

Date Received  
Stamp

**SUBMIT TO:**  
Development@morinville.ca

## APPLICATION INFORMATION

**A complete application for processing must include:**

- Two (2) original Real Property Reports (RPR) prepared by an Alberta Land Surveyor and not more than six (6) months old. RPR's dated more than 6 months old may be accepted provided they are accompanied by a Statutory Declaration evidencing no changes to the subject property since the date of the RPR. (Faxed, copied or spliced RPR's will not be accepted.)
- This Compliance Certificate Application fully completed and signed, or a letter of request containing all required information
- Fee as per current Fees and Charges Bylaw
- Land Title Certificate not more than 30 days old

**Processing begins the day after a complete application is received by the Town.**

- Regular service attempts to have responses to applicants within 7-10 business days; please be aware that the regular service is subject to work volumes, and response times may vary.
- Rush service provides a response within three (3) business days and the service is available at the discretion of the Development Authority.

The information on this form is collected under Section 33(c) of the Freedom of Information and Protection of Privacy Act (FOIP). The FOIP Act regulates the collection and disclosure of personal information. The privacy of personal information requested in this form is protected by the FOIP Act and is collected for the sole use of the Town of Morinville.

## PROPERTY INFORMATION

Address/Location: \_\_\_\_\_ Land Use District: \_\_\_\_\_  
 Legal Address: Lot \_\_\_\_\_ Block \_\_\_\_\_ Plan \_\_\_\_\_; or, Qtr \_\_\_\_\_ Sec \_\_\_\_\_ Twp \_\_\_\_\_ Range 25 West of 4<sup>th</sup> Meridian

## APPLICANT INFORMATION

Applicant: \_\_\_\_\_ Phone: \_\_\_\_\_  
 Address: \_\_\_\_\_ Postal Code: \_\_\_\_\_  
 (STREET) (MUNICIPALITY) (PROV)  
 Email: \_\_\_\_\_ Fax: \_\_\_\_\_  
 Contact Person/Agent: \_\_\_\_\_ Contact Phone (Cell): \_\_\_\_\_  
 Your File No.: \_\_\_\_\_

**Registered Landowner: (if same as Applicant, check here: )**

Registered Name(s): \_\_\_\_\_ Phone: \_\_\_\_\_  
 Address: \_\_\_\_\_ Postal Code: \_\_\_\_\_  
 (STREET) (MUNICIPALITY) (PROV)  
 Applicant Signature: \_\_\_\_\_ Date: \_\_\_\_\_

## SERVICE LEVEL AND FEES

- Residential – Regular Service (7-10 Business Days)
- Residential – Rush Service (within 3 Business Days)
- Commercial/Industrial/Major Multi-Family (5+ units) – Regular Service (7-10 Business Days)
- Commercial/Industrial/Major Multi-Family (5+ units) – Rush Service (within 3 Business Days)

## SELECTED METHOD OF NOTIFICATION / RECEIPT OF COMPLIANCE

- Mail to above address       Call for pick up       Email