

## Council Member Monthly Expense Claim Form

Period: January 1 - June 30, 2020

Name: Councillor Hall

Honorarium & Per Diem - 01-700-11-270072			Paid by Credit Card	Paid by Cheque	Paid by Payroll	Total
Date (DD/MM/YY)	Detail	Amount				
17/1/2020	Honorarium	1,009.00			Yes	1,009.00
31/01/2020	Honorarium	1,357.15			Yes	1,357.15
14-02-20	Per Diem	700.00			Yes	700.00
14-02-20	Honorarium	1,357.15			Yes	1,357.15
28-02-20	Honorarium	1,357.15			Yes	1,357.15
13-03-20	Per Diem	500.00			Yes	500.00
13-03-20	Honorarium	1,357.15			Yes	1,357.15
27-03-20	Honorarium	1,357.15			Yes	1,357.15
10-04-20	Honorarium	1,357.15			Yes	1,357.15
10-04-20	Per Diem	700.00			Yes	700.00
24-04-20	Honorarium	1,357.15			Yes	1,357.15
08-05-20	Honorarium	1,357.15			Yes	1,357.15
22-05-20	Honorarium	1,357.15			Yes	1,357.15
22-05-20	Per Diem	250.00			Yes	250.00
05-06-20	Honorarium	1,357.15			Yes	1,357.15
17-06-20	Honorarium	1,357.15			Yes	1,357.15
17-06-20	Per Diem	300.00			Yes	300.00
						-
						-

Sub-Total \$ 18,387.65

Professional Development - 01-710-11-271074			Paid by Credit Card	Paid by Cheque	Paid by Payroll	Total
Date (DD/MM/YY)	Detail	Amount				
31-01-20	Federation of Canadian Municipalities	890.00		Yes		890.00
01-04-20	Alberta Urban Municipalities	165.00		Yes		165.00
01-04-20	Alberta Urban Municipalities	(165.00)		Yes		(165.00)
30-04-20	Federation of Canadian Municipalities	(890.00)		Yes		(890.00)
						-
						-

Sub-Total \$ -

Mileage & Subsistence - 01-720-11-272074			Paid by Credit Card	Paid by Cheque	Paid by Payroll	Total
Date (DD/MM/YY)	Detail	Amount				
30/01/2020	Ce76 Diamond Parking	15.00	Yes			15
01-09-20	Westjet	98.00	Yes			98

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17/1/2020	Reg. Blanket Exercise St. Albert	22.22		Yes		22.22
23/1/2020	RTSC Transition Team Meeting	38.38		Yes		38.38
31-01-20	Hyatt Regency	351.38		Yes		351.38
12/2/2020	AB Heartland Association Event	39.39		Yes		39.39
23/1/2020	EMRB Bd Mtg Edmonton	39.39		Yes		39.39
30/1/2020	EMRB Shared Investment/Benefit	28.28		Yes		28.28
12-03-20	Morinville & Distric Chamber	23.81		Yes		23.81
07-04-20	EMRB Strat Planning Fort Sask	40.40		Yes		40.4
07-04-20	Mayors address - Devon	69.69		Yes		69.69
01-04-20	Hyatt Regency	(351.38)		Yes		(351.38)

Sub-Total \$ 414.56

Public Relations - 01-895-11-289576			Paid by Credit Card	Paid by Cheque	Paid by Payroll	Total
Date (DD/MM/YY)	Detail	Amount				
11/03/2020	Morinville Fish & Game Brag Night	40.00		Yes		40.00
02-12-20	Eventbrite/Devon stateo	40.00		Yes		40.00

Sub-Total \$ 80.00

**Total** **\$ 18,882.21**

## Council Activity Report

Name: Sarah Hall

Period: January - March 2020

Date	Function / Event	Comments	Duration (hours)
07-Jan-20	Administration Briefing	Attended admin briefing	3
08-Jan	Chamber Luncheon	Attended Chamber Luncheon	2
Jan. 10	Administration Briefing	Attended womens conference organizing meeting	1.5
Jan. 13	Council Prep	Review agenda, notes	3
Jan. 14	EMRB Info session	Attended internal information session for EMRB	3
Jan. 14	Council meeting	Attended Regular meeting of Council	5
Jan. 16	Edmonton Global Session	Attended Edmonton Global strategy session	3
Jan. 17	Blanket Exercise	Participated in Blanket exercise hosted by Sturgeon County	4
Jan. 19	Council prep	Read agendas, notes for upcoming COW meeting	3
Jan. 21	Committee of the Whole	Attended Committee of the Whole	
Jan. 23	Regional Transit Service Commission	Attended RTSC transition team meeting in Edmonton	6
Jan. 26	Council Prep	Agenda reading/notes for upcoming Regular Council mtg	2
Jan. 28	Council meeting	Attended Regular meeting of Council	3
Jan. 29	Homeland Housing	Attended Homeland Housing board meeting (incl. prep time)	4
Jan. 30	Industrial Heartland Association	Attended AIHA session	8
Feb. 2	Pipe Ceremony	Participated in a pipe ceremony hosted by Alexander reserve	5
Feb. 6	Puck Drop	Performed ceremonial puck drop for Sturgeon Sting Hockey tournament	0.5

## Council Activity Report

Name: Sarah Hall

Period: January - March 2020

Date	Function / Event	Comments	Duration (hours)
07-Feb-20	Womens conference meeting	Attended womens conference organizing meeting	1
07-Feb	Boston Pizza Grand Opening	Attended VIP grand opening of Morinville's Boston Pizza	3
Feb. 10	Council Prep	Agenda, notes	2
Feb. 11	EMRB Briefing	attending briefing	1
Feb. 11	Council meeting	Attended Council meeting	3
12-Feb	GSACRD/TOM meeting	Attended joint meeting between Council and GSACRD	3
Feb. 13	EMRB Board meeting	Attended EMRB Executive Board meeting	5.5
Feb. 14	Four Winds grand opening	Attended grand opening of Four Winds public school	3
Feb. 17	Meeting Prep	Agenda, notes for upcoming Committee of the Whole	2
Feb. 18	Strat Plan Interview	Participated in 1:1 interview with strat planning consultant	1
Feb. 18	Committee of the Whole	Attended meeting	4
Feb. 19	Restore the Coeur	Attended launch party for restore the coeur program	2
Feb. 20	SISB Meeting	Attended EMRB SISB meeting	4
Feb. 21	Womens conference meeting	Final womens conference meeting	1.5
Feb. 21	Strategic Planning session	Attended evening planning session Day 1	3
Feb. 27	Homeland Housing	Attended Homeland Housing board meeting in Westlock	4
05-Mar	Morinville Women's Conference	Set up, attended and tore down women's conference with committee	8

## Council Activity Report

Name: Sarah Hall

Period: January - March 2020

Date	Function / Event	Comments	Duration (hours)
06-Mar-20	EMRB Strat Planning	Participated in EMRB Strat planning session in Fort Sask	5.5
09-Mar	REACH Info meeting	Attended REACH meeting in Edmonton with town employees, mayor and council	3.5
09-Mar	Sub Regional meeting	Participated in sub-regional meeting with mayors. CAO's and councils	3
09-Mar	Council Prep	Agenda review, notes and prepared for Council meeting	2
10-Mar	Devons - Mayor's Address	Attended Devon's State of the Town Address	4
10-Mar	Council Meeting	Attended regular meeting of council	4
14-Mar	Council Prep	Agenda review, notes and prepared for Committee of the Whole meeting	2
26-Mar	RTSC Prep	Review reports and agendas for RTSC meeting	1
27-Mar	RTSC ZOOM meeting	Participated in zoom meeting for RTSC	2.15
30-Mar	Homeland Housing	Attended Zoom meeting for Homeland Housing	2
30-Mar	Admin Briefing	Attended Admin Briefing via Microsoft Teams	2.15
This report does not reflect time spent on reports, scheduling, email, phone, social media or in person correspondence or duties.			
		<b>Total</b>	<b>31.3</b>

## Council Activity Report

Name: Sarah Hall

Period: April-June 2020

Date	Function / Event	Comments	Duration (hours)
03-Apr	Special meeting of Council	Virtually attended special meeting of council Re: Covid 19 Pandemic	2
06-Apr	RTSC Addendum meeting	Virtually attended addendum meeting of the RTSC working group	1.5
13-Apr	Council prep	Agenda review and notes	3
14-Apr	Council Meeting	Attended council meeting via microsoft teams	2.5
17-Apr	RTSC transition team meeting	attended zoom call for RTSC	1.5
20-Apr	council prep	Agenda review and notes	2
21-Apr	Committee of the whole	attended committee of the whole via microsoft teams	2.5
22-Apr	RTSC	Participated in follow up discussion with EY and commission chair	0.5
23-Apr	RTSC Working Group	Attended working group meeting via Zoom	2.5
23-Apr	Homeland housing	Attended monthly board meeting for homeland housing via zoom	3
This report does not reflect time spent on reports, scheduling, email, phone, social media or in person correspondence or duties.			
pg. 3		Total	21