



ALARM SYSTEMS & ALARM RESPONSE INFORMATION



Alarm systems in buildings and occupancies are a wonderful tool if they are maintained and serviced regularly by certified professionals. Owners are encouraged to keep contact lists and information up to date for the emergency responders that are trying to gain entry or pinpoint the cause of the alarm. If an alarm event is triggered, the alarm monitoring center can relay information such as; current site conditions, number of occupants on site, number of sensors triggered and possibly the location of the event within the occupancy. **If an alarm has accidentally been triggered by a non-emergency situation, it is the owner/occupant's responsibility to contact the monitoring company as soon as possible to verify that there is no emergency and all resources have been informed to stand down.** Do not assume that responders have been notified if you reset the alarm panel or enter your code in the keypad. Tying up resources that could be used for actual emergencies may result in response delays, service interruptions, and preventable negative outcomes.

If your occupancy has a fire suppression system or fire alarm system as mandated by the *National Building and Fire Codes*, you must:

- Have the system tested annually by a certified professional (keep records on site for at least two years)
 - Always have the fire systems fully operational. If the system is broken, malfunctioning or being serviced, you must immediately notify everyone in the building, including, the alarm monitoring service and the local fire department. If anyone is in the home or building, you must designate a "fire watch" to hourly check every room within the occupancy until the fire systems are fully functioning and operational.
- Keep your contact list up to date and make sure that at least one of your contacts is always reachable for the alarm monitoring company.
 - Provide an occupancy map next to the alarm panel, showing all corresponding alarm/sprinkler zones, detector locations and the location of the sprinkler control room and isolation valves.
 - Have a fire safety plan in place as mandated by the *National Fire Code (Alberta Edition)*
 - Post emergency procedures in each floor area as mandated by the *National Fire Code (Alberta Edition)*

If you do not notify the appropriate authorities and the Fire Department responds to a false alarm event at your occupancy, you may be responsible for response costs or be fined in accordance with the Morinville Fire Department Fire Services bylaws. You may also be ordered to repair your fire systems by a Safety Codes Officer and face penalties and/or other charges for noncompliance.

The Morinville Fire Department and the Fire Prevention Office would like to work with residents, businesses, owners and occupants to help educate and provide information to help our community be as safe as possible. Fire Prevention is our first line of defense. If you have any questions or concerns, please contact the Morinville Fire Department:

10021 100 Street, Morinville, Alberta
Phone: 780-939-4162
Emergency: 9-1-1