

Date:

Development Permit # :

Development Area:

Company:

Name:

Phone

Email:

Mailing Address:

Current Municipal Standard:

Proposed Variance Details: (Refer to other professional standards, comment on financial, service level, risk implications and include other municipalities it has be used in)

How would this variance affect:

- Service Life:

- Operations and Maintenance Requirements:

- Performance or aesthetics:

I certify that the above variance request meets current industry and professional standards and all potential impacts have been thoroughly reviewed and disclosed by an competent professional in that areas scope of practice. I certify I have authority to request changes on the Developer's behalf.

Note: *Engineering changes must be authenticated by a Professional Engineer and Landscaping changes must be signed by a Landscaping Architect.*

Sign (and seal if applicable):

Position:

Name:

Company:

Project Name: _____ Date: _____

Development Agreement No. or Contract: _____

Developer: _____ Development. Stage: _____

Contractor: _____ Consultant: _____

Municipal Improvement being inspected:Underground Utilities Surface Landscaping

(Attach highlighted drawings for reference)

Pursuant to the Development Agreement/Contract, I (Qualified Professional)
_____ of the firm _____ (Consultant)

hereby certify that as of the above date, the said Municipal Improvements are complete and constructed in accordance with the Standards set out in the Agreement/Contract, and I hereby recommend this Municipal Improvement for approval. I have reviewed the Inspection Requirements and end of construction submittal requirements and will coordinate to have them completed. I have the authority to submit this request on the Developer's behalf.

SIGNED AND STAMPED:

Qualified Professional

Date: _____

Inspection Requirements:

- Roadway is swept and washed clean
- Water truck will be available to flood road to inspect drainage/ponding
- Catchbasin / Manholes are flushed and hydrovaced to inspect bottom of barrel
- Developer/Contractor will provide traffic control for safe inspection
- Developer/Contractor provided labor for heavy lifting (i.e. manhole lids)

Please ensure all end of construction requirements have been submitted:

Submission Requirement	Yes	N/A	Deadline
Drawing with Inspection Area Highlighted			Prior to CCC Inspection
Disinfection Report			Prior to CCC Inspection
Leakage/Pressure Testing Report			Prior to CCC Inspection
Quality Assurance Testing Results Report			Prior to CCC Approval
CCTV Videos and Report			Prior to CCC Approval
Hydrant Flow Test Report			Prior to CCC Approval
All copies of confirmation of registered right of ways, easements, URW, MR, Restrictive Covenants			Prior to CCC Approval
All private crossing agreements have been transferred to the Town			Prior to CCC Approval
All operational plans, manuals, and maintenance schedules			Prior to CCC Approval
Infrastructure Asset Report			Prior to CCC Approval
As-Built Drawings (PDF & AutoCAD)			Within 90 days of CCC
Hydrant Reports			Within 90 days of CCC
Valve Reports			Within 90 days of CCC
Service Line Reports			Within 90 days of CCC

Development Agreement No or Contract No: _____

Developer: _____ Development. Stage: _____

Contractor: _____ Consultant: _____

Municipal Improvement:Underground Utilities Surface Landscaping

(Attach highlighted drawing)

Pursuant to the development agreement/contract listed above, the construction of the above-mentioned improvements is complete and in compliance with the requirements, excepting the deficiencies itemized hereinafter. The Developer/Contractor will fix the deficiencies to Morinville's satisfaction.

Deficiency List: (attach separate report if necessary)

-
-
-

Conditional Acceptance Provisions: (attach separate report if necessary)

- Remaining submission requirements include:
-
-

Recommended by:

Print – Authorized Town Inspector_____
Sign – Authorized Town Inspector_____
Date

Approved by:

Print – Manager, Morinville_____
Sign – Manager_____
Date – Approval

Commencement of guarantee period: _____

Expiry of guarantee period: _____
(pending approved FAC)

Project Name: _____ Date: _____

Development Agreement No. or Contract: _____

Developer: _____ Development. Stage: _____

Contractor: _____ Consultant: _____

Municipal Improvement being inspected:Underground Utilities Surface Landscaping

(Attach highlighted drawings and approved CCC document for reference)

Pursuant to the Development Agreement/Contract, I (Qualified Professional)
_____ of the firm _____ (Consultant)

hereby certify that as of the above date, the said Municipal Improvements are complete and constructed in accordance with the Standards set out in the Agreement/Contract, and I hereby recommend this Municipal Improvement for final approval. I have reviewed the Submittal Requirements and confirm everything has been submitted. I have reviewed the Construction Completion Certificate and confirm all outstanding deficiencies have been rectified. I have the authority to submit this request on the Developer's behalf.

SIGNED AND STAMPED:

Date: _____

Qualified Professional

Inspection Requirements:

- Roadway is swept and washed clean
- Water truck will be available to flood road to inspect drainage/ponding
- Catchbasin / Manholes are flushed and hydrovaced to inspect bottom of barrel
- Developer/Contractor will provide traffic control for safe inspection
- Developer/Contractor provided labor for heavy lifting (i.e. manhole lids)
- Landscaping inspections held between June 1 and September 30 and must be in vigorous growing conditions.

Please ensure all end of construction requirements have been submitted:

FAC Submission Requirement	Yes	N/A
Drawing with Inspection Area Highlighted		
CCTV Videos and Report		
Land Surveyors Report for evidence of property legal posts		
Provision for 1 year materials warranty by the paving contractor on final lift		
Quality Assurance Testing Results Report for Rework Areas		

Development Agreement No or Contract No: _____

Developer: _____ Development. Stage: _____

Contractor: _____ Consultant: _____

Municipal Improvement:Underground Utilities Surface Landscaping

(Attach highlighted drawing)

Pursuant to the development agreement/contract listed above, the construction and warranty period of the above-mentioned improvements is complete and in compliance with the requirements and no deficiencies are outstanding.

Expiry of Guarantee Period (Date): _____

Recommended by:

Print – Authorized Town Inspector_____
Sign – Authorized Town Inspector_____
Date

Approved by:

Print – Manager, Morinville_____
Sign – Manager_____
Date – Approval



SERVICE CONNECTION REPORT

MUNICIPAL ADDRESS :

DATE INSTALLED:

LOT:	BLOCK:	PLAN:	SUBDIVISION:
WATER SERVICE	Material Type	Pipe Size	
	Elevation at Property Line	CC Valve distance to property corner	
SANITARY SERVICE	Material Type	Pipe Size	
Pipe Slope %	Elevation at Property Line	Location of Tee to Nearest Manhole	
STORM SERVICE	Material Type	Pipe Size	
Pipe Slope %	Elevation at Property Line	Location of Tee to Nearest Manhole	

SKETCH

NORTH

REMARKS :

Prepared By:

Signature:

Company:

Date: