was able to begin door-to-door enumeration for remaining uncollected addresses.

With the challenges presented by the COVID-19 Pandemic, the project was extended into early Quarter 3, and the final report is expected to be presented to Council on September 8, 2020.



COMMUNICATIONS

3,764 +3.8%

1,012 +1.2%

48 +6.7%

167 +10.6%

TOP 3 Town of Morinville Facebook Page Posts

Farewell to long-time resident Dennis McCammon

8.1K People Reached
782 Reactions, Comments & Shares

Canadian Forces Snowbirds flyover (photo album)

5.8K People Reached
306 Reactions, Comments & Shares

Complete your census! Everyone Counts (video)

4.8K People Reached
217 Reactions, Comments & Shares

TOP WEBPAGES

1. Town of Morinville Homepage
2. Census
3. Careers
4. Contact Us
5. Garbage, Recycling and Organics

The COVID-19 Resource page was the sixth visited page.

COVID-19 Reminders and Notices

Informing residents and ensuring they were aware of the current measures in place was (and continues to be) a priority during the COVID-19 Pandemic. Signage, social media posts, bulletins, electronic signs, and more, were just a few of the ways we communicated important messages to residents and businesses.

Town Hall re-opened at the end of June and directional signage, reminders regarding COVID-19 symptoms, and room capacities were posted. Plexi-glass was put up, where required, and added hand sanitizer and wipes were available for staff and patrons.

COVID-19 Online Resource Pages

In an effort to keep residents and businesses informed with the latest updates pertaining to the COVID-19 Pandemic, Resource Pages were developed on the Town website and included:

- Town updates
- Links to the Alberta Health Services and the Government of Canada websites
- Business resources and resident information



PLANNING & ECONOMIC DEVELOPMENT

ECONOMIC DEVELOPMENT



Businesses Grand Openings



Morinville's downtown welcomed two new businesses, **Uncle Sam's Cannabis** and **Design Creative Inc. Vendor Market**.

These welcome additions bring a new eclectic flare to our downtown core.

Morinville also celebrated the opening of **Jessie's House**, a welcome addition to our community to provide support for family violence, case management, and court support for Sturgeon Region.

Sturgeon Brewing Company had Morinville's first successful grand opening during the COVID-19 Pandemic. The community supported this niche new business by lining up for over 3-hours to get their hands on locally brewed beer!



After being open for 7-hours, Sturgeon Brewing Company completely sold out of beer – that's over 700 litres sold. This business holds the title of being the smallest micro-brewery in Alberta.



Temporary signage was placed along 100 Street during construction reminding drivers that businesses are open and to not block accesses.

BUSINESS LICENCES

- 11
- First Youth Business Licence

NEXT QUARTER

- Storefront Improvement Program Report
- Begin process for Economic Development Branding exercise
- Town Owned Lands being marketed on Morinville's website

Storefront Improvement Program (SIP)

Storefront Improvement Program recipients were chosen by a subcommittee comprised of Planning and Economic Development professionals within the region.

Five businesses were chosen as recipients for this grant:

- Sals Famous
- 10002 100 Ave
- Uncle Sam's Cannabis
- Asian Gardens
- Evolution Tattoo

Unfortunately, due to the economic climate and current financial conditions Uncle Sam's Cannabis, Asian Gardens, and Evolution Tattoo have reconsidered this grant and will plan to participate in future years.



SIP updates at 10002 100 Avenue underway.

Edmonton Global - Regional Economic Development

Morinville continues to work closely with Edmonton Global to position not only Morinville but the Edmonton Region globally to attract foreign direct investment and to create further job opportunities within the region.

PLANNING

Sale of Ray McDonald (RMD) Sports Center

Ray McDonald Sports Center subdivision application was circulated to adjacent landowners and required agencies on April 9, 2020. The subdivision is a required step to support the proposed sale of the Ray McDonald Sports Center.

Transportation Master Plan Survey/Public Engagement Session

In consideration of COVID-19, key stakeholders were invited to participate in a virtual workshop on April 29. The purpose of the workshop was to review action and implementation items identified in the final draft to gather feedback and any additional input. A Phase Two survey also took place and closed on May 29.

MORINVILLE
WOULD LIKE
YOUR
FEEDBACK

**TRANSPORTATION
MASTER PLAN SURVEY**
PHASE TWO
Survey closes May 29, 2020

The Transportation Master Plan covers a range of topics from vehicle and goods movement, parking, transit, and active transportation.

Visit www.morinville.ca/public-engagement to access the presentation and survey.

www.morinville.ca
f t y

 Morinville

PERMIT HIGHLIGHTS

- Pleasant Homes has a new sales centre
- 13 Bay Industrial Building (2,269 m²) received Development Permit Approval

NEXT QUARTER

- Ray McDonald Subdivision expected to be complete and registered
- Subdivision of Town Owned Houle lands to create two separate parcels which can be marketed and sold
- Transportation Master Plan approval
- Begin engagement on Heritage Lakes Project
- Commemorative Naming Policy update



Housing Starts

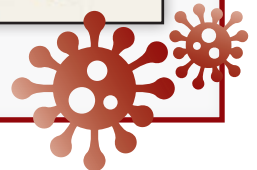
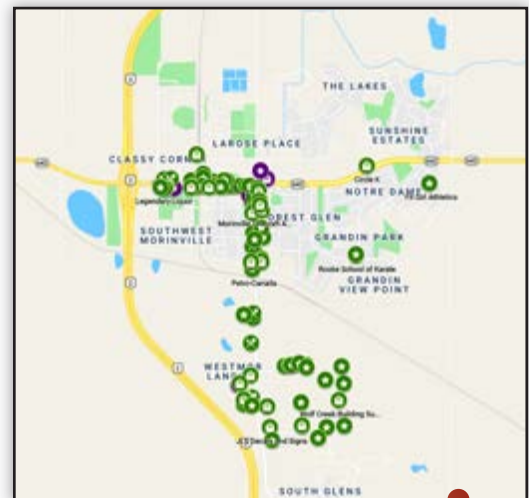
as at June 30, 2020

2	Housing starts, included in the 44 Development Permit applications	14	Gas Permits issued
37	Building Permits issued	7	Plumbing Permits issued
79	Electrical Permits issued	7	Lot Grading letters issued



PLANNING AND ECONOMIC DEVELOPMENT COVID-19 RESPONSE

- Economic Development partnered with DB Taxi, Sobeys, Champlain Pharmacy, Morinville Pharmacy, and Guardian Drugs to provide a service for immune-compromised and vulnerable residents to receive essential deliveries right to their door.
- Once the Government of Alberta announced the phased reopening of the economy, all sector-specific businesses were contacted and provided with their specific reopening guidelines.
- Planning and Economic Development developed a Curbside Pick-Up Permit allowing all businesses to utilize their curbs as drive-thrus. This measure helped multiple businesses stay open during the height of the COVID-19 pandemic and allowed customers to pick up their goods.
- Businesses were contacted via phone call and emails to stay up to date on COVID-19 related information.
- A business-centric COVID-19 webpage was created on the Morinville website and maintained with information related to businesses, including relaunch strategies, grant/ funding information, and any other pertinent information for business owners.
- An interactive map was developed and launched to showcase which businesses were open and updated operating hours.





COMMUNITY & INFRASTRUCTURE SERVICES

Announcement

In May, Iain Bushell accepted the newly created position of General Manager of Community and Infrastructure Services.

Mr. Bushell will oversee the former Community & Protective Services and Public Works Divisions, which, became one.



COMMUNITY SERVICES

As the COVID-19 Pandemic progressed, the Community Services Department adjusted all service levels and business continuity plans, which included temporary closures of the MLC and the MCCC. This was an excellent opportunity to complete long-standing repairs and maintenance.

Morinville Community Cultural Centre and Morinville Leisure Centre Maintenance

- **MLC deficiencies completed**
 - Door transitions replaced
 - Steel railings repaired
 - Drywall repairs including painting
 - Field House flooring repairs
 - Exterior and interior light repairs
- **MLC work**
 - Moving and installation of lockers and benches in Landrex Arena referee dressing room, Field House entrance corridor, Field House dressing rooms
 - Storage rooms cleaned out and reorganization
 - Plexi glass replacement in three locations
2 Field House | 1 Landrex Arena
 - Door stop installation on common area doors
 - Shower head replacement in all dressing rooms
- **MCCC work**
 - Painting:
 - Foyer
 - Halls & hallways
 - Meeting rooms
 - Floor maintenance:
 - Stripping and waxing of vinyl flooring
 - Resealing and polishing of concrete floors
 - All carpet floors steam cleaned
 - Storage areas:
 - Cleaned out and reorganized
 - Office area:
 - Cleaned out and reorganized
 - Nw work station layouts
 - All upholstered chairs were steam cleaned



Re-opening planning for the Morinville Leisure Centre and Morinville Community Cultural Centre

In anticipation of the Government of Alberta's relaunch strategy announcement, Administration began planning the re-opening of Town facilities.

- Followed [Alberta Biz Connect Guideline](#) plans:
 - Guidance for Sport, Physical Activity and Recreation - Stage 2
 - Guidance for Live Music, Dance and Theatre
 - Guidance for Cohorts
 - General Relaunch Guidance
- Staff
 - Began staff recalls in Culture, Operations and Guest Services
- Developed internal procedures for:
 - Traffic flow
 - Amenity capacity
 - Facility usage rules
 - Cleaning protocols
 - Health screening
 - Updated booking procedures
 - Updating OH&S documents such as the MLC and MCCC Rapid Response Plan



FCSS Information and Referrals

Throughout the pandemic, FCSS continued to provide support and services to the community including referrals and wellness check-ins.

April 6 – May 1		May 2 – May 31		Jun 1 – June 30	
Type of Referral		Type of Referral		Type of Referral	
Tax Support	0	Tax Support	7	Tax Support	0
Food	23	Food	3	Food	9
Housing	8	Housing	7	Housing	5
Income Support	22	Income Support	6	Income Support	7
Addictions	5	Addictions	4	Addictions	0
Suicide	0	Suicide	0	Suicide	1
Domestic Violence	7	Domestic Violence	2	Domestic Violence	2
Elder Abuse	0	Elder Abuse	4	Elder Abuse	0
Mental Health	0	Mental Health	0	Mental Health	2
Wellness Check-Ins		Wellness Check-Ins		Wellness Check-Ins	
Youth	44	Youth	28	Youth	21
Adults	24	Adults	26	Adults	36
Seniors	72	Seniors	31	Seniors	26
Families	5	Families	4	Families	5



Community Grant Program

There were no applications for the third offering of the Community Grant program.



Celebrating Seniors' Week

Throughout the first week of June, initiatives took place to celebrate and recognize the important role seniors play in our community.



Growing Together Planters
Mayor & Council and staff from the Morinville Public Library delivered planters to 75 older adults

World Elder Abuse Day June 15
The Morinville Clinic and Town Office provided an Elder Abuse information booth.

Thank You Notes
Each day throughout the week a new social media thank you message was posted in celebration of our seniors.

Senior Library Memberships
FCSS offered and promoted free library membership renewals during this week with 67 seniors taking part in this offer.



Celebrating Easter

The annual Easter Egg Hunt programming was adapted so we were able to produce the Easter Window Décor Contest.



The Easter Window Decor Contest received 29 entries and had 14 winners.

Mayor Barry Turner delivered prizes to the lucky winners.





FCSS RESPONSE TO COVID-19

APRIL

COVID-19 Resource Guide was provided online as a resource to residents.

MAY

Mental Health Week (May 1- 7)
Awareness campaign on social media.

National Youth Week (May 1- 7) Social media photo sharing campaign – 10 participants in celebrating youth of our community.

Family Photo Hunt (May 7) had 150 participants in photos with Boston Pizza's mascot Lionel and 7 completed submissions.

Compassion Fatigue Workshops (May14 & 21)
These one hour online sessions addressed fatigue and strategies for coping. The 25 participants were parents, caregivers, teachers and social support workers.

Cloth Mask Program provided 115 masks to the community and raised \$272.55 for the Morinville Food Bank.

Income Tax Program Our Income Tax Prep Program was modified and extended and had 18 residents use this service.

Grow Your Own Salad Garden (May 25 – 29)
75 families participated in the opportunity to grow their own salad garden.



JUNE

Neighbour to Neighbour Digital postcard was available for download from our website for residents to connect with neighbours by providing contact information and positive messaging.

Youth Busy Bags 53 busy bags containing activities were offered free to those who signed up.

PROGRAM CANCELLATIONS

FCSS

- Preschool Programs - Play to Stay, Tic Tac Tot, Munch and Move
- Youth Programs - M.Y. LOFT, Jr. Loft Club, Earth Day, Italian Cooking Jr. & Sr., National Youth Week – Youth Conference
- Senior Programs - Lunch & Learn Mediterranean Diet Workshop, Senior Excursion to the Casino, Seniors' Week, Annual Tea Celebration
- Family Program - Parent Link
- Community Program - WECAN Food Basket
- Summer Day Camps

Arts & Culture Programming

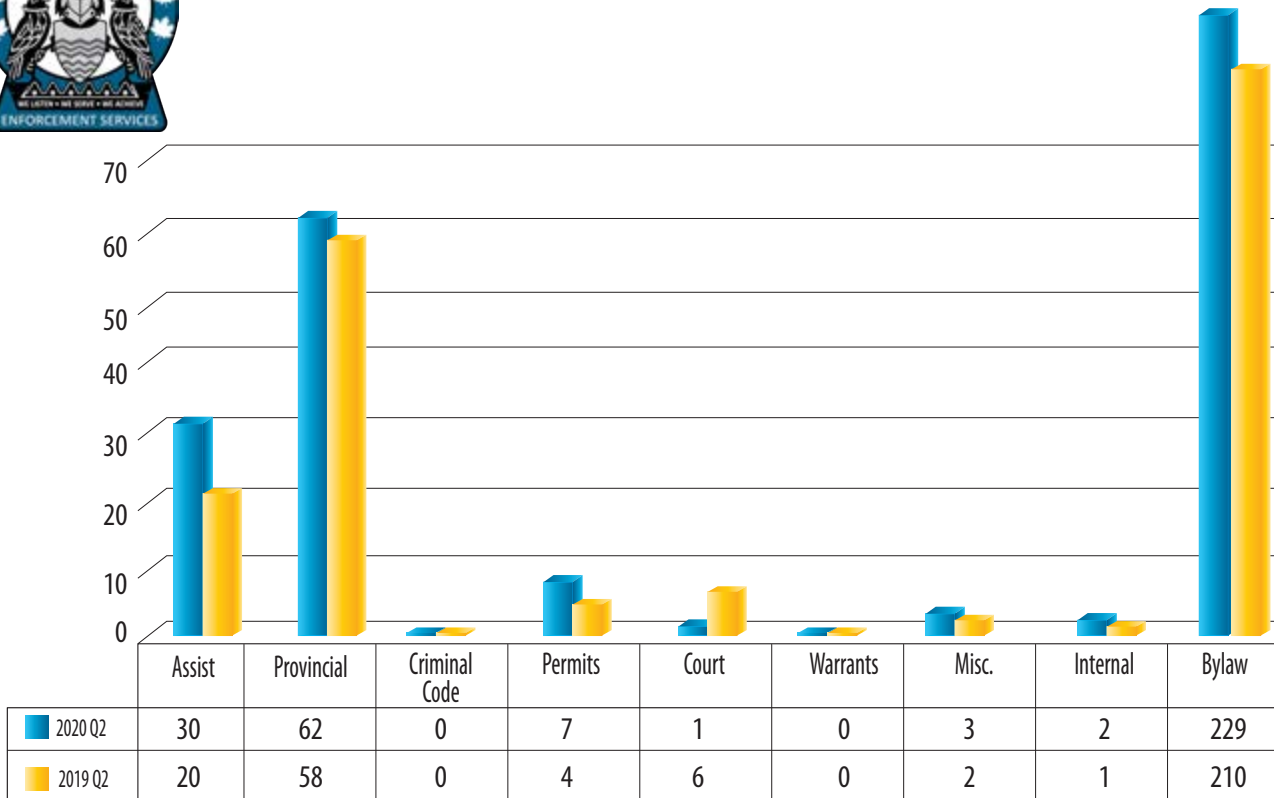
- Danny Hooper concert cancelled
- Morinville Festival Days cancelled
- Easter Egg Hunt was cancelled and replaced with an Easter window decorating contest
- All other programs were suspended



ENFORCEMENT SERVICES



Type of Enforcement Files - 334 Total



Automated Traffic Enforcement

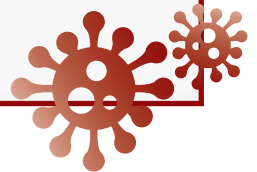
April Violations	May Violations	June Violations
<p>School/Playground Zone 0 0 hours 0 violations/ hour 0% hours operated</p> <p>Speed Zone 32 19.85 hours 1.6 violations/ hour 100% hours operated</p>	<p>School/Playground Zone 0 0 hours 0 violations/ hour 0% hours operated</p> <p>Speed Zone 18 3.98 hours 4.5 violations/ hour 100% hours operated</p>	<p>School/Playground Zone 0 0 hours 0 violations/ hour 0% hours operated</p> <p>Speed Zone 28 4.0 hours 7 violations/ hour 100% hours operated</p> <p><i>revised September 3, 2020 to correct data errors</i></p>



COVID-19 Response

Enforcement Services assisted with community needs during COVID-19 restrictions and relaunch. Officers performed community patrols to educate residents and ensure physical distancing was being met.

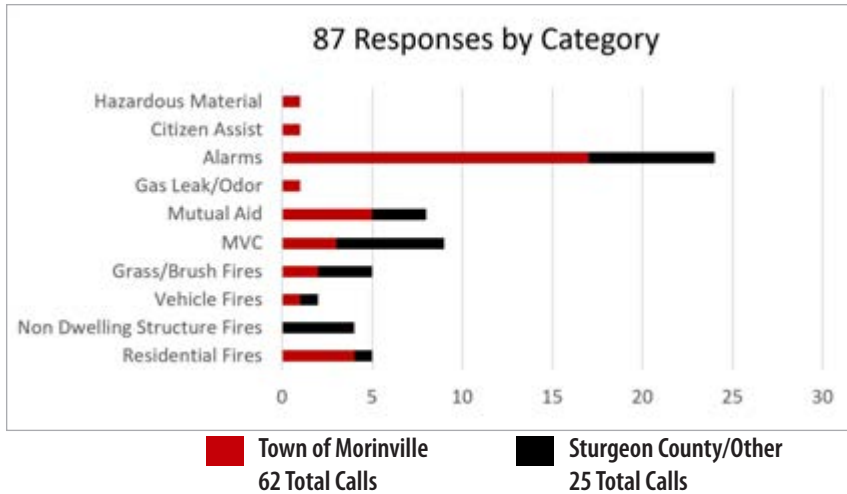
Community Peace Officers were requested to assist Alberta Health Services with enforcing quarantine and physical distancing concerns and essential business operations.



FIRE SERVICES



Q2 Fire Responses



HIGHLIGHTS

- 856.5 Total Training Hours (Due to COVID-19)
- April – Blue Card Certification, Driver’s Training, Recruit Training
- May – Drivers Training, Recruit Training
- June – Recruit Training
- 7 new recruits

Annual Fire Responses



Canadian Forces Snowbirds

The Morinville Fire Department’s ladder truck and fleet were parked outside the Don Found Fire Station in acknowledgement of the Canadian Forces Snowbirds flyover which took place May 21. The Canadian flag was flying off the top of the 100-ft ladder truck and members of the Morinville Fire Department saluted the snowbirds as they flew over Morinville.

The Canadian Forces Snowbirds began the cross-Canada tour at the end of April in Nova Scotia. The initiative was to salute Canadians doing their part to fight the spread of COVID-19. The tour ended in a tragedy when one of the snowbird jets crashed in Kamloops, BC. Capt. Jenn Casey, public affairs officer with the Canadian Forces died in the crash.



PUBLIC WORKS



First Calls

A total of 274 first calls came into the system for Q2.

- April: 56
- May: 132
- June: 86



Work Orders

Utilities completed a total of 29 work orders and have two work orders that are still in progress.

- Hydrant Repairs: 3
- Waterline Repairs: 3
- Sanitary Line Repairs: 1
- Storm Catch Basin Repairs: 3

100 Avenue (Highway 642) Resurfacing

In April, Alberta Transportation announced that Highway 642 running through Morinville was finally receiving the much-needed repair (grind, pave and line painting) it required beginning at the end of May. The roughly \$1 million project fixed the failed chip seal work that took place in 2018.

100 Street Improvements

Improvements to 100 Street, as approved at the February 25 Regular Meeting of Council, began in May. The improvements include construction of both north and southbound lanes on 100 Street from 90 Avenue to the railway tracks. The work includes widening the roadway for northbound traffic and converting the southbound lane to an urban cross section with curbs and gutter, including an asphalt pedestrian trail. A set of traffic lights will also be installed at the 90 Avenue intersection.

Skatepark Maintenance

Required maintenance and repairs to the Bob Foster Extreme Sport Park took place during the required closure due to the COVID-19 Pandemic. The park reopened for public use May 28 reminding visitors to enjoy the park safely and to continue to practice physical distancing and all COVID-19 precautions.

Annual Flower Program

Morinville's Annual flower program included the planting of flowers in various beds around Town, as well as the hanging of 99 Bubblegum petunia baskets along 100 Street. The hanging baskets are carefully cared for by High Q Greenhouse prior to being placed on the streetlights in Morinville.





Sanitary line flushing began in May



Lead Sampling Program webinar (training) attended by the Utility crew to begin the process of the Lead Sampling program in Morinville



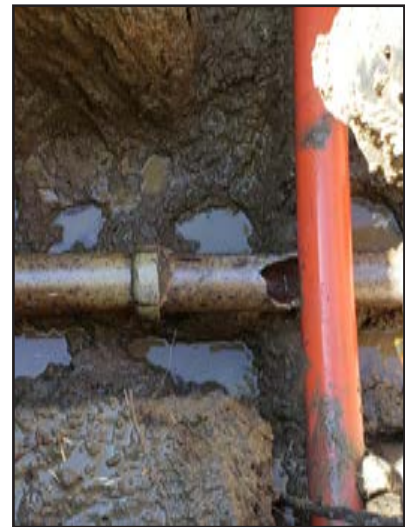
Fountains were installed in storm ponds (1 fountain is out of service for repair from Fish and Game pond)



All water tests came back within the normal range (Chlorine and Bacteria)



A sign from a resident while we completed a waterline repair near their home



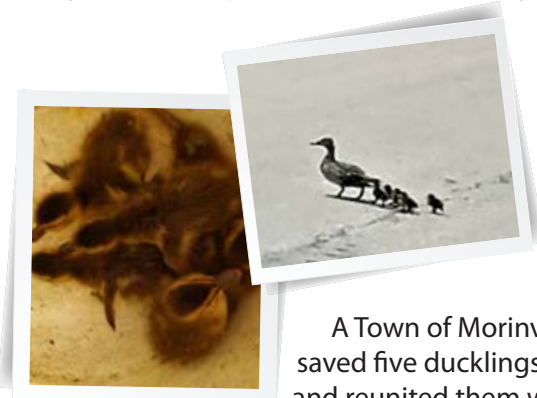
Storm line / CB Repair

Sanitary line flushing

Sanitary service line repair



Summer maintenance



A Town of Morinville utility crew saved five ducklings from a storm line and reunited them with their momma.



CORPORATE SERVICES

HUMAN RESOURCES, INFORMATION TECHNOLOGY, FOIP/RECORDS MANAGEMENT

OHS Strategic and Implementation Plan

New projects and/or progress on ongoing projects were either postponed or put on hold/slowed down to accommodate the demands of COVID-19 Pandemic impacts including higher than normal volumes of regular HR Services functions (i.e. payroll and benefits programs, OHS and other staff support systems).

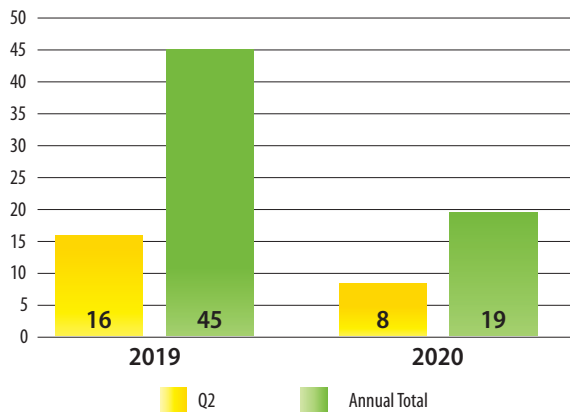
Key projects delayed or on hold:

- OHS Strategic & Implementation Plan
- Implementation of supplemental Ceridian suite modules (Performance Management, Document Management)

Information Technology

Implementation and rollout of the corporate wide Office 365 platform, including Microsoft Teams, was a priority for the IT Team. Significant effort was also put into supporting and staff who were working from home due to COVID-19.

Q2 Freedom of Information and Protection of Privacy Act Requests

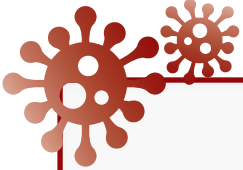


HIGHLIGHTS

- 2019 Year End Financial Audit Approval
- 2020 Tax Bylaw, New - Non-Profit Tax Exemption Bylaw
- Budget 2021 Pre-Planning with Senior Leadership Team

NEXT QUARTER

- COVID-19 – Tax/ Utility Deferral Programs, Temporary staff recalls, Cash Flows and Financial Accounting/Reporting
- Establishment of internal IT Governance Committee
- OH&S Reporting and Policy Development and Enhancements
- Budget 2021 – Capital and Operating



COVID-19 HUMAN RESOURCES RESPONSE

Pandemic Business Continuity Planning & Implementation

COVID-19 related planning and response to organizational requirements included:

- workforce planning associated with changing service levels and legislation
- various associated policy/procedure development
- workplace modifications specific to AHS recommendations and OHS needs.

Specifically, this included integrated corporate wide planning and implementation of:

- **Staffing:** temporary staff reduction (temporary layoffs, temporary hiring bans, scheduling adjustments for casual employees based on the provision of essential services);
- **Directives:** OHS polices and standard operating procedures (SOP's), Pandemic Protocols SOP and Hazard Assessment; and
- **Plans:** Ongoing business continuity planning including provision of essential services, facility closures, modification and/or cancellation of programs and events, and overarching plans such as the Pandemic Response Plan, and Morinville's Re-opening Plan.

Staffing

Under the direction of Alberta Health Services in response to COVID-19, the Town of Morinville was required to close many Town facilities including the Morinville Leisure Centre (MLC), Morinville Community Cultural Centre (MCCC), Town Hall and various indoor and outdoor amenities. This led to a need to reduce staffing levels.

- **Temporary Layoffs**

On April 15, 2020 the Town announced staffing measures including:

- temporary layoffs of roughly 1/3 of full-time & part-time employees (not including seasonal and casual);
- temporary layoffs of 40 casual staff in Community Services including fitness instructors and programming staff;
- a temporary ban on hiring;
- a delay to summer/seasonal hiring which affects roughly 31 positions in Community Services and Public Works;
- not scheduling 11 Casual staff (in Enforcement Services); and
- 31 temporary layoffs, including part-time and full-time staff

These measures affected staff in Corporate Services, Community Services, Enforcement Services, Public Works (Infrastructure Services), and Planning & Economic Development.





COVID-19 HUMAN RESOURCES RE-OPENING

Re-Opening Planning / Staff Recalls

Overarching Re-Opening Plan Goal: To return to a level of normal operation for service delivery in an efficient, informed and controlled manner to ensure staff and community safety.

Adaptable recovery and re-opening plans are based on:

- adherence to provincial orders, restrictions and guidelines
- operational readiness
- fiscal sustainability

Key re-opening/re-entry readiness factors include:

- implementation of safety measures
- staffing levels (post-reduction and re-entry)
- staff training
- program planning requirements
- time requirements for preparation processes

Staged re-opening plan guided by ongoing evaluation of AHS regulations/GoA relaunch planning:

- Town Hall – June 22
- Outdoor amenities (Sports fields, tennis courts) – June 26

Phased recall plan for staff on Temporary Layoff (TLO) throughout June:

- June 8 began the first wave of recalls:
 - some returning to pre-layoff positions with others being redeployed to different departments to support essential services
- Continued waves of recalls through June based on increasing operational needs to maintain service levels and to prepare for re-opening of facilities and amenities
 - Most full-time staff were recalled (either normal position or redeployed) by end of June
 - Seasonal hiring was re-initiated in June to supplement operational requirements to maintain essential services (i.e. Infrastructure Services (Public Works) only, parks and open spaces)
 - Reduced numbers of seasonal hires for Infrastructure Services (Public Works)

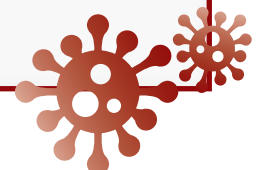


COVID-19 TAX & UTILITY DEFERRAL PROGRAM

Morinville Town Council approved the Property Tax and Utility Payment Deferral Program. The program deferred the property tax penalty deadline and allowed for a deferral on all municipal utility bills to August 31, 2020.

Ratepayers experiencing financial hardship could pay their property taxes any time before August 31, 2020 without penalty. As of September 1, all regular tax penalties will apply.

Municipal utility bills can be deferred without penalty for the months of March through August 2020. Payments for the August bills will be due at the end of September. Penalties on unpaid balances will begin appearing on the October bills.



FINANCIAL REPORTING AS AT JUNE 30, 2020

Statement of Operations

- Consolidated results including Other Revenue & Expenses, indicate a Net Revenue of approximately \$8.9M. Of this revenue:
 - Approximately \$7.7M excess is associated with Tax supported operations,
 - Approximately \$1.2M excess is attributable to Utility supported operations,
- Overall, the second quarter financial results indicate a better than budgeted position of approximately \$2.3M primarily due to lower operational spending and revenues than budgeted.
- Revenues for the year total approximately \$17.9M of the annual budget and are slightly lower than budget by \$478K primarily driven by lower utility, development, sales and other revenues.
- Operating expenses for the year total approximately \$9.4M or 44% of the annual budget and are under budget by approximately \$2.0M. The favourable variance is primarily driven by lower Contract Services, General Goods & Supplies, Building & Grounds R & M, Equipment R & M and Salary/Wages/Benefits savings due to quarter two temporary layoffs and vacancies (2 Directors, PW Manager/Communications, Planning Staff), timing of 3 new approved positions actual costs versus anticipated in the budget.
- COVID-19 Financial impacts to the municipality total \$476,787 favourable impact to the current year budget. Expenditures to date total \$63,213 (PPE), temporary staff layoffs resulted in reduced expenses totaling approximately \$590,000 with a reduction in revenue due to facility closures estimated at approximately \$50,000.

Council Expenditures

- Expenditures to the second quarter total \$164K, which represents 35% of the annual budget totaling \$460K. The favourable variance to date totals \$68K and is primarily associated with lower Salaries/Benefits (Honorariums/Per Diems), Public Relations and computer purchases largely being driven by budgetary timing differences due to COVID-19.

Capital Projects

- The 2020 Capital Budget totals \$1,331,398 and Work in Progress projects remaining budget for the beginning of the year totals \$4,350,259.
- Spending to date on current year capital projects totals \$113K which is expected to increase significantly throughout the balance of the year as projects are tendered and awarded.
- Spending to date on prior year Work in Progress Projects totals \$372K of overall approved budget with work outstanding primarily related to 100th Street Improvements. Target completion for all projects is expected mid 2020 as these projects are largely weather dependent.

Statement of Operations
Town Combined
For the Six Months Ending June 30, 2020

unaudited

	2nd Quarter	1st Quarter	Year to Date (YTD)			Total Budget	YTD to Total Budget (Dollars)	YTD to Total Budget (Percent)
	Actual	Actual	Actual	Budget	Variance (unfavorable)			
REVENUE:								
Net Taxes	\$ 13,273,731	(899,971)	\$12,373,760	\$12,087,235	\$286,525	\$10,397,816	(\$1,975,944)	119%
Government Grants	\$ 137,067	83,193	220,260	472,197	(251,937)	978,402	758,142	23%
Water Fees	\$ 796,204	748,272	1,544,476	1,631,064	(86,588)	3,262,128	1,717,652	47%
Sanitary Fees	\$ 503,709	481,518	985,227	1,074,173	(88,946)	2,148,346	1,163,119	46%
Solid Waste Fees	\$ 241,800	221,628	463,428	421,117	42,311	842,234	378,806	55%
Development Fees and Permits	\$ 22,311	58,824	81,135	167,201	(86,066)	257,602	176,467	31%
Sales to other Governments	\$ 209,801	127,069	336,870	440,600	(103,730)	870,989	534,119	39%
Franchise Fees	\$ 462,230	513,048	975,278	882,303	92,975	1,764,602	789,324	55%
Investment Income	\$ 3,171	17,597	20,768	57,500	(36,732)	115,000	94,232	18%
Penalties and Fines	\$ 81,732	116,917	198,649	241,250	(42,601)	482,500	283,851	41%
Rental Revenue / Ticket Sales	\$ 60,066	145,894	205,960	289,474	(83,514)	527,822	321,862	39%
Other Revenue	\$ 24,957	72,781	97,738	135,946	(38,208)	221,400	123,662	44%
Sales and User Charges	\$ 14,706	29,576	44,282	114,512	(70,230)	198,025	153,743	22%
Transit Revenue	\$ 1,050	(130)	920	12,750	(11,830)	13,500	12,580	7%
Donations/Sponsorship	\$ 1,250	184,868	186,118	181,150	4,968	202,500	16,382	92%
Storm Fees	\$ 84,150	83,667	167,817	172,570	(4,753)	345,140	177,323	49%
Total Revenue	15,917,935	1,984,751	\$ 17,902,686	\$ 18,381,042	\$ (478,356)	\$ 22,628,006	\$ 4,725,320	79%
EXPENSE:								
Salary/Wages/Benefits	1,813,468	2,042,881	3,856,349	5,346,519	1,490,170	10,454,160	6,597,811	37%
Staff Training / Professional Development	5,244	20,957	26,201	108,204	82,003	201,390	175,189	13%
Mileage/Subsistence	775	14,637	15,412	65,764	50,352	129,350	113,938	12%
Memberships/Association Fees	25,562	44,519	70,081	77,118	7,037	107,560	37,479	65%
Contracted Services	671,559	679,481	1,351,040	1,364,414	13,374	2,702,839	1,351,799	50%
Engineering Fees	-	-	0	5,529	5,529	12,200	12,200	0%
Professional Services	-	-	0	4,318	4,318	9,100	9,100	0%
Policing Contract	323,690	358,000	681,690	717,896	36,206	1,435,792	754,102	47%
Legal Fees	21,062	6,416	27,478	36,909	9,431	74,000	46,522	37%
Audit Fees	8,500	-	8,500	0	(8,500)	27,200	18,700	31%
General Goods and Supplies	70,947	58,174	129,121	295,663	166,542	463,659	334,538	28%
Office Supplies/Postage	24,894	17,380	42,274	56,817	14,543	113,960	71,686	37%
Telecommunications	33,731	42,638	76,369	86,900	10,531	173,800	97,431	44%
Insurance/Licenses	200,257	108	200,365	185,771	(14,594)	187,831	(12,534)	107%
Advertising /Promotions	15,596	10,056	25,652	64,450	38,798	127,400	101,748	20%
Subscriptions/Publications	-	665	665	750	85	1,500	835	44%
Small Tools & Equipment, Uniforms, Office Furniture	11,442	15,088	26,530	48,123	21,593	88,287	61,757	30%
Regional Sewage Charges	256,411	234,970	491,381	514,824	23,443	1,029,648	538,267	48%
Water Purchase	308,652	290,838	599,490	637,737	38,247	1,275,475	675,985	47%
Building & Grounds R&M	79,713	59,230	138,943	242,639	103,696	507,341	368,398	27%
Equipment R&M	101,603	43,786	145,389	206,669	61,280	417,884	272,495	35%
Engineered structures R&M	73,470	65,663	139,133	117,417	(21,716)	251,900	112,767	55%
Vehicle Fuel	30,037	30,953	60,990	78,139	17,149	157,280	96,290	39%
Rentals	-	-	0	5,278	5,278	10,612	10,612	0%
Utilities	258,275	280,700	538,975	500,537	(38,438)	989,345	450,370	54%
Public Relations	9,086	1,539	10,625	17,100	6,475	34,200	23,575	31%
Grants	10,000	657,231	667,231	685,460	18,229	766,460	99,229	87%
Bad Debt Expense	2,310	2,065	4,375	9,545	5,170	(195,000)	(199,375)	(2%)
Finance Charges	2,772	2,807	5,579	7,150	1,571	13,800	8,221	40%
Census Expenses	15,455	60	15,515	25,000	9,485	50,000	34,485	31%
Covid-19	46,247	16,966	63,213	0	(63,213)	0	(63,213)	100%
Council Computer Purchase	(60)	60	0	2,000	2,000	2,000	2,000	0%
Total Operating Expense	4,997,868	4,997,868	\$ 9,418,566	\$ 11,514,640	\$ 2,096,074	\$ 21,620,973	\$ 12,202,407	44%
Excess (Deficiency) before Other Revenue and Expense	11,497,237	(3,013,117)	8,484,120	6,866,402	1,617,718	1,007,033	(7,477,087)	
OTHER (REVENUE) EXPENSE								
Other Revenue			(41,790)	0				
Offsite Levy Revenue			(580,723)	0				
Interest on Debt	19,802	105,946	125,748	195,403	(69,655)	622,947	497,199	20%
Depreciation			0	0	0	6,877,847	0	
	19,802	105,946	(496,765)	195,403	(69,655)	7,500,794	497,199	
NET EXCESS (DEFICIENCY)	\$ 11,477,435	\$ (3,119,063)	\$ 8,980,885	\$ 6,670,999	\$ 2,309,886	\$ (6,493,761)	\$ (15,474,646)	

**Statement of Operations
Tax Supported
For the Six Months Ending June 30, 2020**

unaudited

	2nd Quarter		1st Quarter		Year to Date (YTD)		Total Budget	YTD to Total Budget (Dollars)	YTD to Total Budget (Percent)			
	Actual		Actual		Actual	Budget				Variance (unfavorable)		
REVENUE:												
Net Taxes	\$ 13,273,731	\$	(899,971)	\$	12,373,760	\$	12,087,235	\$	286,525	\$10,397,816	(\$1,975,944)	119%
Government Grants	\$ 137,067	\$	83,193	\$	220,260	\$	472,197	\$	(251,937)	978,402	758,142	23%
Development Fees and Permits	\$ 22,311	\$	58,824	\$	81,135	\$	167,201	\$	(86,066)	257,602	176,467	31%
Sales to other Governments	\$ 130,731	\$	23,537	\$	154,268	\$	180,135	\$	(25,867)	350,060	195,792	44%
Franchise Fees	\$ 462,230	\$	513,048	\$	975,278	\$	882,303	\$	92,975	1,764,605	789,327	55%
Investment Income	\$ 3,171	\$	17,597	\$	20,768	\$	57,500	\$	(36,732)	115,000	94,232	18%
Penalties and Fines	\$ 81,634	\$	112,028	\$	193,662	\$	230,250	\$	(36,588)	460,500	266,838	42%
Rental Revenue / Ticket Sales	\$ 60,066	\$	145,894	\$	205,960	\$	289,474	\$	(83,514)	527,822	321,862	39%
Other Revenue / Sponsorships	\$ 24,956	\$	72,181	\$	97,137	\$	135,946	\$	(38,809)	221,400	124,263	44%
Sales and User Charges	\$ 14,706	\$	29,576	\$	44,282	\$	114,512	\$	(70,230)	198,025	153,743	22%
Transit Revenue	\$ 1,050	\$	(130)	\$	920	\$	12,750	\$	(11,830)	13,500	12,580	7%
Donations	\$ 1,250	\$	184,868	\$	186,118	\$	181,150	\$	4,968	202,500	16,382	92%
Total Revenue	\$ 14,212,903	\$	340,645	\$	14,553,548	\$	14,810,653	\$	(257,105)	\$ 15,487,232	\$ 933,684	94%
EXPENSE:												
Salary/Wages/Benefits	\$ 1,596,278	\$	1,801,656	\$	3,397,934	\$	4,757,152	\$	1,359,218	9,326,570	5,928,636	36%
Staff Training / Professional Development	\$ 5,244	\$	20,027	\$	25,271	\$	106,818	\$	81,547	198,340	173,069	13%
Mileage/Subsistence	\$ (255)	\$	12,843	\$	12,588	\$	65,286	\$	52,698	128,300	115,712	10%
Memberships/Association Fees	\$ 25,562	\$	44,519	\$	70,081	\$	77,118	\$	7,037	107,560	37,479	65%
Contracted Services	\$ 432,793	\$	551,152	\$	983,945	\$	914,403	\$	(69,542)	1,803,413	819,468	55%
Professional Services	\$ -	\$	-	\$	-	\$	2,000	\$	2,000	4,000	4,000	0%
Policing Contract	\$ 323,690	\$	358,000	\$	681,690	\$	717,896	\$	36,206	1,435,792	754,102	47%
Legal Fees	\$ 21,062	\$	6,416	\$	27,478	\$	36,000	\$	8,522	72,000	44,522	38%
Audit Fees	\$ 8,500	\$	-	\$	8,500	\$	-	\$	(8,500)	27,200	18,700	31%
General Goods and Supplies	\$ 70,300	\$	57,982	\$	128,282	\$	290,603	\$	162,321	455,539	327,257	28%
Office Supplies/Postage	\$ 12,880	\$	9,067	\$	21,947	\$	33,450	\$	11,503	65,000	43,053	34%
Telecommunications	\$ 33,731	\$	42,638	\$	76,369	\$	86,900	\$	10,531	173,800	97,431	44%
Insurance/Licenses	\$ 141,398	\$	108	\$	141,506	\$	153,641	\$	12,135	155,701	14,195	91%
Advertising /Promotions	\$ 15,596	\$	10,056	\$	25,652	\$	64,450	\$	38,798	127,400	101,748	20%
Subscriptions/Publications	\$ -	\$	665	\$	665	\$	750	\$	85	1,500	835	44%
Small Tools & Equipment, Uniforms, Office Furnit	\$ 9,323	\$	13,823	\$	23,146	\$	43,487	\$	20,341	78,087	54,941	30%
Building & Grounds R&M	\$ 76,704	\$	43,993	\$	120,697	\$	235,200	\$	114,503	492,000	371,303	25%
Equipment R&M	\$ 85,334	\$	42,961	\$	128,295	\$	183,330	\$	55,035	366,660	238,365	35%
Engineered structures R&M	\$ 33,667	\$	64,343	\$	98,010	\$	80,623	\$	(17,387)	170,300	72,290	58%
Vehicle Fuel	\$ 18,998	\$	22,478	\$	41,476	\$	60,780	\$	19,304	120,560	79,084	34%
Rentals	\$ -	\$	-	\$	-	\$	5,000	\$	5,000	10,000	10,000	0%
Utilities	\$ 228,229	\$	249,860	\$	478,089	\$	424,079	\$	(54,010)	837,708	359,619	57%
Public Relations	\$ 9,086	\$	1,539	\$	10,625	\$	17,100	\$	6,475	34,200	23,575	31%
Council Computer Purchases	\$ -	\$	-	\$	-	\$	2,000	\$	2,000	2,000	2,000	0%
Grants	\$ 10,000	\$	657,231	\$	667,231	\$	685,460	\$	18,229	766,460	99,229	87%
Bad Debt Expense	\$ 2,051	\$	316	\$	2,367	\$	5,000	\$	2,633	(205,000)	(207,367)	(1%)
Finance Charges	\$ 2,773	\$	2,626	\$	5,399	\$	7,150	\$	1,751	13,800	8,401	39%
Census Expenses	\$ 15,455	\$	60	\$	15,515	\$	25,000	\$	9,485	50,000	34,485	31%
Covid-19 Expenses	\$ 46,247	\$	16,966	\$	63,213	\$	-	\$	(63,213)	0	(63,213)	100%
Total Operating Expense	\$ 3,224,646	\$	4,031,325	\$	7,255,971	\$	9,080,676	\$	1,824,705	\$ 16,818,890	9,562,919	43%
Excess (Deficiency) before Other Revenue and Expense	\$ 10,988,257	\$	(3,690,680)	\$	7,297,577	\$	5,729,977	\$	1,567,600	(1,331,658)	(8,629,235)	
OTHER (REVENUE) EXPENSE												
Other Revenue	(41,790)	-	(41,790)		(41,790)		(41,790)					
Offsite Levy	(580,723)	-	(580,723)		(580,723)		(580,723)					
Interest on Debt	19,802	105,946	125,748	195,406	(69,658)		622,947	497,199	20%			
Depreciation	0	-	0	0	0		5,366,496	0	0%			
(Gain)/Loss on Capital Asset Disposal	0	-	0	0	0		0	0	0%			
	(602,711)	105,946	(496,765)	195,406	(692,171)		5,989,443	6,486,208				
NET EXCESS (DEFICIENCY)	\$ 11,590,968	\$	(3,796,626)	\$	7,794,342	\$	5,534,571	\$	2,259,771	\$ (7,321,101)	\$ (2,143,027)	

**Statement of Operations
Utility Supported
For the Six Months Ending June 30, 2020**

unaudited

	2nd Quarter	1st Quarter	Year to Date (YTD)			Total Budget	YTD to Total Budget (Dollars)	YTD to Total Budget (Percent)
	Actual	Actual	Actual	Budget	Variance (unfavorable)			
REVENUE:								
Water Fees	\$796,204	\$748,272	\$1,544,476	\$1,631,064	(\$86,588)	\$3,262,128	\$1,717,652	47%
Sanitary Fees	503,709	481,518	985,227	1,074,173	(88,946)	2,148,346	\$1,163,119	46%
Storm Fees	84,150	83,667	167,817	172,570	(4,753)	345,140	\$177,323	49%
Solid Waste Fees	241,800	221,628	463,428	421,117	42,311	842,234	\$378,806	55%
Sales to other Governments	79,070	103,532	182,602	260,465	(77,863)	520,929	\$338,327	35%
Penalties and Fines	102	5,487	5,589	11,000	(5,411)	22,000	\$16,411	25%
Other Revenue	0	0	0					
Total Revenue	\$ 1,705,035	\$ 1,644,104	\$ 3,349,139	\$ 3,570,389	\$ (221,250)	\$ 7,140,777	\$ 3,791,638	47%
EXPENSE:								
Salary/Wages/Benefits	217,191	241,225	458,416	589,367	130,951	1,127,590	\$669,174	41%
Staff Training	0	930	930	1,386	456	3,050	\$2,120	30%
Mileage/subsistence	1,030	1,794	2,824	477	(2,347)	1,050	(\$1,774)	269%
Contracted Services	238,765	128,330	367,095	450,010	82,915	899,426	\$532,331	41%
Engineering Fees	0	0	0	5,529	5,529	12,200	\$12,200	0%
Professional Services	0	0	0	2,318	2,318	5,100	\$5,100	0%
Legal Fees	0	0	0	909	909	2,000	\$2,000	0%
General Goods and Supplies	647	192	839	5,060	4,221	8,120	\$7,281	10%
Office Supplies/Postage	12,014	8,313	20,327	23,367	3,040	48,960	\$28,633	42%
Insurance/Licenses	58,859	0	58,859	32,130	(26,729)	32,130	(\$26,729)	183%
Small Tools & Equipment, Uniforms, Office Furniture	2,119	1,265	3,384	4,636	1,252	10,200	\$6,816	33%
Regional Sewage Charges	256,411	234,970	491,381	514,824	23,443	1,029,648	\$538,267	48%
Water Purchase	308,652	290,838	599,490	637,737	38,247	1,275,475	\$675,985	47%
Building & Grounds R&M	3,010	15,237	18,247	7,439	(10,808)	15,341	(\$2,906)	119%
Equipment R&M	16,269	825	17,094	23,339	6,245	51,224	\$34,130	33%
Engineered structures R&M	39,803	1,320	41,123	36,794	(4,329)	81,600	\$40,477	50%
Vehicle Fuel	11,040	8,475	19,515	17,359	(2,156)	36,720	\$17,205	53%
Rentals	0	0	0	278	278	612	\$612	0%
Utilities	30,046	30,840	60,886	76,458	15,572	151,637	\$90,751	40%
Bad Debt Expense	79	1,929	2,008	4,545	2,537	10,000	\$7,992	20%
	180		180	0	(180)			
Total Operating Expense	\$ 1,195,935	\$ 966,483	\$ 2,162,598	\$ 2,433,962	\$ 271,364	\$ 4,802,083	\$ 2,639,485	45%
Excess (Deficiency) before Other Revenue and Expense	509,100	677,621	1,186,541	1,136,427	50,114	2,338,694	1,152,153	
OTHER (REVENUE) EXPENSE								
Depreciation	0	0	0	0	0	1,511,351	0	
NET EXCESS (DEFICIENCY)	\$ 509,100	\$ 677,621	\$ 1,186,541	\$ 1,136,427	\$ 50,114	\$ 827,343	\$ 1,152,153	

Council For the Six Months Ending June 30, 2020

For the Six Months Ending June 30, 2020

unaudited

	2nd Quarter	Year to Date			* Total Budget (TB)	YTD to TB
	Actual	Actual	Budget	Variance		
				(unfavorable)		
REVENUE:						
Total Revenue		\$0	\$0	\$0	\$0	0.00%
EXPENSE:						
Salary Staff Group Benefits	9,275	15,128	20,040	4,912	40,081	37.74%
Salary Staff Payroll Taxes	3,296	8,139	7,471	(668)	14,113	57.67%
Honorarium & Per Diem - Mayor Turner	16,004	30,527	36,334	5,807	72,667	42.01%
Honorarium & Per Diem - Councillor Balanko	8,142	15,937	21,143	5,206	42,286	37.69%
Honorarium & Per Diem - Councillor Boutestein	8,942	17,787	21,143	3,356	42,286	42.06%
Honorarium & Per Diem - Councillor Dafoe	8,342	17,287	21,143	3,856	42,286	40.88%
Honorarium & Per Diem - Councillor Giffin	8,642	17,887	21,143	3,256	42,286	42.30%
Honorarium & Per Diem - Councillor Hall	9,392	18,387	21,143	2,756	42,286	43.48%
Honorarium & Per Diem - Councillor Richardson	8,142	15,937	21,143	5,206	42,286	37.69%
Total Salaries & Benefit Expense	80,177	157,016	190,703	33,687	380,577	41.26%
Professional Development - Council	0	300	1,750	1,450	3,500	8.57%
Professional Development - Councillor Balanko	(890)	180	1,000	820	2,000	9.00%
Professional Development - Councillor Boutestein	(890)	0	1,000	1,000	2,000	0.00%
Professional Development - Councillor Dafoe	(890)	0	1,000	1,000	2,000	0.00%
Professional Development - Councillor Giffin	0	656	1,000	344	2,000	32.80%
Professional Development - Councillor Hall	(890)	0	1,000	1,000	2,000	0.00%
Professional Development - Councillor Richardson	(890)	0	1,000	1,000	2,000	0.00%
Professional Development - Mayor Turner	(890)	0	1,000	1,000	2,000	0.00%
Mileage & Subsistence - Council	143	891	1,400	509	2,800	31.82%
Mileage & Subsistence - Councillor Balanko	(351)	531	2,250	1,719	4,500	11.80%
Mileage & Subsistence - Councillor Boutestein	(351)	248	2,250	2,002	4,500	5.51%
Mileage & Subsistence - Councillor Dafoe	(351)	640	2,250	1,610	4,500	14.22%
Mileage & Subsistence - Councillor Giffin	69	400	2,250	1,850	4,500	8.89%
Mileage & Subsistence - Councillor Hall	(217)	415	2,250	1,835	4,500	9.22%
Mileage & Subsistence - Councillor Richardson	(351)	595	2,250	1,655	4,500	13.22%
Mileage & Subsistence - Mayor Turner	(213)	170	3,000	2,830	6,000	2.83%
Telecommunications - Mayor Turner	257	257	750	493	1,500	17.13%
Public Relations -Mayor Turner	0	125	600	475	1,200	10.42%
Public Relations -Councillor Balanko	0	110	600	490	1,200	9.17%
Public Relations -Councillor Boutestein	0	40	600	560	1,200	3.33%
Public Relations -Councillor Dafoe	0	40	600	560	1,200	3.33%
Public Relations -Councillor Giffin	0	40	600	560	1,200	3.33%
Public Relations -Councillor Hall	0	80	600	520	1,200	6.67%
Public Relations -Councillor Richardson	0	40	600	560	1,200	3.33%
Public Relations - Council	500	726	7,500	6,774	15,000	4.84%
Council Computer Purchase	0	0	2,000	2,000	2,000	0.00%
Total Operating Expense	73,972	163,500	231,803	68,303	460,777	35.48%
Excess (Deficiency) before Other Revenue and Expense	(73,972)	(163,500)	(231,803)	(68,303)	(460,777)	35.48%
OTHER REVENUE AND EXPENSE						
	0	0	0	0	0	0.00%
NET EXCESS (DEFICIENCY)	(73,972)	(163,500)	(231,803)	68,303	(460,777)	35.48%

*The annual Council budget is an allocation of funds within the consolidated Town budget, intended to fund the operational requirements on behalf of Council.

*This financial report will reflect a deficiency due to the fact no revenues are generated within this department.

2020 Approved Capital Projects Quarterly Status Report as at June 30, 2020



TAX SUPPORTED



UTILITY SUPPORTED

Project: IT Storage Array Network Size Upgrade Spending: 0% Budget: \$60,000 Q3	Project: Fleet Replacement Spending: 13% Budget: \$122,328 Q2	Project: Utilities Upgrades Spending: 31% Budget: \$172,000 Q4
Project: MLC 77 Acre Design Spending: 0% Budget: \$100,000 Q4	Project: Asset Management Implementation Spending: 0% Budget: \$50,000 Q4	Project: Stormwater Management Facility Aerating Fountain Upgrades Spending: 0% Budget: \$40,000 Q3
Project: Fire Department - Air Compressor Spending: 0% Budget: \$65,000 Q3	Project: Trail Solar Lights Spending: 0% Budget: \$351,070 Q3	
Project: Playground Upgrades* Spending: 12% Budget: \$371,000 Q3		

* Council approved scope/budget changes as of June 2020.

Work In Progress Capital Projects Quarterly Status Report as at June 30, 2020

Project: CCC Sound System Upgrade Spending: 0% Budget: \$45,000 on hold	Project: Park/Sports Field Development Spending: 0% Budget: \$100,000 Q3	Project: Westwinds Lift Station Spending: 63% Budget: \$1,584,000 Q2
Project: East Boundary Road Improvements Spending: 0% Budget: \$95,000 on hold	Project: Street Lighting Extension - EBR to MLC Spending: 1% Budget: \$160,000 Q2	Project: Westwinds Forcemain to Business Park Spending: 156% Budget: 297,000 Q2
Project: Traffic Signal Design (100 Ave) Spending: 0% Budget: \$50,000 on hold	Project: Transportation Master Plan Spending: 76% Budget: \$180,000 Q2	
Project: MLC Multiway Trail Development Spending: 90% Budget: \$80,000 Q3	Project: 100 Street Improvements Spending: 10% Budget: \$2,800,000 Q3	
Project: 2018 Road Rehabilitation & Neighbourhood Revitalization Spending: 63% Budget: \$710,000 Q3	Project: 2019 Road Rehabilitation & Neighbourhood Revitalization Spending: 1% Budget: \$200,000 Q4	
Project: MLC Site Servicing Spending: 90% Budget: \$4,500,000 Q3	Project: Jessica Martel - Laneway Spending: 48% Budget: \$47,000 Q3	

