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October 23, 2018

# 2019

# CAPITAL PLAN

**LONG RANGE CAPITAL PLAN** 

Town of Morinville

December 11, 2018



November 13, 2018

# **2019 CAPITAL PLAN**

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## **GENERAL INFORMATION**

Under the *Municipal Government Act*, Morinville is required to prepare an annual capital plan for each calendar year. In addition, although not yet enacted, each municipality must prepare a written plan respecting anticipated capital property additions over a period of at least the next 5 financial years. *Morinville 2019 Capital Plan & Morinville 2019-2038 Long Range Capital Plan* responds to these two criteria. The Plan also supports the Town's Vision and Mission:

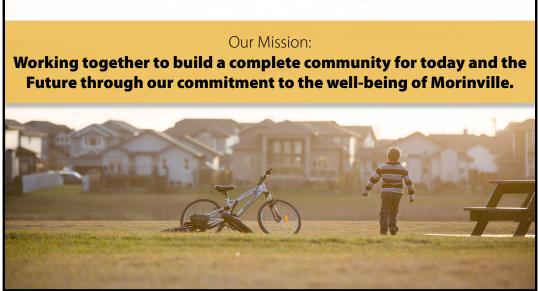
#### **VISION**

A community's Vision provides a long-term picture of where or what the community wishes to be or become. The Vision also indicates what makes Morinville unique.

#### **MISSION**

Mission answers a question about what business the community is in. It lets readers know what Morinville does or provides and who benefits.

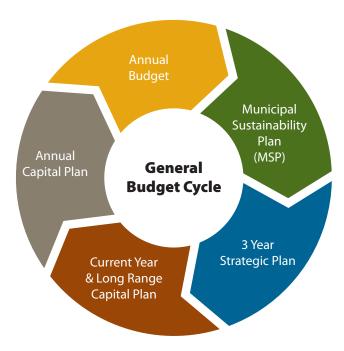




## **GENERAL BUDGET CYCLE**

## **MUNICIPAL SUSTAINABILITY PLAN (MSP)**

Morinville has adopted a Municipal Sustainability Plan (MSP) which is an overarching document that reflects the goals of Morinville through 2035. The MSP, in addition to a 3-year Strategic Plan and other planning documents, guides the preparation of the Operating Budget. Prior to approving 2019 tax rates and utility levies these documents, together with updated financial information for 2017, and year-to-date information for 2018 are provided to Council.



The budget information presented in this report is consolidated and organized into Tax Supported Operations and Utility Supported Operations. The information presented is intended to focus on divisional budgets followed by the various departmental functional areas to illustrate the services and programs provided in each area.

# **BUDGET REVIEW AND APPROVAL BY COUNCIL**

For 2019, the following Budget timelines were approved by Council:

Approved Budget Timelines									
October 11-12, 2018 Council/Admin Budget Retreat	<ul><li>Strategic Plan</li><li>Operating Budget</li><li>Long-Term Capital Plan</li></ul>								
October 16, 2018	Morinville Public Library & Historical Society - Budget Presentation								
October 23, 2018 Council - Regular Meeting	<ul> <li>1st Reading</li> <li>Operating Budget</li> <li>Long-Term Capital Plan</li> <li>Utility Bylaws</li> </ul>								
October 30, 2018 Council/Admin	Budget Open House/Public Input Session								
October 25-November 7, 2018	<ul><li>Citizen Engagement</li><li>Online Survey Campaign</li></ul>								
November 13, 2018	<ul> <li>2<sup>nd</sup> Reading</li> <li>Operating Budget</li> <li>Long-Term Capital Plan</li> <li>Utility Bylaws</li> </ul>								
November 20, 2018 C.O.W. Meeting	<ul><li>Citizen Engagement</li><li>Online Survey Campaign</li><li>Final Report Review</li></ul>								
November 27, 2018 Council - Regular Meeting	<ul> <li>3<sup>rd</sup> Reading</li> <li>Operating Budget</li> <li>Long-Term Capital Plan</li> <li>Utility Bylaws</li> </ul>								
December 11, 2018 Council - Regular Meeting	<ul> <li>3<sup>rd</sup> Reading (if needed)</li> <li>Business Plan</li> </ul>								

## **2019 CAPITAL BUDGET AMENDMENTS**

#### 1st Reading - Consolidated Capital Plan

Total 1st Reading - Consolidated Capital Plan	\$ 1,181,025
Utility Supported Project Total	130,000
Tax Supported Project Total	\$ 1,051,025

#### **2nd Reading Capital Plan Amendments**

#### Tax Supported Projects:

	Total 2nd	\$ 43,833	
(3)	Add	Trail Solar Lights Extension	 133,833
(2)	Remove	MCRF Reception Centre Generator	(45,000)
(1)	Remove	Perras Place Park Development	\$ (45,000)

## 2nd Reading Consolidated Capital Plan

Total 2nd Reading - Consolidated Capital Plan		\$ 1,224,858
Utility Supported Project Total		 130,000
Amended Tax Supported Project Total		\$ 1,094,858
2nd Reading - Tax Supported Amendments	43,833	
1st Reading - Tax Supported Project Total	\$ 1,051,025	

- (1) Perras Place Park Development was a 2 year proposed project with \$45,000 budgeted in 2019 and \$35,000 budgeted in 2020. During 2nd Reading of the budget a Council motion was approved to remove both years of funding for this project.
- (2) The Morinville Community Recreation Facility (MCRF) Reception Centre Generator was a 2 year proposed project with \$45,000 budgeted in 2019 for engineering and \$300,000 budgeted in 2020 for purchase and installation. During 2nd Reading of the budget a Council motion was approved to remove \$45,000 in 2019 for this project, leaving the \$300,000 budgeted in 2020.
- During 2nd Reading of the budget, a Council motion was passed to cancel the Pedestrian Bulbing project identified within the Work in Progress budget of \$180,000 and to add \$133,833 to fund the Trail Solar Light Extension from 100 Street eastward to the Stormwater Lift Station #1 site. Funding for both of these projects was approved from the Safety Initiative Reserve.

# **WORK IN PROGRESS - SUMMARY OF CAPITAL PROJECTS**

CAPITAL PROJECT	Approved Budget	Spending to Dec 31, 2018**	Estimated 2019 Carry Forward	Project Scope	Project Status
TAX SUPPORTED PROJECTS					
* Affordable Housing Project	750,000	47,945	702,055	Morinville received provincial grant funding for Affordable Housing a number of years ago. Potential partnership with the Province of Alberta, Homeland Housing and the Town of Morinville.	Working towards agreement with Homeland Housing, completion expected by 2019 (Grant expires Dec 31/2019).
* Morinville Community Recreation Facility - Site Servicing	4,500,000	3,188,558	1,311,442	Servicing of rec site/ water/sani/ joint intersection/ storm/ wetlands.	In Progress and on schedule, completion expected spring 2019
* Morinville Community Recreation Facility - Construction	24,300,000	14,385,239	9,914,761	Phase 1 - construction of an arena, indoor field house, walking track, fitness area, child play space and common area.	In Progress and on schedule, completion expected spring 2019
* Public Works Parking Lot Paving	50,000	16,314	33,686	Expand PW Parking lot in order to provide additional staff/visitor/handicap parking to prevent visitors and contractors from accessing our site freely and to provide operational safety.	In Progress, reviewing access management plan for long term operational needs. Power to site expected to be complete in 2018 with the overall site design expected completion for 2019.
* Jessica Martel Project	47,000	22,619	24,381	Servicing of lot, realign laneway approach, grading, sidewalk and paving.	Laneway has been relocated, lot is serviced, need to review sidewalk extension and necessary road improvements with Planning Dept, expected completion spring 2019.
2018 Fleet Replacement	414,800	242,210	172,590	Bobcat equipment, ride on mowers, outdoor & new zamboni	Substantially complete, In progress - new Olympia Zamboni - deposit paid, delivery and final payment expected in Spring 2019.
2018 Road Rehabilitation & Neighborhood Revitalization	710,000	423,663	286,337	Road Rehabilitation, trail restoration/ expansion, sidewalk replacement program	In Progress, completion expected spring 2019
Morinville Community Recreation Facility - Trail Development	80,000	68,925	11,075	Development of a multi-way trail system to connect the new Recreation Centre with existing Town trail systems.	Work in progress, waiting on finalized Rec Master Plan, expected completion Spring 2019.
Morinville Community Recreation Facility - 77 Acre Site Design	50,000	38,150	11,850	Multi-year proposed project beginning with public consultation and design.	Work in progress, workshop with Council to be scheduled in January 2019, expected completion Spring 2019.

# WORK IN PROGRESS - SUMMARY OF CAPITAL PROJECTS (continued)

<u>C</u>	APITAL PROJECT (continued)	Approved Budget	Spending to Oct 31, 2018	Estimated 2019 Carry Forward	Project Scope	Project Status
	TAX SUPPORTED PROJECTS					
	Traffic Signal Design - 100th Street	50,000	0	50,000	Due to overall traffic increase with ongoing development and the new 5-9 school, Grandin Dr. East/100th ave needs to be upgraded from a four way stop to traffic signals.	Not started
	Traffic Signal Design & Install - Westwinds	450,000	0	450,000	Stretch of 100th street needs to be designed/engineered for Westwinds Phase 1 Commercial/ School development.	Not started
	Total Tax Supported Capital Projects	31,401,800	18,433,623	12,968,177		

# WORK IN PROGRESS - SUMMARY OF CAPITAL PROJECTS (continued)

Approved Budget	Spending to Sept 30, 2017	Estimated 2019 Carry Forward	Project Scope	Project Status
1,584,000	464,349	1,119,651	Future development will trigger the need to construct a new business park lift station, construct a new force main from the lift station to the Alberta Capital Region Wastewater Lift Station.	In Progress completion expected spring 2019
297,000	0	297,000	Future development will trigger the need to construct a new business park lift station, construct a new force main from the lift station to the Alberta Capital Region Wastewater Lift Station.	In Progress completion expected spring 2019
1,881,000	464,349	1,416,651		
33,282,800	18,897,972	14,384,828		
	1,584,000 297,000	Budget Sept 30, 2017  1,584,000 464,349  297,000 0  1,881,000 464,349	Approved Budget         Spending to Sept 30, 2017         2019 Carry Forward           1,584,000         464,349         1,119,651           297,000         0         297,000           1,881,000         464,349         1,416,651	Approved Budget  Spending to Sept 30, 2017  1,584,000  464,349  1,119,651  Future development will trigger the need to construct a new business park lift station, construct a new force main from the lift station to the Alberta Capital Region Wastewater Lift Station.  297,000  0  297,000  Future development will trigger the need to construct a new force main from the lift station to the Alberta need to construct a new business park lift station, construct a new force main from the lift station to the Alberta Capital Region Wastewater Lift Station.  1,881,000  464,349  1,416,651

# CONSOLIDATED CAPITAL PLAN

The Capital Plan information presented in this report is consolidated, and organized into the categories of Tax Supported and Utility Supported.

	1 1117110	ING SOURCE							
0.15.T.I. 550.1505		DE0ED\/E##	TOTAL						
CAPITAL PROJECT	GRANTS*	RESERVE**	2019 - 2038	2019	2020	2021	2022	2023	2024-2038
TAX SUPPORTED PROJECTS						1		1	
Town office Window Replacement		4	22,500	22.500					
Lane Drainage Improvement Project - East of 100th Street		4	123,525	123.525					
Community Event Trailer		13	15.000	15.000					
CCC Sound System Upgrade/Replacement		13	45.000	45,000					
Fire Department Parking Lot - End of Life Replacement		8	200,000	200,000					
Website Development		4	75.000	75.000					
Transportation Master Plan		8	180.000	180,000					
Park/Sports Field Developments		4	2,000,000	100,000	100,000	100,000	100,000	100,000	1,500,000
Road/Sidewalk Rehabilitation and Neighborhood Revitalization	MSI(BMTG)	- 4	21,102,270	200,000	1.000.000	850,000	875,500	901.765	17,275,005
Solar Lights Extension	IVIOI(DIVITO)	2	133,833	133,833	1,000,000	650,000	675,500	901,703	17,275,005
MCRF - Reception Centre Generator		2	300,000	133,033	300,000				
MCRF - Reception Centre Generator  MCRF - 77 Acre Site Development		13	3,983,675	-	796,735	796,735	796,735	796,735	796,735
	MSI	13	6,815,000		350,000	159,000	408,000	683,000	5,215,000
Fleet Replacement	IVISI	4				159,000	408,000	683,000	5,215,000
PW Cold Storage Building		4	125,000	_	125,000				-
Rec Centre Cold Storage Building		4	125,000	_	125,000	100.000	400.000		-
Asset Management Implementation		4	230,000	_	30,000	100,000	100,000		-
Regional Protective Services Building		4	18,000,000	_	1,080,000	16,920,000			
Fire Department - Air Compressor		4	187,000	_	60,000				127,000
Traffic Signals - Design & Install (Grandin 4 way stop)		15	450,000	_	450,000				-
Fire Hall Expansion - Station 1		4	1,650,000	_	150,000	1,500,000			-
Arena Demolition - Non-Capitalized Project -		4	2,000,000	_	2,000,000				-
Pumper Truck / Equipment		9	1,600,000	_	800,000				800,000
Trail Development		13	760,000		40,000	40,000	40,000	40,000	600,000
FD - Industrial Washer / Dryer		4	20,000			20,000			-
Telephone System Replacement		4	45,000			45,000			-
Snow machine/ X-Country grooming equipment		11	15,000			15,000			-
Banners		4	10,000	_		10,000			-
IT - Long Term Telecommunications Infrastructure		4	425,000	_			210,000	215,000	-
East Boundary Road - Bridge Replacement		8	450,000	_			450,000	,	-
Enforcement Services - Patrol Vehicle		8	680,000	_			85,000	85.000	510.000
Roundabouts / Signals		15	10,079,233	_			,	,	10,079,233
New Fire Hall - Station # 2		4	6,000,000	_					6.000.000
AR 3-b - Cardiff Road from 100th Street to EBR - South 2 lanes		15	5,052,000	_				5.052.000	-
Fire Rescue Truck		9	700.000	_				0,000,000	700.000
Ladder Truck		9	1,200,000	_					1.200.000
AR 4a - EBR from Cardiff Road to Manawan Canal - West 2 lanes		15	9,768,000	_					9.768.000
AR2b - 100 Street Upgrade - Stage 2		15	4.800.000	_					4.800.000
AR 1b - 100 Street from 105 Ave to 101 Ave - west side widening		15	660,000	_					660,000
MCCC Bleachers		4	75,000	_					75,000
lce resurfacer		11	250,000	_					250,000
Rec Centre - Phase 2 A & B - Added Ice Surface/Outdoor Rink + Aquatics		4	43,500,000	_					43,500,000
AR4b - EBR from Cardiff to Manawal Canal - East 2 lanes (Beyond 20 Year Period)		15	+0,000,000					1	+0,000,000
AR 1 - 100 Street - 105 Avenue north to Town Boundary (Beyond 20 Year Period)		15		_					
Total Tax Supported Capital Projects		13	143,852,036	1,094,858	7,406,735	20,555,735	3,065,235	7,873,500	103,855,973

# **CONSOLIDATED CAPITAL PLAN (continued)**

	FINANC	CING SOURCE							
CAPITAL PROJECT	GRANTS*	RESERVE**	TOTAL 2019 - 2038	2019	2020	2021	2022	2023	2024-2038
	0.0.0	-	2019 - 2036	20.0					
					Ì	ĺ			
UTILITY SUPPORTED PROJECTS									
Utilities Upgrades	FGT		2,600,000	130,000	130,000	130,000	130,000	130,000	1,950,000
Waterline Upgrade - 99 Ave & 104 Street		5	175,000	_	175,000		,	·	-
Carrot creek drainage study		17	132,000	_	132,000				-
Stormwater Pond Aerating Fountain		7	80,000	_	40.000	40.000			-
Upgrade westwinds lift station from 27 lps to 50 lps		17	554,400	_	,	,			554,400
Culvert Replacements		17	80,000	_		80,000			-
Tie St. Albert and Morinville supply lines to ensure redundency of supply		17	100,000	_		100,000			-
Upgrade carrot creeks drainage		17	1,320,000	_			1,320,000		-
Waterline Upgrade - 101 Ave & 104 Street		5	125,000	_					125,000
Waterline Upgrade - 100 Ave & 99 Street		5	155,000	_					155,000
Twin gravity sewer on Milford ave from 100 Street to 95 Street		16	492,360	_				492,360	-
Upgrade business park pump station capacity from 37.5 to 70 lps		17	1,284,000					1,284,000	-
Upgrade business park pump station capacity from 70 lps to 146 lps		17	2,706,000	_					2,706,000
gravity main on 100 street from 90 ave to milford ave at 100 street		17	831,600	_					831,600
Add 3rd pump at booster station (100 lps)		17	396,000	_					396,000
250 mm Watermain - 101 Avenue - 103 Street to 105 Street		5	297,000	_					297,000
97a avenue from 99 street to 97 street		5	133,716	_					133,716
Upgrade 1st pump at booster station from 100 to 155 lps		17	396,000						396,000
300 mm Watermain on 104 Avenue - 101a Street across CN Tracks		5	415,800						415,800
300 mm Watermain - 107 Street past Extreme Sports Park		5	99,000	_					99,000
Twin business park forcemain to east boundary road		17	1,062,600	_				1,062,600	-
Twin combined busines park/cardiff forcemain north on EBR to ACRW pump station		17	2,989,800	_				2,989,800	-
Upgrade 2nd and 3rd pumps at booster station from 100 to 155 lps		17	660,000						660,000
101 Avenue Sanitary Upgrade		5	190,080						190,080
Add 3rd pump at stormwater lift station (Beyond 20 Year Period)		18	-						•
7500 cm reservior addition - stage 2 (Beyond 20 Year Period)		17	-						
Section 4 Liftstation (Beyond 20 Year Period)		17	-						
Section 4 Forcemain (Beyond 20 Year Period)		17	-						
Total Utility Supported Capital Projects			17,275,356	130,000	477,000	350,000	1,450,000	5,958,760	8,909,596
Total Carital Projects									
Total Capital Projects			161,127,392	1,224,858	7,883,735	20,905,735	4,515,235	13,832,260	112,765,569

# LONG RANGE CAPITAL FINANCING PLAN

FINANCING SOURCE									
CAPITAL PROJECT	GRANTS*	RESERVE**	TOTAL 2019 - 2038	2019	2020	2021	2022	2023	2024-2038
LONG RANGE CAPITAL FINANCING									
(Reserves - Offsite Levies - Debenture - Grants - Other)									
Treestree Charle Estate State Charle Charles									
Safety Iniatitive		2	133,833	133,833	-	-	-	-	-
Affordable Housing		3	-	-	-	-	-	-	-
General Capital Projects		4	74,913,025	321,025	3,970,000	18,695,000	410,000	315,000	51,202,000
Water Capital Projects		5	1,590,596	-	175,000	-	-	-	1,415,596
Sanitary Capital Projects		6	-	-	-	-	-	-	-
Storm Sewer Capital Projects		7	80,000	-	40,000	40,000	-	-	-
Transportation Projects		8	1,510,000	380,000	-	-	535,000	85,000	510,000
Fire Vehicles		9	3,500,000	-	800,000	-	-	-	2,700,000
Public Works Vehicles		11	265,000	-	-	15,000	-	-	250,000
Parks Recreation & Culture		13	4,803,675	60,000	836,735	836,735	836,735	836,735	1,396,735
Recreation - Developer		14	-	-	-	-	-	-	-
Off-site Levies – Roads		15	30,809,233	-	450,000	-	-	5,052,000	25,307,233
Off-site Levies – Sewer		16	492,360	-	-	-	-	492,360	-
Off-Site Levies – Water		17	12,512,400	-	132,000	180,000	1,320,000	5,336,400	5,544,000
Off-Site Levies - Stormwater (New)		18	-	-	-	-	-	-	-
Capital Grant - Federal Gas Tax			2,600,000	130,000	130,000	130,000	130,000	130,000	1,950,000
Capital Grant - MSI			6,815,000	-	350,000	159,000	408,000	683,000	5,215,000
Capital Grant - MSI (BMTG)			21,102,270	200,000	1,000,000	850,000	875,500	901,765	17,275,005
Total Capital Financing			161,127,392	1,224,858	7,883,735	20,905,735	4,515,235	13,832,260	112,765,569
Decomposit									
Reserves**									
1- General Operating 2 - Safety Initiative			-	-	-	-	-	-	-
2 - Safety initiative									
12 - Office Equipment									
Grants*									
MSI = Muncipal Sustainability Grant									
BMTG = Basic Municipality Transporation Grant									
FGT = Federal Gas Tax									

## **CAPITAL FINANCING**

#### **Debt Management**

Section 276(2) of the Municipal Government Act requires that debt and debt limits as defined by Alberta Regulation 255/20000 for the Town to be disclosed as follows:

Incurring debt beyond these limitations requires approval by the Minister of Municipal Affairs.

These thresholds are a conservative guideline used by Alberta Municipal Affairs to identify municipalities that could be at financial risk.

	December 31, 2017		
	Long term Debt Balances	Debt Limit	Debt Servicing Limit
	Debt Limit at December 31, 2017	29,568,350	4,928,058
(1)	O/S Debt - December 31, 2017	(2,302,341)	(350,598)
	Available Debt Limit	27,266,009	4,577,460
	Available based on 85% Self Imposed Limit	23,176,108	3,890,841

Borrowing Bylaw 9/2018 authorizes borrowing up to \$22,020,000 to fund the construction of the Morinville Community Recreation Facility. The calculated amount required for authorized borrowing was determined based on construction contracts less spending to date, assuming no sponsorship and/or grant funding was received.

Impact of Borrowing Total Project Costs	
Based on Full Borrowing Bylaw	Debt Limit
Debt Limit at December 31, 2017	29,568,350
O/S Debt - December 31, 2017	(2,302,341)
Borrowing Bylaw 9/2018	(22,020,000)
Available Debt Limit	5,246,009
Available based on 85% Self Imposed Limit	4,459,108

In September 2018, the Town secured \$11,000,000 of Borrowing Bylaw 9/2018 to support construction cashflows relating to the Morinville Community Recreation Facility.

Impact of Borrowing Debenture #1	
Based on 2018 Partial Borrowing	Debt Limit
Debt Limit at December 31, 2017	29,568,350
O/S Debt - December 31, 2017	(2,302,341)
New Debt Issued September 17, 2018	(11,000,000)
Available Debt Limit	16,266,009
Available based on 85% Self Imposed Limit	13,826,108

#### Reserves

Morinville, under their Capital Reserves policy, maintains a number of Capital and Operational Reserves. The following tables outline these reserves.

#### **Reserve Balances**

#### Operating Reserves

Operating Reserves			
	Audit per Dec 31/2017	Change	Dec 31/2019 Projected Balance
General Operating	500,000	(835,419)	(335,419)
Water Operating	260,019		260,019
Sanitary & Solid Waste Operating	175,799		175,799
Safety Initiative	329,446	(243,833)	85,613
	1,265,264	(1,079,252)	186,011
Offsite Levies			
Offsite Levies - Transportation	1,516,220		1,516,220
Offsite Levies - Sanitary	381,409		381,409
Offsite Levies - Water	(3,393,446)		(3,393,446)
	(1,495,684)	0	(1,495,684)
Capital Reserves			
General Capital	949,486	(321,025)	628,461
Transportation	815,971	(380,000)	435,971
Fire Vehicles	138,525		138,525
Public Works Vehicles	689,681		689,681
Parks, Recreation & Culture	76,061	(60,000)	16,061
Recreation - Developer	311,443		311,443
Water Capital	1,052,647		1,052,647
Sanitary Capital	2,189,721		2,189,721
Storm Sewer Capital	110,077		110,077
	6,333,612	(761,025)	5,572,587
Summary			
Operating	1,265,264	(1,173,175)	92,089
Capital	6,333,612	(761,025)	5,572,587
Offsite Levies	(1,495,684)	0	(1,495,684)
Total Reserves	6,103,192	(1,934,200)	4,168,992

## **Long Term Debt**

Morinville, at the end of 2017, had debenture debt totalling \$2,302,341, which includes the first three debentures below. The final debenture relates to the Morinville Community Recreation Facility debenture of \$11,000,000 which will commence being paid for in 2019.

			Business Pari	Improvements			Arena R	enovations			Civ	ic Plaza		Moi	rinville Communi	y Recreation Facilit	Y
Year	Total	Principal	Interest	Total Payment	Balance	Principal	Interest	Total Payment	Balance	Principal	Interest	Total Payment	Balance	Principal	Interest	Total Payment	Balance
2016	2,570,240.45				139,684.94	110			339,970.87				2,090,584.64				
2017	2,302,340.41	43,876.44	7,162.18	51,038.62	95,808.50	48,739.10	19,292.61	68,031.71	291,231.77	175,284.50	53,716.91	229,001.41	1,915,300.14				
2018	13,024,236.04	46,509.03	4,456.45	50,965.48	49,299.47	51,663.44	16,301.93	67,965.37	239,568.33	179,931.90	49,064.15	228,996.04	1,735,368.24				11,000,000.00
2019	12,335,780.25	49,299.47	1,588.39	50,887.86	0.00	54,763.25	13,131.80	67,895.05	184,805.08	184,702.51	44,288.03	228,990.54	1,550,665.73	399,690.56	349,809.00	749,499.56	10,600,309.44
2020	11,675,512.06					58,049.05	9,771.46	67,820.51	126,756.03	189,599.61	39,385.27	228,984.88	1,361,066.12	412,619.53	336,880.03	749,499.56	10,187,689.91
2021	10,993,386.80					61,531.99	6,209.51	67,741.50	65,224.04	194,626.55	34,352.53	228,979.08	1,166,439.57	425,966.72	323,532.84	749,499.56	9,761,723.19
2022	10,288,630.35					65,224.04	2,433.84	67,657.88	0.00	199,786.77	29,186.35	228,973.12	966,652.80	439,745.64	309,753.92	749,499.56	9,321,977.55
2023	9,629,576.26									205,083.80	23,883.20	228,967.00	761,569.00	453,970.29	295,529.27	749,499.56	8,868,007.26
2024	8,950,399.90									210,521.29	18,439.44	228,960.73	551,047.71	468,655.07	280,844.49	749,499.56	8,399,352.19
2025	8,250,482.11									216,102.93	12,851.35	228,954.28	334,944.78	483,814.86	265,684.70	749,499.56	7,915,537.33
2026	7,529,184.51									221,832.57	7,115.10	228,947.67	113,112.21	499,465.03	250,034.53	749,499.56	7,416,072.30
2027	6,900,450.85									113,112.21	1,359.09	114,471.30	0.00	515,621.45	233,878.11	749,499.56	6,900,450.85
2028	6,368,150.36													532,300.49	217,199.07	749,499.56	6,368,150.36
2029	5,818,631.31													549,519.05	199,980.51	749,499.56	5,818,631.31
2030	5,251,336.73													567,294.58	182,204.98	749,499.56	5,251,336.73
2031	4,665,691.62													585645.11	163854.45	749,499.56	4,665,691.62
2032	4,061,102.39													604,589.23	144,910.33	749,499.56	4,061,102.39
2033	3,436,956.25													624,146.14	125,353.42	749,499.56	3,436,956.25
2034	2,792,620.57													644,335.68	105,163.88	749,499.56	2,792,620.57
2035	2,127,442.28													665,178.29	84,321.27	749,499.56	2,127,442.28
2036	1,440,747.17													686,695.11	62,804.45	749,499.56	1,440,747.17
2037	731,839.24													708,907.93	40,591.63	749,499.56	731,839.24
2038	(0.00)													731,839.24	17,660.32	749,499.56	0.00
		"Interest rate of 6%				"Interest rate of 6%				*Interest rate of 2.634.				*Interest rate of 3,200%			
Total		139,684.94	13,207.02	152,891.96	0.00	339,970.87	67,141.14	407,112.01	0.00	2,090,584.64	313,641.41	2,404,226.04	0.00	11,000,000.00	3,989,991.20	14,989,991.20	0.00

### **Capital Grant Utilization**

## Town of Morinville Federal Gas Tax 01-380-00-738005

	2019	2020	2021	2022	2023
Balance Forward Grant Interest	545,639.00 	545,639.00	545,639.00	545,639.00	545,639.00
Funds Available	545,639.00	545,639.00	545,639.00	545,639.00	545,639.00
Projects					
MCRF - Debenture/Construction Annual Utility Upgrades	(415,639.00) (130,000.00)	(415,639.00) (130,000.00)	(415,639.00) (130,000.00)	(415,639.00) (130,000.00)	(415,639.00) (130,000.00)
Total projects	(545,639.00)	(545,639.00)	(545,639.00)	(545,639.00)	(545,639.00)
Balance Carry Forward	-	-	-	-	

## Town of Morinville Basic Municipal Transportation Grant (BMTG) 01-380-00-738013

	2019	2020	2021	2022	2023
Balance Forward		393,580	(12,840)	(269,260)	(551,180)
Grant	593,580	593,580	593,580	593,580	593,580
Interest					
Funds Available	593,580	987,160	580,740	324,320	42,400
Projects Appual Road Program	(200,000)	(1,000,000)	(950,000)	(97F F00)	(004 765)
Annual Road Program	(200,000)	(1,000,000)	(850,000)	(875,500)	(901,765)
Total projects	(200,000)	(1,000,000)	(850,000)	(875,500)	(901,765)
Balance Carry Forward	393,580	(12,840)	(269,260)	(551,180)	(859,365)

Note - The investment in 2019 into planning the annual road program will help to support long term planning and efficient utilization of grants and other sources of revenue. Budget updates are expected to this program in years 2020 onward.

## Town of Morinville Municipal Sustainability Initiative

01-380-00-738006

	2019	2020	2021	2022	2023
Balance Forward Grant Interest	- 1,561,008	0 1,561,008	461,509 1,561,008	1,114,017 1,561,008	1,517,526 1,561,008
Funds Available	1,561,008	1,561,008	2,022,517	2,675,025	3,078,534
Projects Fleet Replacement MCRF - Debenture # 1 MCRF - Construction	(749,500) (811,508)	(350,000) (749,500)	(159,000) (749,500)	(408,000) (749,500)	(683,000) (749,500)
Total projects	(1,561,008)	(1,099,500)	(908,500)	(1,157,500)	(1,432,500)
Balance Carry Forward	0	461,509	1,114,017	1,517,526	1,646,034

# **Town of Morinville Affordable Housing**

01-380-00-738001

	2019	2020	2021	2022	2023
Balance Forward Grant Interest	773,979.92 -	-	-	-	- -
Funds Available	773,979.92	-	-	-	-
Projects Affordable Housing 01-260-00-526096	(773,979.92)				
Total projects	(773,979.92)	-	-	-	-
Balance Carry Forward	-	-	-	-	

## **2019 BUSINESS CASE - TOWN OFFICE WINDOW REPLACEMENT**

## **2019 CAPITAL PROJECT**



## **BUSINESS CASE**

REQUIRED FOR: ONE TIME OR RE-OCCURRING PROJECTS WHICH PROVIDE FUTURE ECONOMIC BENEFIT (USEFUL LIFE) GREATER THAN 1 YEAR WHICH COSTS EXCEED \$5,000 TO ACQUIRE, CONSTRUCT, DEVELOP AND/OR BETTER A NEW OR EXISTING TANGIBLE CAPITAL ASSET WHICH ARE USED ON A CONTINUING BASIS AND NOT FOR SALE IN THE ORDINARY COURSE OF OPERATIONS.

	PROJECT INFORMATION
PROJECT NAME:	Town Office Window Replacement
DEPARTMENT:	PW
CAPITAL BUDGET:	22,500
OPERATING COST IMPACTS:	
PROJECT TYPE:	☐ ANNUAL PROGRAM ☑ NEW INITIATIVE
MSP PILLAR:	☐ GOVERNANCE ☐ CULTURAL ☐ SOCIAL ☐ ECONOMIC ☒ INFRASTRUCTURE ☐ ENVIRONMENTAL
LINKAGE TO OTHER PLANS:	
	PROJECT DESCRIPTION
Overall objective & scope of p  Replacement of all windows on the state of the scope of p	ne south side of the building with new triple pane argon gas filled windows.  PROJECT JUSTIFICATION
Summary of Rationale:	
Added insulation value for the h leaking and the windows will con pane with breached sealed unit outside environment affecting t	ot and cold months. Reduction in UV exposure and sound emission. Seals inside the windows are tinue to look foggy as the air enters between the glass panes. The existing windows are only double s. The office spaces along the south wall have experienced fluctuation in temperature from the he proper and stable operation of the heating, ventilation and air conditioning (HVAC) system. to be replaced in the short term but have not caused the same level of impact on the HVAC or staff.
	OPTIONS:
Proceed:  • Describe organizational outcomes	mes achieved with proceeding with project
Do Not Proceed:  • Describe organizational outco	omes achieved with not proceeding with project

# 2019 BUSINESS CASE - LANE DRAINAGE IMPROVEMENT PROJECT EAST OF 100 STREET

	PROJECT INFORMATION
PROJECT NAME:	Lane Drainage Improvement Project East of 100 Street
DEPARTMENT:	PW
CAPITAL BUDGET:	123,525
OPERATING COST IMPACTS:	
PROJECT TYPE:	☐ ANNUAL PROGRAM ☑ NEW INITIATIVE
MSP PILLAR:	☐ GOVERNANCE ☐ CULTURAL ☐ SOCIAL ☐ ECONOMIC ☐ INFRASTRUCTURE ☐ ENVIRONMENTAL
LINKAGE TO OTHER PLANS:	
	PROJECT DESCRIPTION
Option 1, unpaved, which propos	r the lots located east of 100 Street north of 99 Avenue as per AECOM Canada Ltd report. This is ses to use a swale (or rolled face curb and gutter) to convey runoff to Grandin Avenue and 99 Avenue. of 9909 be regraded to direct runoff to perimeter swales and ultimately to the lane.
	PROJECT JUSTIFICATION
Summary of Rationale:  • High-level overview of busine	ss rationale and justification for the project
Prior to these works, drainage from recent works affected the drainage	2007 and a gravel driveway loop/coffee drive-through building on Lot 9909 were recently completed. om Lot 9907 drained north to a large low point located within an undeveloped area on Lot 9909. The age pattern, leading to ponding concerns on the two properties and aggravating previous drainage, east of 100 Street, between 99 Avenue and Grandin Avenue.
	OPTIONS:
<ul><li>Proceed:</li><li>Describe organizational outcome</li></ul>	omes achieved with proceeding with project
	OM Canada Ltd report from June 2018.
Do Not Proceed:  • Describe organizational outco	omes achieved with not proceeding with project

# 2019 BUSINESS CASE - COMMUNITY EVENT TRAILER

	PROJECT INFORMATION
PROJECT NAME:	Community Event Trailer
DEPARTMENT:	Community Services
CAPITAL BUDGET:	\$15,000.00
OPERATING COST IMPACTS:	
PROJECT TYPE:	☐ ANNUAL PROGRAM ☑ NEW INITIATIVE
MSP PILLAR:	☐ GOVERNANCE ☐ CULTURAL ☐ SOCIAL ☐ ECONOMIC ☐ INFRASTRUCTURE ☐ ENVIRONMENTAL
LINKAGE TO OTHER PLANS:	
	PROJECT DESCRIPTION
Summary of Proposed Project:  • Overall objective & scope of p	project
	des opportunity to showcase and advertise community events by placing the Morinville logo on the ated and supported program as outlined within our Cultural Pillar within Morinville 2035 Growing   PROJECT JUSTIFICATION
Summary of Rationale:	ss rationale and justification for the project
An event trailer would provide parties, and social gatherings plan	the equipment, supplies and mobility throughout the community for the different events, block nned within the year.
	OPTIONS:
	mes achieved with proceeding with project
Residents and municipal staff have	re access to resources on-site. Opportunity to showcase and advertise with logo's on the trailer.
	mes achieved with not proceeding with project
	the resources from Community Services, PW will still deliver/pick up barricades, municipal truck will staff for events. Services will not stop but will require more planning and staff resources within the

# 2019 BUSINESS CASE - CCC SOUND SYSTEM UPGRADE/REPLACEMENT

	PROJECT INFORMATION
PROJECT NAME:	CCC Sound System Upgrade/Replacement
DEPARTMENT:	Community Services
CAPITAL BUDGET:	\$45000 (Possibility of up to 50% covered CCSF Canadian Heritage Grant)
OPERATING COST IMPACTS:	Covered by current operating costs
PROJECT TYPE:	☐ ANNUAL PROGRAM ☐ NEW INITIATIVE
MSP PILLAR:	☐ GOVERNANCE ☐ CULTURAL ☐ SOCIAL ☐ ECONOMIC ☐ INFRASTRUCTURE ☐ ENVIRONMENTAL
LINKAGE TO OTHER PLANS:	
	PROJECT DESCRIPTION
Summary of Proposed Project:  • Overall objective & scope of	
Summary of Pationals	PROJECT JUSTIFICATION
Summary of Rationale:  • High-level overview of busin	PROJECT JUSTIFICATION  ess rationale and justification for the project
High-level overview of busin  A more effective sound system reduce the overall volume level current system limits the level beyond the capabilities of the company to	
High-level overview of busin  A more effective sound system reduce the overall volume level current system limits the level beyond the capabilities of the company to	creates a better audience experience. It allows the entire audience to hear the same thing and can It will also allow for the attraction and booking of a greater number of performers to the facility. The of performer we can book or rent to. More popular artists they tend to have audio requirements urrent system. To meet these requirements, additional equipment needs to be rented which quickly
High-level overview of busing  A more effective sound system reduce the overall volume level current system limits the level beyond the capabilities of the capabilities of the capabilities of the capabilities for bo	creates a better audience experience. It allows the entire audience to hear the same thing and can It will also allow for the attraction and booking of a greater number of performers to the facility. The of performer we can book or rent to. More popular artists they tend to have audio requirements urrent system. To meet these requirements, additional equipment needs to be rented which quickly th internal and rental bookings of the venue.  OPTIONS:
High-level overview of busing  A more effective sound system reduce the overall volume level current system limits the level beyond the capabilities of the cobecomes cost prohibitive for books.  Proceed:  Describe organizational outcomes.	creates a better audience experience. It allows the entire audience to hear the same thing and can It will also allow for the attraction and booking of a greater number of performers to the facility. The of performer we can book or rent to. More popular artists they tend to have audio requirements urrent system. To meet these requirements, additional equipment needs to be rented which quickly th internal and rental bookings of the venue.  OPTIONS:  omes achieved with proceeding with project
High-level overview of busing  A more effective sound system reduce the overall volume level current system limits the level beyond the capabilities of the cobecomes cost prohibitive for books.  Proceed:  Describe organizational outcomes.	creates a better audience experience. It allows the entire audience to hear the same thing and can It will also allow for the attraction and booking of a greater number of performers to the facility. The of performer we can book or rent to. More popular artists they tend to have audio requirements urrent system. To meet these requirements, additional equipment needs to be rented which quickly th internal and rental bookings of the venue.  OPTIONS:
High-level overview of busing  A more effective sound system reduce the overall volume level current system limits the level beyond the capabilities of the comes cost prohibitive for booms.  Proceed:     Describe organizational outcomes the diversity, variety and proceed:  Do Not Proceed:	creates a better audience experience. It allows the entire audience to hear the same thing and can It will also allow for the attraction and booking of a greater number of performers to the facility. The of performer we can book or rent to. More popular artists they tend to have audio requirements urrent system. To meet these requirements, additional equipment needs to be rented which quickly the internal and rental bookings of the venue.  OPTIONS:  omes achieved with proceeding with project and quality of cultural events hosted the MCCC  omes achieved with not proceeding with project

# 2019 BUSINESS CASE - FIRE HALL PARKING LOT - END OF LIFE REPLACEMENT

	PROJECT INFORMATION
PROJECT NAME:	Fire Hall Parking Lot - End of Life Replacement
DEPARTMENT:	Fire Services
CAPITAL BUDGET:	\$200,000
OPERATING COST IMPACTS:	No additional operation cost
PROJECT TYPE:	☐ ANNUAL PROGRAM ☑ NEW INITIATIVE
MSP PILLAR:	□ GOVERNANCE □ CULTURAL □ SOCIAL □ ECONOMIC ☑ INFRASTRUCTURE     □ ENVIRONMENTAL
LINKAGE TO OTHER PLANS:	
	PROJECT DESCRIPTION
Summary of Proposed Project:  • Overall objective & scope of	nroject
1)	
	PROJECT JUSTIFICATION
Summary of Rationale:	
High-level overview of busine	ess rationale and justification for the project
<ul> <li>High-level overview of busine</li> <li>Fire hall Parking are</li> </ul>	ess rationale and justification for the project ea is a part of essential infrastructure.
<ul> <li>High-level overview of busine</li> <li>Fire hall Parking are</li> <li>Create public parki</li> </ul>	ess rationale and justification for the project ea is a part of essential infrastructure. ng as well increase staff parking
<ul> <li>High-level overview of busine</li> <li>Fire hall Parking are</li> <li>Create public parking</li> <li>Reduce on going gr</li> </ul>	ess rationale and justification for the project ea is a part of essential infrastructure. ng as well increase staff parking round maintenance & increase overall site usage
<ul> <li>High-level overview of busine</li> <li>Fire hall Parking are</li> <li>Create public parking</li> <li>Reduce on going gr</li> </ul>	ess rationale and justification for the project ea is a part of essential infrastructure. ng as well increase staff parking round maintenance & increase overall site usage ture hall expansion plan, but instead enhances facility while dtributing capital improvement costs
<ul> <li>High-level overview of busine</li> <li>Fire hall Parking are</li> <li>Create public parking</li> <li>Reduce on going gree</li> <li>Does not affect fu</li> </ul>	ess rationale and justification for the project ea is a part of essential infrastructure. ng as well increase staff parking round maintenance & increase overall site usage ture hall expansion plan, but instead enhances facility while dtributing capital improvement costs
High-level overview of busine     Fire hall Parking are     Create public parki     Reduce on going gr     Does not affect fu     potentially over multip  Proceed:	eass rationale and justification for the project ea is a part of essential infrastructure.  Ing as well increase staff parking round maintenance & increase overall site usage ture hall expansion plan, but instead enhances facility while dtributing capital improvement costs allelelelelelelelelelelelelelelelelelel
High-level overview of busine     Fire hall Parking are     Create public parki     Reduce on going gr     Does not affect fu     potentially over multip  Proceed:	ess rationale and justification for the project ea is a part of essential infrastructure. ng as well increase staff parking round maintenance & increase overall site usage ture hall expansion plan, but instead enhances facility while dtributing capital improvement costs alle pahses
High-level overview of busine     Fire hall Parking are     Create public parki     Reduce on going gr     Does not affect fu     potentially over multip  Proceed:	eass rationale and justification for the project ea is a part of essential infrastructure.  Ing as well increase staff parking round maintenance & increase overall site usage ture hall expansion plan, but instead enhances facility while dtributing capital improvement costs allelelelelelelelelelelelelelelelelelel
High-level overview of busine     Fire hall Parking are     Create public parking are     Reduce on going gr     Does not affect fure potentially over multipe  Proceed:     As above and work would be  Do Not Proceed:	eass rationale and justification for the project ea is a part of essential infrastructure.  Ing as well increase staff parking round maintenance & increase overall site usage ture hall expansion plan, but instead enhances facility while dtributing capital improvement costs alle pahses  OPTIONS:  scheduled early spring to be constructed over the summer months.
High-level overview of busine     Fire hall Parking are     Create public parking are     Reduce on going graph of the potentially over multiput potentially over multipu	eass rationale and justification for the project ea is a part of essential infrastructure.  Ing as well increase staff parking round maintenance & increase overall site usage ture hall expansion plan, but instead enhances facility while dtributing capital improvement costs alle pahses  OPTIONS:  scheduled early spring to be constructed over the summer months.
High-level overview of busine     Fire hall Parking are     Create public parking are     Reduce on going graph of the potentially over multiput potentially over multipu	eass rationale and justification for the project ea is a part of essential infrastructure.  Ing as well increase staff parking round maintenance & increase overall site usage ture hall expansion plan, but instead enhances facility while dtributing capital improvement costs alle pahses  OPTIONS:  scheduled early spring to be constructed over the summer months.

# **2019 BUSINESS CASE - WEBSITE DEVELOPMENT**

Industry leaders and best practices suggest that it is crucial to update an organizations website every 3-4 years. Morinville's website was last redesigned in 2014. Not only is it time to refresh the look and feel of the site, as well as flow and organization of information for the public, but internal maitenance, upkeep and security concerns with the current content management system (CMS) are becoming increasingly common, extremely ineffecient, and in some cases, beyond the skillset of staff. This project will include, but is not limited to: transfer website hosting from our internal server to an external provider; transfer content from an open-sourced content management system to a "website solution" with ongoing maintenance and troubleshooting capabilities; ensure the site is fully responsive, mobile friendly and compatible with all devices; review and amend the site map and flow of information to meet the needs of users; refresh the overall look and feel of the site, including content; rectify inefficiences within the administrative control panel with regards to uploading of files, images and documents; and will encompass current best practices ensuring Morinville's website is refreshed and aligns or exceeds comparable organizations.  **PROJECT JUSTIFICATION**  **Summary of Rationale:**  **High-level overview of business rationale and justification for the project**  **Morinville's website is one of the primary communication tools used by the Municipality. It supports in promoting the Town's brand, housing important information and data, and provides valuable resources and documents for all who interact with the Municipality. Website redesigns are important to an organization for a number of reasons; including, but not limited to: aligning strategic business goals with analytics and performance measures; ensuring information is available via all platforms - increasingly so through mobile friendly options; organizing content, data, images, and documents in a way that creates an enjoyable user experience (UX	PROJECT INFORMATION			
CAPITAL BUDGET:    S75,000	PROJECT NAME:	Website Development		
PROJECT TYPE:	DEPARTMENT:	OCAO/CFS		
MSP PILLAR:    GOVERNANCE   CULTURAL   SOCIAL   ECONOMIC   INFRASTRUCTURE	CAPITAL BUDGET:	\$75,000		
SOCIAL   S	OPERATING COST IMPACTS:	\$4,500/annually (estimate)		
INVIRONMENTAL	PROJECT TYPE:	☐ ANNUAL PROGRAM ☐ NEW INITIATIVE		
PROJECT DESCRIPTION  Summary of Proposed Project:  Overall objective & scope of project  Industry leaders and best practices suggest that it is crucial to update an organizations website every 3-4 years. Morinville's website was last redesigned in 2014. Not only is it time to refresh the look and feel of the site, as well as flow and organization of information for the public, but internal maliterance, upkeep and security concerns with the current content management system (CMS) are becoming increasingly common, extremely ineffecient, and in some cases, beyond the skillset of staff. This website redesign project will include, but is not limited to: transfer website hosting from our internal server to an external provide; transfer content from an open-sourced content management system to a "website solution" with ongoing maintenance and troubleshooting capabilities; ensure the site is fully responsive, mobile friendly and compatible with all devices; review and amend the site map and flow of information to meet the needs of users; refresh the overall look and feel of the site, including content; rectify inefficiences within the administrative control panel with regards to uploading of files, images and documents, and will encompass current best practices ensuring Morinville's website is refreshed and aligns or exceeds comparable organizations.  PROJECT JUSTIFICATION  Summary of Rationale:  High-level overview of business rationale and justification for the project  Morinville's website is one of the primary communication tools used by the Municipality. It supports in promoting the Town's brand, housing important information and data, and provides valuable resources and documents for all who interact with the Municipality. Website redesigns are important to an organization for a number of reasons; including, but not limited to: aligning strategic business goals with analytics and performance measures; ensuring information is available via all platforms - increasingly so through mobile promose.  In 2014, 27.1% of	MSP PILLAR:			
Summary of Proposed Project:  Overall objective & scope of project Industry leaders and best practices suggest that it is crucial to update an organizations website every 3-4 years. Morinville's website was last redesigned in 2014. Not only is it time to refresh the look and feel of the site, as well as flow and organization of information for the public, but internal matenance, upkeep and security concerns with the current content management system (CMS) are becoming increasingly common, extremely ineffecient, and in some cases, beyond the skillset of staff. This website redesign project will include, but is not limited to: transfer website hosting from our internal server to an external provider; transfer content from an open-sourced content management system to a "website solution" with ongoing maintenance and troubleshooting capabilities; ensure the site is fully responsive, mobile friendly and compatible with all devices; review and amend the site map and flow of information to meet the needs of users; refresh the overall look and feel of the site, including content, rectify inefficiences within the administrative control panel with regards to uploading of files, images and documents; and will encompass current best practices ensuring Morinville's website is refreshed and aligns or exceeds comparable organizations.  PROJECT JUSTIFICATION  Summary of Rationale:  High-level overview of business rationale and justification for the project  Morinville's website is one of the primary communication tools used by the Municipality. It supports in promoting the Town's brand, housing important information and data, and provides valuable resources and documents for all who interact with the Municipality. Website redesigns are important to an organization for a number of reasons; including, but not limited to: aligning strategible business goals with analytics and performance measures; ensuring information is available via all platforms - increasingly so through mobile friendly options; organizing content, data, image	LINKAGE TO OTHER PLANS:	2018-2020 Strategic Plan, 2018-2020 Communications Strategy		
Industry leaders and best practices suggest that it is crucial to update an organizations website every 3-4 years. Morinville's website was last redesigned in 2014. Not only is it time to refresh the look and feel of the site, as well as flow and organization of information for the public, but internal maitenance, upkeep and security concerns with the current content management system (CMS) are becoming increasingly common, extremely ineffecient, and in some cases, beyond the skilles of staff. This periodic will include, but is not limited to: transfer website hosting from our internal server to an external provider; transfer content from an open-sourced content management system to a "website solution" with ongoing maintenance and troubleshooting capabilities; ensure the site is fully responsive, mobile friendly and compatible with all devices; review and amend the site map and flow of information to meet the needs of users; refresh the overall look and feel of the site, including content; rectify inefficiences within the administrative control panel with regards to uploading of files, images and documents; and will encompass current best practices ensuring Morinville's website is refreshed and aligns or exceeds comparable organizations.  **PROJECT JUSTIFICATION**  **Summary of Rationale:**  **High-level overview of business rationale and justification for the project**  **Morinville's website is one of the primary communication tools used by the Municipality. It supports in promoting the Town's brand, housing important information and data, and provides valuable resources and documents for all who interact with the Municipality. Website redesigns are important to an organization for a number of reasons; including, but not limited to: aligning strategic business goals with analytics and performance measures; ensuring information is available via all platforms - increasingly so through mobile friendly options; organizing content, data, images, and documents in a way that creates an enjoyable user experience (UX		PROJECT DESCRIPTION		
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	Proceed:  • Describe organizational outcomes achieved with proceeding with project  Update Morinville's digital image, create an enjoyable user experience, and eliminate internal inefficiencies created by trying to "band-aid" outdated technology.  Do Not Proceed:			
None. Without proceeding, there is high risk of website failure and potential for one of Morinville's main communication tools to be inaccessible by community members, especially during an emergency.				

## **2019 BUSINESS CASE - TRANSPORTATION MASTER PLAN**

	PROJECT INFORMATION	
PROJECT NAME:	Transportation Master Plan	
DEPARTMENT:	Planning and Economic Development	
CAPITAL BUDGET:	180,000.00	
OPERATING COST IMPACTS:		
PROJECT TYPE:	☐ ANNUAL PROGRAM ☐ NEW INITIATIVE	
MSP PILLAR:	☐ GOVERNANCE    ☐ CULTURAL    ☐ SOCIAL    ☐ ECONOMIC    ☐ INFRASTRUCTURE     ☐ ENVIRONMENTAL	
LINKAGE TO OTHER PLANS:		
	PROJECT DESCRIPTION	
Summary of Proposed Project:  • Overall objective & scope of project  Objective To undertake a detailed engineering and technical analyses of the preferred outcomes detailed in the 2017 Transportation Master Plan to allow implementation of the transportation planning in the Town of Morinville  Scope Traffic modeling, roadway standard analysis, complete street requirements, standards for non-vehicular transportation corridors, recommendations for transportation-related engineering standards, estimated capital and operational costs, conclusions of engagement with stakeholders from 2017 Transportation Master Plan, identification of key future implementation tasks.  Out of scope (if applicable) 100 street functional Plan Downtown Parking Strategy Downtown Parking Strategy Downtown Beautification Plan Wayfinding System  Expected outcomes A Transportation Master Plan that will guide future subdivision and development, and gives shape to a more comprehensive transportation network in and around the Town of Morinville  Stakeholders External Alberta Transportation; School Boards; Service Providers; General Public; Business Owners; Youth; and Seniors  Stakeholders Internal Public Works; Community &Enforcement Services; Planning and Economic Development; Project Steering Committee.		
PROJECT JUSTIFICATION  Summary of Rationale:  • High-level overview of business rationale and justification for the project  Reason and Opportunity  • To create the implementation for the 2017 Transportation Master Plan  • Detailed engineering and technical analyses of the preferred detailed in the 2017 Transportation Master Plan  • Provide level of detail that can be implemented through subdivisions and development applications  • Provide guidance on minimum requirements that could influence the Town's Engineering Standards  • Set the stage for future analysis and implementation tasks, such as a parking strategy		
OPTIONS: Proceed:		
Describe organizational outcomes achieved with proceeding with project      Pro: Follow through on the 2017 Mobility Strategy to complete mobility planning in the Town of Morinville Con: External Contracted services required for the majority of the work		
Do Not Proceed:  • Describe organizational outco Pro: No contrated Services Required Con: The 2017 Mobility Strategy loses	omes achieved with not proceeding with project	

# 2019 BUSINESS CASE - PARK/SPORTS FIELD DEVELOPMENTS

	PROJECT INFORMATION	
PROJECT NAME:	Park/Sports Field Developments	
DEPARTMENT:	Community Services	
CAPITAL BUDGET:	\$100,000	
OPERATING COST IMPACTS:	Will increase annual parks maintenance due to increased park areas	
PROJECT TYPE:	□ NEW INITIATIVE	
MSP PILLAR:	☐ GOVERNANCE ☐ CULTURAL ☐ SOCIAL ☐ ECONOMIC ☐ INFRASTRUCTURE ☐ ENVIRONMENTAL	
LINKAGE TO OTHER PLANS:		
	PROJECT DESCRIPTION	
Summary of Proposed Project:  • Overall objective & scope of project  Provide potential partnership money for community Parks and Open space development that can be used to partner with community groups and other entities for applying for grants. As per the last 4 years administration has done several projects in partnership with groups such as the Rotary Club, Fish & Game and the Community Gardens to enhance park spaces. Town dollars have been used as matching dollars for community groups to apply for funding. This approach has assisted in enhancing open spaces while also creating significant dollar savings for the community. Opportunities do exist to partner with sport organizations to enhance ball and soccer fields to better meet growing needs, open spaces with groups like the Lions, Rotary, Fish & Game also exist in several areas around Morinville. Parent Councils and other community groups potentially open doors for enhancements around the community as well.  PROJECT JUSTIFICATION  Summary of Rationale:  • High-level overview of business rationale and justification for the project  - Develop a park and open spaces through out the community potentially enhance quality of life for all residents.  - Builds community partnerships that create community pride and trust with organizations  - Create opportunities to better access Provincial funding which in turn create savings for the community while also enhancing services for all		
OPTIONS: Proceed:		
• As listed above this funding increases community partnership, project development while also creating opportunities for savings  Do Not Proceed:		
<ul> <li>May delay needed development of open spaces in the community</li> <li>Decreases opportunities to create community partnership</li> <li>May Limited community to potential Grant funding to help off set costs</li> </ul>		

# 2019 BUSINESS CASE - ROAD/SIDEWALK REHABILITATION & NEIGHBOURHOOD REVITALIZATION

PROJECT INFORMATION	
PROJECT NAME:	Road/Sidewalk Rehabilitation & Neighbourhood Revitalization
DEPARTMENT:	PW
CAPITAL BUDGET:	200,000
OPERATING COST IMPACTS:	
PROJECT TYPE:	
MSP PILLAR:	☐ GOVERNANCE ☐ CULTURAL ☐ SOCIAL ☐ ECONOMIC ☒ INFRASTRUCTURE ☐ ENVIRONMENTAL
LINKAGE TO OTHER PLANS:	Municipal Utility Servicing Plan
	PROJECT DESCRIPTION
Summary of Proposed Project:  Overall objective & scope of project  Road Rehabilitation/Sidewalks and Trails: 2019 to focus on updating to our 5yr plan related to our roads, sidewalks and trails rehabilitation program and to complete selection and design of the 2020 program. Concurrently, we also want to take a second look at the 2018 report from Associate Engineering while confirming what is actually happening on the ground. Some roads proved to deteriorate faster than anticipated as we have experienced in the past. As part of this plan, we also want to camera our underground infrastructure and coordinate any related repairs with the roads rehabilitation.  PROJECT JUSTIFICATION  Summary of Rationale:  High-level overview of business rationale and justification for the project  On-going annual program. Basically, we want to always be planning and designing one year ahead of the work required to be implemented. Unused budget amount in year one will be carried forward to the implementation year and used against the actual cost of construction. Budget requested is to plan and design in 2019 and implement in 2020.	
OPTIONS: Proceed:	
Describe organizational outcomes achieved with proceeding with project	
Do Not Proceed:  Describe organizational outcomes achieved with not proceeding with project	

# **2019 BUSINESS CASE - TRAIL SOLAR LIGHTS EXTENSION**

PROJECT INFORMATION	
PROJECT NAME:	Trail Solar Lights Extension
DEPARTMENT:	PW
CAPITAL BUDGET:	\$133,833
OPERATING COST IMPACTS:	
PROJECT TYPE:	☐ ANNUAL PROGRAM ☐ NEW INITIATIVE
MSP PILLAR:	☐ GOVERNANCE    ☐ CULTURAL    ☐ SOCIAL    ☐ ECONOMIC    ☐ INFRASTRUCTURE     ☐ ENVIRONMENTAL
LINKAGE TO OTHER PLANS:	
	PROJECT DESCRIPTION
Summary of Proposed Project:  Overall objective & scope of property of propert	project
Extension from the 2017 project in terms of solar lights installation along the trail north of Morinville, from 100 Street eastward to the Stormwater Lift Station #1 site. Next phase could see a similar extension to end of this same trail near East Boundary Road (EBR), to ultimately tie-in the trail system and solar lights to the new Morinville Community Recreation Facility site.	
PROJECT JUSTIFICATION	
Summary of Rationale:  • High-level overview of business rationale and justification for the project	
To address concerns related to safety of pedestrians using the trail related to the absence /low level of illumination. This would also encourage the use of the trails system while promoting fitness and overall social benefits.	
OPTIONS:	
Proceed:  • Describe organizational outcomes achieved with proceeding with project	
As per Council motion dated Oct 13, 2018.	
Do Not Proceed:  • Describe organizational outcomes achieved with not proceeding with project	

# 2019 BUSINESS CASE - UTILITIES UPGRADES

PROJECT INFORMATION		
PROJECT NAME:	Utilities Upgrades	
DEPARTMENT:	PW	
CAPITAL BUDGET:	130,000	
OPERATING COST IMPACTS:		
PROJECT TYPE:		
MSP PILLAR:	☐ GOVERNANCE ☐ CULTURAL ☐ SOCIAL ☐ ECONOMIC ☐ INFRASTRUCTURE ☐ ENVIRONMENTAL	
LINKAGE TO OTHER PLANS:		
	PROJECT DESCRIPTION	
Summary of Proposed Project:  • Overall objective & scope of p	project	
In previous years, several utility based projects were funded separately due to their nature and specific magnitude. Those include manhole relining, hydrant/water valves replacement as well as water meter replacement program. As those programs are now implemented without requiring constant support, administration has grouped those utility based projects under one maintenance project in order to gain flexibility and respond to unforeseen failures in a more efficient fashion while staying within the utilities full cost recovery model. The majority of the work over the next few years will continue to target water/hydrant valves replacement and/or repairs.		
	PROJECT JUSTIFICATION	
Summary of Rationale:  • High-level overview of busine	ss rationale and justification for the project	
High-level overview of business rationale and justification for the project  The issue at present is mainly that Morinville staff is not able to isolate small areas of town to do repairs on hydrants, valves or broken waterlines. This results in large areas of Morinville being shut down when these repairs occur. This issue also prevents some regular maintenance due to the condition of the valves. In addition, Alberta Environment would like Morinville to do unidirectional flushing of our hydrants on an annual basis; however this is not possible when we cannot operate all of the valves. It is far more efficient to replace a valve on a schedule which we dictate rather than waiting for it to leak. Grants associated with this type of maintenance will still apply and will be tracked accordingly. All infrastructure work is tracked and logged within our GIS system as part of our asset management. Larger individual capital projects will come to Council as a separate submission. This Utility Upgrade project has already proven to be successful where staff were able to isolate smaller areas of town in recent waterline break/leaks therefore saving time, effort and cost as well as returning situation to a normal level much sooner.		
OPTIONS:		
Proceed:  Describe organizational outcomes achieved with proceeding with project		
Do Not Proceed:  • Describe organizational outcomes achieved with not proceeding with project		

## **FUTURE YEARS PROPOSED CAPITAL PROJECTS - TAX SUPPORTED**

#### **MCRF - 77 ACRE SITE DEVELOPMENT**

This is a multi-year proposed project which would begin with a public consultation and design phase for 2018.

Future year development may consider 4 baseball diamonds, 2 soccer fields, in addition to added parking lots, lighting, toboggan hill, benches, equipment, washrooms and signage, etc. Plan to be further developed upon completion of the design.

#### MCRF RECEPTION CENTRE GENERATOR

To review the Morinville Community Recreation Facility to be prepared for dealing with power outages during community emergency events.

#### **FLEET REPLACEMENT**

Morinville has established a fleet replacement policy. The policy outlines the timing of fleet replacement to ensure that the fleet is kept relatively modern and that fair value can be obtained in the retirement of current fleet. Annual program.

#### **RECREATION CENTRE - COLD STORAGE BUILDING**

Additional cold storage will be required in the future at the new Recreation Centre.

#### **PUBLIC WORKS COLD STORAGE BUILDING**

Expected additional storage requirement

#### ASSET MANAGEMENT IMPLEMENTATION

The scope of this project involves initiating an asset management plan to effectively manage all Town assets. It involves a complete review of all existing assets and preventative maintenance programs, full documentation and implementation of a robust software solution to ensure data is being maintained on a regular basis. This project has been identified through the Organizational Efficiency Review and has been assigned to both Public Works and Corporate & Financial Services. Further review of options, resources and timing to be scheduled

#### PROTECTIVE SERVICES BUILDING

Morinville has contracted municipal policing to the Royal Canadian Mounted Police (RCMP) and currently utilize the federally owned RCMP detachment building in Morinville. The current building also houses Municipal Community Peace Officers and the rural detachment of the RCMP. In addition, Morinville rents to Alberta Health Services the Ambulance Building located on 101 Avenue.

The current RCMP detachment is now at full capacity and options for the future are being considered.

**Option 1** – Construct a new enforcement services building to house both the municipal and rural detachments of the RCMP, Community Peace Officers and the Ambulance Services as well as potentially Provincial Sheriffs.

**Option 2** – Have the RCMP relocate the rural detachment and continue to utilize the current building for municipal policing.

Morinville currently pays rent to the Federal government for the current building. With **Option 2**, this rent would continue into the future. **Option 1** would have the RCMP pay rent to Morinville for the rural detachment, have Alberta Health Services pay rent for housing the Ambulance services and allow Morinville to sell the existing Ambulance building, and potentially collect rent from the Solicitor General for the housing of the Provincial Sheriffs.

The reduction of rent expense and the increase of rental income from the Federal and Provincial governments would provide sources of income for debenture repayment required to construct the building.

#### **FIRE DEPARTMENT - AIR COMPRESSOR**

Purchase as required for Fire Department as per replacement policy.

#### TRAFFIC SIGNALS - DESIGN & INSTALL (GRANDIN 4 WAY STOP)

Due to the overall traffic increase on 100th Ave, ongoing development of the Grandin Heights neighborhood and the new 5-9 school to be built on Grandin Drive East, the intersection of Grandin Drive East/100th Ave. needs to be upgraded from a four way stop to traffic signals.

#### FIRE HALL EXPANSION/ENHANCEMENT

As Morinville continues to grow, there will be a need to expand the existing Fire hall and/or build a second fire hall to be located south of the CN tracks. The need for the second fire hall is required to meet a 10 minute response time. With the current fire hall be located north of the CN tracks, should there be a fire call for the current business park or South Glens, response time could be delayed due to CN traffic.

Administration feels an expansion of the current fire hall will be required in 2020 with a second fire hall being constructed in 2030.

#### **DEMOLITION/DECONSTRUCTION OF ARENA**

Upon completion of the initial stage of the Recreation Centre, there will be a requirement for the deconstruction/demolition of the existing arena. This project is not capitalized from an accounting perspective but has been identified in the long range capital plan due to the significant costs associated with the project.

#### FIRE DEPARTMENT PUMPER TRUCK & EQUIPMENT

Inclusion of the Fire Department fleet as per our current replacement policy.

#### TRAIL DEVELOPMENT

Rec Lands trail development. Awaiting Parks & Open Spaces master plan.

#### FIRE DEPARTMENT INDUSTRIAL WASHER & DRYER

Industrial size washer & dryer to serve the needs of the Fire Department.

#### **TELEPHONE SYSTEM REPLACEMENT**

To replace aging telephone equipment.

#### **SNOW MACHINE/X COUNTRY GROOMING EQUIPMENT**

Snowmobile and groomer to create and maintain cross-country ski trails.

#### **BANNERS**

To replace banners on 100th & 100th.

### INFORMATION TECHNOLOGY - LONG TERM TELECOMMUNICATIONS INFRASTRUCTURE

Best practice indicates every five years telecommunications infrastructure will be replaced. This infrastructure is required to network all Town buildings to maintain a high availability of services to maintain business continuity. Possible infrastructure options include the replacement of radio's and / or fibre line installation.

#### **EAST BOUNDARY ROAD - BRIDGE REPLACEMENT**

This project has been identified as a required replacement through the Town's latest inspection reports.

#### **ENFORCEMENT SERVICES PATROL VEHICLE**

As per fleet replacement policy.

#### AR 3B - CARDIFF ROAD FROM 100TH STREET TO EAST BOUNDARY ROAD

This project is based on twinning of Cardiff Road, to create a four lane divided roadway, by adding two new lanes to the south of the existing roadway. Beyond 20 year outlook.

#### **ROUNDABOUTS/SIGNALS**

The Municipal Development Plan and the Highway 642 Functional Plan call for Roundabouts to be placed at 107th Street, 102 Street and Grandin Road. Currently construction is slated for 2018, 2020 and 2023. As the roadway is currently under the jurisdiction of Alberta Transportation (AT), final approval will be required from AT prior to construction.AT may be a source of funding for these projects.

#### **100 STREET WIDENING - 101 AVENUE TO 105 AVENUE**

Improvements to 100th Street have been identified in both the Transportation Master Plan and the Municipal Development Plan. The roadway is currently a 2 lane paved rural standard road without shoulders.

#### **MCCC BLEACHERS**

Beyond 10 year of facility life, need to be reviewed and replaced.

#### **ICE RESURFACER**

Zamboni replacement every ten years.

### **REC CENTRE - PHASE 2A&B - ADDED ICE SURFACE/OUTDOOR RINK AND AQUATICS**

Future development of the MCRF to include an added ice surface/outdoor rink and aquatics.

## **FUTURE YEARS PROPOSED CAPITAL PROJECTS - UTILITY SUPPORTED**

Morinville's Utility Supported Capital Plan projects are outlined below. Further detail follows the summary for each of the line items, including planned year of expenditure, funding source and other information.

#### **WATERLINE UPGRADE - 99 AVE & 104 STREET**

As identified within the updated Municipal Utility Servicing Plan.

#### **CARROT CREEK DRAINAGE STUDY**

Drainage Study in partnership with Sturgeon County, St. Albert and perhaps developers and the province.

#### **STORMWATER POND AERAITING FOUNTAIN**

An aerating fountain is proposed to be installed either in Sunshine Lake or in the Fish & Game pond as identified in previous business cases. The last 2 fountains were to assist in mitigating odors emanating from the Heritage Village Estates pond and The Lakes during spring thaw. The next series of fountains would prevent the same but also assist in preventing the development of algae and keep storm water quality to a higher level.

In addition to improving water quality in general, fountains such as those previously installed certainly add value to a visual effect for those walking around the pond or sitting on their porches therefore improving their quality of life and overall well-being.

#### **CULVERT REPLACEMENTS**

Culvert replacement throughout Town. Not in the existing off-site levy model. If the proposed storm drainage fees are implemented, funding for this would come from those funds.

#### TIE ST. ALBERT & MORINVILLE SUPPLY LINES

To ensure redundancy of water supply. Funding formula is 23, 3% Sturgeon County, 12% Legal and 64.8% Morinville.

#### **UPGRADE CARROT CREEK DRAINAGE**

Project based on the Carrot Creek Drainage Study mentioned above.

#### MILFORD AVENUE SANITARY UPGRADE

Sanitary capacity on the lands south of the CN track as the current system is approaching theoretical capacity. Future development will trigger the need to construct a new business park lift station, construct a new force main from the lift station to the Alberta Capital Region Wastewater Lift Station.

#### TWIN BUSINESS PARK FORCE MAIN TO EAST BOUNDARY ROAD

Sanitary improvement as per utility servicing plan based on growth.

#### TWIN COMBINED BUSINESS PARK /CARDIFF FORCE MAIN

Twinning of force main north on East Boundary Road to ACRWC.

#### **UPGRADE WESTWINDS LIFT STATION FROM 27 LPS TO 50 LPS**

Based on demand/growth.

#### **GRAVITY MAIN ON 100 STREET FROM 90 AVE TO MILFORD**

Sanitary upgrade to add capacity to the Business Park and support future growth.

### **ADD 3RD PUMP AT BOOSTER STATION**

Based on demand/growth.

#### 250 MM WATERMAIN - 101 AVENUE - 103 STREET TO 105 STREET

Utilities Master Plan has identified the need for the looping of water mains to ensure that residents and businesses have an uninterrupted supply of water as well as providing fire protection flows for the entire system.

#### **97A AVENUE FROM 99 STREET TO 97 STREET**

Sanitary line improvement as per utility servicing plan.

#### **UPGRADE ORIGINAL PUMPS - 100 TO 155 LITERS PER SECOND**

Morinville, together with Sturgeon County and the Town of Legal operate the Morinville Regional Water Line (MRWL) from St. Albert to Morinville. The current capacity of the waterline under a gravity feed is 100 liters per second. As demand increases there will be a need to increase this capacity from 100 liters per second to 200 liters per second and ultimately to 300 liters per second. Costs represented are Morinville's share of these additions (65.3% of total costs).

#### **WATERMAIN 104 AVENUE – 101A STREET ACROSS CN TRACKS**

Utilities Master Plan has identified the need for the looping of water mains to ensure that residents and businesses have an uninterrupted supply of water as well as providing fire protection flows for the entire system.

#### 300 MM WATERMAIN - 107 STREET PAST EXTREME SPORTS PARK

Utilities Master Plan has identified the need for the looping of water mains to ensure that residents and businesses have an uninterrupted supply of water as well as providing fire protection flows for the entire system

#### **101 AVENUE SANITARY UPGRADE**

Sanitary capacity on the lands north Old Downtown and the Houle District will require servicing. While this work will be developer driven and funded through Offsite Levies, there will be a need for inclusion in the long range capital plan

