

TOWN OF MORINVILLE
PROVINCE OF ALBERTA
FEES AND CHARGES BYLAW
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A BYLAW OF THE TOWN OF MORINVILLE, IN THE PROVINCE OF ALBERTA, TO REGULATE FEES AND CHARGES IN THE TOWN OF MORINVILLE.

WHEREAS, the Municipal Government Act gives the Municipalities the power to enact bylaws and establish fees for licences, permits and approval;

NOW THEREFORE, the Municipal Council of the Town of Morinville, Alberta, duly assembled, hereby enacts as follows.

- 1.0 This bylaw may be cited as the "Town of Morinville Fees and Charges Bylaw".
- 2.0 That the Fees, Rates, and Charges be established by this Bylaw as provided for in attached Schedules "A" – "L" and form part of this Bylaw.
- 3.0 That the Fees, Rates and Charges in Schedules C, D, E, F, G, J, K and L come into effect on January 1, 2024.
- 4.0 That the Fees, Rates and Charges in Schedules A1, B1, H1, and I1 are in effect from January 1, 2024 to July 31, 2024.
- 5.0 That the Fees, Rates and Charges in Schedules A2, B2, H2, and I2 come into effect on August 1, 2024.
- 6.0 That Bylaw 20/2023 must be reviewed as part of the annual budgeting process.
- 7.0 That Bylaw 9/2022 and Amending Bylaw 5/2023, is hereby rescinded on January 1, 2024.

8.0 SEVERABILITY

If any Section or parts of this bylaw are found in any court of law to be illegal or beyond the power of Council to enact, such Section or parts shall be deemed to be severable and all other Section or parts of this bylaw shall be deemed to be separate and independent there from and to be enacted as such.

COMING INTO FORCE

This Bylaw shall come into full force and effect when it receives third reading and is duly signed.

READ a first time the 10th day of October, 2023.

READ a second time the 14th day of November, 2023.

READ a third time and finally passed the 12th day of December, 2023.

ORIGINAL SIGNED

Simon Boersma
Mayor

ORIGINAL SIGNED

Naleen Narayan
Chief Administrative Officer

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SCHEDULE A1: MORINVILLE LEISURE CENTRE
(Effective January 1, 2024 – July 31, 2024)

User Group Codes:

- 1 – Resident (Town of Morinville or Sturgeon County) Adult Community Group or Not-For-Profit
- 2 – Non-Resident Adult Community Group or Not-For-Profit
- 3 – Resident (Town of Morinville or Sturgeon County) Youth Community Group or Not-For-Profit
- 4 – Non-Resident Youth Community Group or Not-For-Profit
- 5 – Resident (Town of Morinville or Sturgeon County) Junior Hockey
- 6 – Non-Resident Junior Hockey

Area/Amenities	Code	Prime Hourly Rate (Mon - Fri 4:30pm - 11pm, Sat/Sun 8am - 11pm)	Non- Prime Hourly Rate (Mon-Fri 6am - 4:30pm, Sat/Sun 6am - 8am Holidays)	Rental Deposit	Included with Rental
Landrex Arena - Ice	1	\$232	\$108	\$500	2 dressing rooms, off floor warm up area
	2	\$249	\$119	\$500	
	3	\$146	\$75	\$500	
	4	\$176	\$83	\$500	
	5	\$149	\$149	\$500	
Landrex Arena - Dry	1,2	\$79	\$79	\$500	2 dressing rooms, off floor warm up area
	3,4	\$58	\$58	\$500	
Field House Full	1	\$128	\$112	\$500	2 dressing rooms, players boxes, scoreboard, nets, hoops, poles and padding
	2	\$152	\$123	\$500	
	3	\$102	\$97	\$500	
	4	\$128	\$102	\$500	

Area/Amenities	Code	Hourly Rate Prime	Hourly Rate Non- Prime	Included with Rental
Field House Court	1	\$57	\$57	2 dressing rooms, players benches, scoring system, nets, hoops, poles and padding
	2	\$70	\$70	
	3	\$46	\$46	
	4	\$59	\$59	
Area/Amenities	Code	Hourly Rate	Day Rate 6am - 11pm	Included with Rental
Meeting Room #1	1	\$15	\$120	Portable projector and Screen, tables and chairs
	2	\$15	\$120	
	3	\$15	\$120	
	4	\$15	\$120	
Meeting Room #2	1	\$18	\$144	Portable projector and Screen, tables and chairs
	2	\$18	\$144	
	3	\$18	\$144	
	4	\$18	\$144	

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Area/Amenities	Meeting Room & Child's Play Space	Meeting Room & Single Court	Meeting Room & Arena	Included with Rental
Party Rates	\$75	\$90	\$175	2 Hours in Meeting Room and 1 Hour in Amenity

Admissions	Day Rate	10 Pass	Monthly Pass	Annual Pass	Annual Track Pass
Tot (under 5 yrs.)	Free	Free	Free	Free	Free
Child (6-12 yrs.)	\$4.50	\$40.50	\$25.00	\$247.50	Free
Youth (12-17 yrs.)	\$5.50	\$49.50	\$30.50	\$302.50	\$86.00
Student (18+ yrs. with Student ID)	\$6.50	\$58.50	\$36.00	\$357.50	\$106.00
Adult (18-59 yrs.)	\$8.50	\$76.50	\$47.00	\$467.50	\$137.50
Senior (60+ yrs.)	\$6.50	\$58.50	\$36.00	\$357.50	\$106.00
Family (2 adults and unlimited children in same household)	\$22.00	N/A	\$121.00	\$1,210.00	N/A
Track Only (all ages)	\$2.50	N/A	\$25.00	N/A	N/A

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SCHEDULE A2: MORINVILLE LEISURE CENTRE
 (In effect as of August 1, 2024)

User Group Codes:

- 1 – Resident (Town of Morinville or Sturgeon County) Adult Community Group
- 2 – Non-Resident Adult Community Group
- 3 – Resident (Town of Morinville or Sturgeon County) Youth Community Group or Not-For-Profit
- 4 – Non-Resident Youth Community Group
- 5 – Resident (Town of Morinville or Sturgeon County) and Non-Resident Junior Hockey

Area/Amenities	Code	Prime Hourly Rate (Mon - Fri 4:30pm - 11pm, Sat/Sun 8am - 11pm)	Non- Prime Hourly Rate (Mon-Fri 6am - 4:30pm, Sat/Sun 6am - 8am Holidays)	Rental Deposit	Included with Rental
Landrex Arena - Ice	1	\$232	\$120	\$500	2 dressing rooms, warm up aread, player boxes, scoreboard, nets
	2	\$249	\$127.5	\$500	
	3	\$146	\$75	\$500	
	4	\$176	\$90	\$500	
	5	\$161	\$161	\$500	
Landrex Arena - Dry	1,2	\$87	\$87	\$500	2 dressing rooms, warm up area, player boxes, scoreboard, nets, set up, tear down
	3,4	\$58	\$58	\$500	

Area/Amenities	Code	Hourly Rate	Included with Rental
Field House Full	1	\$144.00	2 dressing rooms, players boxes, scoreboard, nets, hoops, poles, padding, set up and tear down
	2	\$152.00	
	3	\$90.00	
	4	\$108.00	
Field House Court	1	\$64	2 dressing rooms, players benches, scoring system, nets, hoops, poles, padding, set up and tear down
	2	\$70	
	3	\$40	
	4	\$48	

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Area/Amenities	Code	Hourly Rate	Day Rate 6am - 11pm	Included with Rental
Meeting Room #1	1	\$15	\$120	Portable projector and Screen, tables and chairs, room set up and tear down
	2	\$16.5	\$132	
	3	\$15	\$120	
	4	\$16.5	\$132	
Meeting Room #2	1	\$18	\$144	Portable projector and Screen, tables and chairs, room set up and tear down
	2	\$20	\$160	
	3	\$18	\$144	
	4	\$20	\$160	

Area/Amenities	Meeting Room & Child's Play Space	Meeting Room & Single Court	Meeting Room & Arena	Included with Rental
Party Rates	\$80	\$95	\$200	2 Hours in Meeting Room and 1 Hour on play surface, tables, chairs, room set up and tear down

Admissions	Day Rate	10 Pass	Monthly Pass	Annual Pass	Annual Track Pass	Corporate Wellness Program 10 Pass	Corporate Wellness Program Monthly Pass	Corporate Wellness Program Annual Pass
Tot (under 5 yrs)	Free	Free	Free	Free	Free	Free	Free	Free
Child (6-12 yrs)	\$4.50	\$40.50	\$25.00	\$247.50	Free	\$36.50	\$21.00	\$210.00
Youth (13-17 yrs)	\$5.50	\$49.50	\$30.50	\$302.50	\$86.00	\$44.50	\$26.00	\$257.00
Student (18+ yrs with Student ID)	\$6.50	\$58.50	\$36.00	\$357.50	\$106.00	\$53.00	\$31.00	\$304.00
Adult (18-59 yrs)	\$8.50	\$76.50	\$47.00	\$467.50	\$137.50	\$69.00	\$40.00	\$397.00
Senior (60+ yrs)	\$6.50	\$58.50	\$36.00	\$357.50	\$106.00	\$65.00	\$31.00	\$304.00
Family (2 adults and unlimited children in same household)	\$22.00	N/A	\$121.00	\$1,210.00	N/A	N/A	\$103.00	N/A
Track Only (all ages)	\$2.50	N/A	\$25.00	N/A	N/A	N/A	N/A	N/A

Administrative Fees	
NSF Fee	\$35.00
Infraction Fee	\$50.00

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SCHEDULE B1: MORINVILLE COMMUNITY CULTURAL CENTRE
(Effective January 1, 2024 – July 31, 2024)

User Group Codes:

1 – Resident/Resident Community Group (Town of Morinville or Sturgeon County) or Not-For-Profit

2 – Commercial/Non-Resident

Area/Amenities	Code	Hourly Rate (min 4 hour booking)	Day Rate (7am - 2am)	Rental Deposit	Included with Rental
Main Hall - Hall A&B	1	\$92	\$780	\$500	Concession, Stage, Dressing Rooms, Foyer & 4 hours of 1 tech
	2	\$153	\$1,300	\$500	
Hall A	1	\$64	\$540	\$500	Concession, Stage, Dressing Rooms, Foyer & 4 hours of 1 tech
	2	\$106	\$900	\$500	
Hall B	1	\$43	\$360	\$500	Foyer
	2	\$71	\$600	\$500	

Area/Amenities	Code	Hourly Rate	Day Rate (7am - 2am)	Rental Deposit	Included with Rental
Kitchen Only	1	\$32	\$264	\$200	All kitchen equipment and supplies
	2	\$52	\$440	\$200	
Kitchen - Non Cooking or with Hall A or B Rental	1	\$14	\$119	\$200	All kitchen equipment and supplies
	2	\$24	\$198	\$200	
Meeting Room 1	1	\$9	\$69	n/a	Small kitchen
	2	\$14	\$114	n/a	
Meeting Rooms 2,3,4,5	1	\$12	\$102	n/a	Small kitchen
	2	\$20	\$170	n/a	

Area/Amenities	Code	Rate	Rental Deposit	Included with Rental
Special Event Package	1	\$1,350.00	\$500	Main Hall, Stage, Dressing rooms, kitchen, concession, Foyer & self-serve sound system - Friday 6pm-10pm, Saturday 8am-2am, Sunday 8am-12pm
	2	\$2,250.00	\$500	

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Service Fee	Rate	Description
Storage Closet Rental	\$25	Monthly
	\$200	Annual
Piano Tuning	\$200	Per Tuning
Technician Fees (per hour)	\$40/hr.	4 hr. minimum charge
	\$60/hr.	OT (after 8 hrs.)
	\$80	Meal Penalty
Live Streaming	\$100	Per booking. Labour extra
SOCAN/reSound	As per tariffs	Per use
Additional Labour Charges (per hour)	\$30/hr.	Facility Operator (Set up, take down - 3 hr. minimum)
	\$45/hr.	Facility Operator OT
	\$25/hr.	Admin Support (Box Office, Front of House, Bartenders)
	\$37.50/hr.	Admin Support OT
Facility Fee Surcharge	\$1	Ticketed events through Ticketpro (per ticket)
	\$200	Non-ticketed or self-ticketed events

Ticketing Fee	Rate	Description
Ticketing setup fee	\$50	
Custom Seat Map	\$250	
Event Change/Modification	\$30	per modification

Event Cancellation / Reschedule / Postponement Ticketing Fee	Rate	Description
Flat Fee	\$275	per occurrence
Per Ticket	\$3	Per ticket

Ticketing Commission Fee	Rate	Description
Gross Credit Card Sales	5% of total sales	
Gross Debit Card Sales	5% of total sales	
Online / Call Centre Sales	\$4.50	Per ticket
Box Office Sales	\$3.50	Per ticket
Direct expenses paid to Ticketpro and authorized by the Town	As per invoice	

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SCHEDULE B2: MORINVILLE COMMUNITY CULTURAL CENTRE
 (In effect as of August 1, 2024)

User Group Codes:

- 1 – Resident/Resident Community Group (Town of Morinville or Sturgeon County) or Not-For-Profit
 2 – Non-Resident/Non-Resident Community Group/Commercial

Area/Amenities	Code	Hourly Rate (Minimum 4 hours)	Day Rate (7am - 2am)	Rental Deposit	Included with Rental
Main Hall - Hall A&B	1	\$ 98.00	\$ 780.00	\$ 500.00	Main Hall - Hall A&B, Concession, Stage, Dressing Rooms, Foyer & 1 hour of tech (set up/tear down), screen, projector, microphone, podium.
	2	\$ 163.00	\$1,300.00	\$ 500.00	
Hall A	1	\$ 68.00	\$ 540.00	\$ 500.00	Hall A - Includes Concession, Stage, Dressing Rooms, Foyer & 1 hour of tech (set up/tear down), screen, projector, microphone, podium.
	2	\$ 113.00	\$ 900.00	\$ 500.00	
Hall B	1	\$ 45.00	\$ 360.00	\$ 500.00	Hall B - screen, projector, microphone, podium
	2	\$ 75.00	\$ 600.00	\$ 500.00	

Area/Amenities	Code	Hourly Rate (Minimum 4 hours)	Day Rate (7am - 2am)	Rental Deposit	Included with Rental
Commercial Kitchen Full Use (cooking)	1	\$ 33.00	\$ 264.00	\$ 500.00	All kitchen equipment and supplies
	2	\$ 55.00	\$ 440.00	\$ 500.00	
Commercial Kitchen Full Use (non-cooking)	1	\$ 15.00	\$ 119.00	\$ 500.00	All kitchen equipment and supplies
	2	\$ 25.00	\$ 198.00	\$ 500.00	
Meeting Room 1	1	\$ 15.00	\$ 120.00	n/a	Includes small kitchen use
	2	\$ 16.50	\$ 132.00	n/a	
Meeting Rooms 2,3,4,5	1	\$ 18.00	\$ 144.00	n/a	Includes small kitchen use
	2	\$ 20.00	\$ 170.00	n/a	

Area/Amenities	Code	Rate	Rental Deposit	Included with Rental
Special Event Package	1	\$1,565.00	\$500	Main Hall, Stage, Dressing rooms, kitchen, concession, Foyer & self serve sound system - Friday 6pm- 10pm, Saturday 8am-2am, Sunday 8am-12pm
	2	\$2,610.00	\$500	

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Service Fee	Rate	Description
Storage Closet Rental	\$25	Monthly
	\$200	Annual
Piano Tuning	\$200	Per Tuning
Technician Fees (per hour)	\$50/hr	4 hr minimum charge
	\$75/hr	OT (after 8 hrs)
	\$80	Meal Penalty
Live Streaming	\$100	Per booking, per day. Does not include tech fees)
Hybrid Meetings	\$100	Teams, Zoom etc.
BackStage Visual Monitor	\$180	Per day
Special Event Lighting Package	\$160	Uplighting
Music Licensing	As per tariffs	Per use
Additional Labour Charges (per hour)	\$35/hr	Facility Operator (Set up, take down - 3 hr min)
	\$52.50/hr	Facility Operator OT
	\$35/hr	Admin Support (Box Office, Front of House, Bartenders)
	\$52.50/hr	Admin Support OT
Facility Fee Surcharge	\$1	Ticketed events through Ticketpro (per ticket)
	\$200	Non ticketed or self ticketed events

Ticketing Fee	Rate	Description
Ticketing setup fee	\$50	
Custom Seat Map	\$250	
Event Change/Modification	\$30	per modification

Event Cancellation / Reschedule / Postponement Ticketing Fee	Rate	Description
Flat Fee	\$275	per occurrence
Per Ticket	\$3	Per ticket

Ticketing Commission Fee	Rate	Description
Gross Credit Card Sales	5% of total sales	
Gross Debit Card Sales	5% of total sales	
Online / Call Centre Sales	\$4.50	Per ticket
Box Office Sales	\$3.50	Per ticket
Direct expenses paid to Ticketpro and authorized by the Town	As per invoice	

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SCHEDULE C: PLANNING AND ECONOMIC DEVELOPMENT
 (In effect as of January 1, 2024)

Description	Fee
Print Version	
Plans (Municipal Development Plan, Area Structure Plans, Conceptual Plans,) and Bylaws	\$55
Large Maps (24" x 36") (Civic Address; Legal; District/Zoning, etc.)	\$25
Planning Bylaw Application	
Amendment to Municipal Development Plan	\$4,000 + Notification cost TBD
New Area Structure Plan or Conceptual Scheme	\$8,000 + Notification cost TBD
Major Amendment to Statutory Plan	\$3,500 + Notification cost TBD
Minor Amendment to Statutory Plan (text)	\$2,000 + Notification cost TBD
Major Amendment to Non-Statutory Plan	\$3500 + Notification cost TBD
Minor Amendment to Non-Statutory Plan (text)	\$2,000 + Notification cost TBD
Disposal of Municipal Reserve	\$2,000
Permanent Road Closure	\$2,000 + legal + Notification cost TBD
Text Amendment to Land Use Bylaw	\$3,000
Redistricting Application (Map and /or text)	\$3,000
Application for a Direct Control	\$4,500
Application for an Addition of New Zone/District to Land Use Bylaw	\$4,500
Subdivisions and Condominiums	
Application Fee for Subdivision or Bare Land Condominium	\$550 + \$250/lot
Endorsement Fee	\$380 + \$225/lot or unit
Condominium Conversion * Unless otherwise required per the Condominium Property Regulation, as amended.	\$40/unit
Change to Tentative Plan of Subdivision after Circulation	\$400
Endorsement Extension Request	\$500
Subdivision and Development Appeal Board Fee	\$300
Development Agreement and Field Inspection	
Major Development Agreement (for subdivision application)	\$5,000
Engineering Drawing Review, Construction Completion Certificate, and Final Acceptance Certificate includes Underground, Surface and Landscaping with One Initial Inspection and Follow Up Inspections per Construction Completion Certificate and Final Acceptance Certificate	\$2,000
Minor Development Agreement (for Development Permit Application)	\$3,000
Engineering Drawing Review, Construction Completion Certificate, and Final Acceptance Certificate includes Underground, Surface and Landscaping with One Initial Inspection and Follow Up Inspections per Construction Completion Certificate and Final Acceptance Certificate	\$1,000
Re-inspection for Construction Completion Certificate (CCC) and Final Acceptance Certificate (FAC).	\$1,000
Amendment to Development Agreement	\$1,000

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Description	Fee
Municipal Naming Policy	
Municipal Naming Application Fee¹:	
Heritage Naming/Renaming Application Deposit:	\$150
Commemorative Naming Application Deposit:	\$150
Approved Commemorative Naming Fees:	
Commemorative Bench with Plaque²	
Existing Bench with Plaque	\$1,700 + Actual Cost of Plaque
Brand New Bench with Plaque	\$2,900 + Actual Cost of Plaque
Commemorative Tree with Plaque ³	\$800-1050 depending on tree species chosen + Actual Cost of Plaque
Conclusion of Commemorative Term (end of 10-year term)	
Commemorative Renewal (after 10-year term)	
Renewal of Commemorative Bench Term	Actual Cost of Replacement Plaque + Cost to repair/replace bench (if required)
Renewal of Commemorative Tree Term	Actual Cost of Replacement Plaque + Cost to repair/replace tree (if required)
Return Plaque at end of Commemorative Term	Pick-up or Actual Cost of Mailing Fees
Construction	
Construction Water	\$450
Damage Deposits Fees (acceptable security at the discretion of the Development Authority)	
Single Family Dwelling or Duplex/Semi-Detached	\$3,000 per dwelling
Multiple Dwellings (triplex, fourplex, row housing, apartment, etc.) and Non-Residential minimum	\$3,000 per dwelling, \$8,000 for apartment and non-residential
Property File Search Request	
Low-Density Residential Land Use Compliance Certificate (does not include safety codes compliance)	\$200 for Regular Service (7-10 Business Days) \$400 for Rush Service (3 Business Days) Available at the discretion of the Development Authority

¹Associated fees will be established to cover administrative time and related costs for processing and discourage frivolous applications as per the *Municipal Naming Policy*. Application fees can be distributed towards the costs of Heritage Naming and Commemorative Naming (i.e., put towards Commemorative Bench).

² Commemorative benches are subject to availability. Existing benches will be determined in pre-approved areas and offered as quantities are available. Quantities of new benches will be subject to Town budget/resources and will comply with the *Municipal Open Space Standards Bylaw*.

³ Commemorative Trees shall only be newly planted trees as per the *Municipal Naming Policy*.

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Description	Fee
High Density and Non-Residential Land Use Compliance Certificate (does not include safety codes compliance)	\$300 for Regular Service (7-10 Business Days) \$500 for Rush Service (3 Business Days) Available at the discretion of the Development Authority
Property File Search Request	\$50 per hour, minimum \$150
Additional Copy	\$50
Lot Grading	
Lot Grading Application Fee (including first inspection fee) for residential	\$165/lot
Lot Grading Application Fee (including first inspection fee) for non-residential	\$205/lot
Additional Copy of Lot Grading Certificate	\$30
Subsequent Lot Grading Reinspection – Residential	\$165/lot
Subsequent Lot Grading Reinspection – Non-Residential	\$205/lot
Agreement Request	
Encroachment Agreement (50% refund if the request is denied and Encroachment Application Fee is non-refundable if the request is denied after circulation)	\$160 + legal and registration fees
Major Encroachment Agreement	\$300 + legal and registration fees
Lease Agreement (50% refund if the request is denied)	\$160 + legal fees if any
Easement Agreement (50% refund if the request is denied)	\$160 + legal and registration fees if any

Note: Building Permit fees do not include the \$4.50 Safety Code Council Levy or other Mechanical Permit Fees)

Description	Development Permit Fee	Building Permit Fee
Permit Fees		
Dwellings -Single Detached Dwellings, Duplex, Triplex, Fourplex, Row Housing (Dwelling unit includes accessory dwelling such as secondary suite)	\$200 + \$100 per dwelling unit	\$0.64 per sq.ft, Minimum \$159
Dwelling – Manufactured/ Modular/ RTM	\$200 + \$100 per dwelling unit	\$300 minimum fee
Dwelling (Single/Double Wide Mobile Homes)	\$300 + \$100/dwelling unit	\$7 per \$1000 value of building construction (\$306 as a minimum fee)
Multi-dwelling unit development on a single lot	\$300 + \$100/dwelling unit	\$7 per \$1000 value of building construction (\$306 as a minimum fee)
Renovation of a multi-dwelling unit	\$200 + \$50 per dwelling unit if it requires a development	\$7 per \$1000 value of building construction (\$306 as a minimum fee)
Non-Residential (Commercial, Industrial, Institutional) / Mixed Use – New Construction	\$300 + \$1/sq.m Gross Floor Area	\$7 per \$1000 value of building construction (\$306 as a minimum fee)

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Description	Development Permit Fee	Building Permit Fee
Non-Residential – Change of Use (renovation)	\$200	N/A
Principal Discretionary Uses	\$100 + notification costs TBD (in addition to regular permit fee)	N/A
Variance to Land Use Bylaw	\$150 (in addition to regular permit fee)	N/A
Accessory Uses /buildings/structures (basement development, home occupation, surveillance unit, additions under 250 sq. ft., and other misc. minor developments, garages, decks, pools, wheelchair ramps, etc.) Up to 300 Sq. Ft.	\$75	\$159 (minimum fee)
Accessory Uses /buildings/structures (basement development, home occupation, surveillance unit, Additions over 250 sq. ft., and other misc. minor developments, garages, decks, pools, wheelchair ramps, etc.) Over 300 Sq.Ft.	\$75	\$159 + \$0.38 per Sq.Ft.
Non-Residential (Commercial, Industrial, Institutional) / Mixed Use - Renovation/Accessory Building		\$6 per \$1000 value of building construction (\$475 as a minimum fee)
Demolition Permit (residential)	\$100	\$150
Demolition Permit (non-residential)	\$150	\$200
Fence if not in compliance with Land Use Bylaw	\$ Standard Variance Fee	N/A
Development Permit Extension Application	50% Original Fee, minimum \$200	N/A
Building Permit Extension Application		\$150 Permit extensions will be charges at a flat rate of \$150.00 (plus levy) for a maximum of 1 year.
Variance to Building Safety Codes		\$125/hr. (minimum 2 hrs.)
Review of Revised Drawings & Re-issuing Plan Review		\$125/hr. (minimum 2 hrs.)
Development started without a Permit	Double the regular permit fee	Double the regular permit fee
Rush Development Permit	Regular permit fee + \$500. Processed within 5 business days of rush payment acceptance. Acceptance at the discretion of the Development Authority.	N/A
Hot Tub	\$100	\$114
Commercial Renovation/Accessory Building	N/A if no change of use	\$6. per \$1000 of construction value (\$450 minimum)
Excavation, Clearing or Filling of Vacant Lot	\$100	N/A

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Description	Development Permit Fee	Building Permit Fee
Telecommunication Tower Request for Letter of Concurrence	\$2,750	
Sign Fees		
Permanent Sign	\$125	\$155
Temporary Sign (Maximum 3 months)	\$100	\$50
Temporary Sign (renewal/extension for the same sign – additional 3 months)	\$150	N/A
Description	Fee	
Miscellaneous Items		
Safety Codes Council (SCC) Levy	All Safety Code Permits are subject to the Safety Code Council Levy \$4.50 or 4% whichever is greater.	
Geothermal Heating	\$250	
Fireplaces (in new construction)	\$118	
Fireplaces (not in new construction)	\$110	
Wood Burning Stove	\$110	
Self-Assembled Pool Kit	\$85	
Site Inspection or Re-inspection Fee for all disciplines (min 2 hrs charge)	\$100/hr. (minimum 2 hrs.) + SCC Levy	
Non-permitted hourly rate for all disciplines (min 2 hr. charge, for example, site consult or investigation)	\$125 + 5% GST	
A minimum cancellation fee of \$35 will be retained when a permit is canceled or 25% of the fee if a drawing review has been completed or an inspection has been carried out.	Applicable for a building permit only	
Re-opening a previously closed permit will be charged to contractor/applicants at a rate of \$75 per permit (plus Levy), plus applicable re-inspection fees should they apply.	Applicable for a building permit only	
Weeping tile/Sump	\$92	
Sprinkler Systems – Minimum Fee	\$65	
Wet or Dry Standpipe remove	\$196	
Supply Valve (utility)	\$196	
Makeup Air/Exhaust Combinations	\$784	
0 to 40,000 CFM	\$94	
40,001 CFM and over	\$94	
Gas Permits		
New Construction Residential Installations	\$111 per 3 outlets, plus \$7 per outlet thereafter	
Modular/RTM Homes	\$90	
Residential Heating and Venting, Replacement of residential water heaters & furnaces	\$89	
New Appliance Installation	\$90	
Temporary Gas	\$100	
Multi-Family Residential Installations (three units and over):		
Up to 3 outlets	\$111	
4 – 7 outlets	\$195	

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Description	Development Permit Fee	Building Permit Fee
8 – 10 outlets		\$271
11 – 15 outlets		\$316
16 - 20 outlets		\$368
21 - 25 outlets		\$419
26 - 30 outlets		\$470
Over 30 outlets		Refer to <i>Commercial Heating and Venting</i>
** If separate gas meters are required, then each unit requires a separate permit (per minimum fee)		\$95
Non-Residential Installations:		
Commercial Heating and Venting- Minimum Fee (gas fees will be calculated on a BTU input/appliance)		\$95
0 to 150,000 BTU		\$111
150,001 to 400,000 BTU		\$182
400,001 BTU and over		\$231
Temporary Gas Permit		\$150
Extension Fee one year time		\$150
Variance Fee		\$125/hr. (minimum 2 hrs.)
Electrical Permits		
New Single-Family Dwellings & Renovations/Additions, garage (minimum \$121 fee), up to 400 sq. ft.		\$121
401 – 2, 000 sq. ft.		\$182
2,001 – 2,500 sq. ft.		\$210
2,501 – and over		\$260
Temporary Service, Underground Service		\$90
Air Conditioning (if direct wired)		Refer <i>Commercial, Industrial Installation Cost</i> as below
Air Conditioning (if direct wired) for non-residential		Refer <i>Commercial, Industrial Installation Cost</i> as below
Splice, Temporary Services, Underground Service, Residential Garage		\$95
Annual Electrical Permits by installation cost:		
\$2,000 or less		\$472.50 (maximum 2 hours inspection time thereafter \$99.75 per hour or portion thereof)
\$2,000 to \$5,000		\$472.50 plus \$3.41 each \$100 cost or fraction of \$100 over \$2,000.
\$5,000.01 to \$50,000		\$630 plus \$1.68 each for \$100 cost or fraction of \$100 over \$5,000.
\$50,000.01 to \$1,000,000		\$1,260 plus \$1.15 each \$100 cost or fraction of \$100 over \$50,000.

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Description	Development Permit Fee	Building Permit Fee
\$1,000,000.01 and over		Installation Specific
Modular/RTM Home (if CSA Approved)		\$150
Existing Dwelling (Service Panel upgrade)		\$100
Pre-Energization		\$150
Residential Solar Electrical		\$100
Extension Fee one-year time		\$150
Variance Fee		\$125/ hr. (minimum 2 hrs.)
Commercial, Industrial Installation Cost		
\$0 - 1,500		\$105
\$1,501 - 2,000		\$130
\$2,001 - 2,500		\$155
\$2,501 - 3,000		\$165
\$3,001 - 3,500		\$175
\$3,501 - 4,000		\$185
\$4,001 - 7,000		\$188
\$7,001 - 7,500		\$198
\$7,501 - 8,000		\$204
\$8,001 - 8,500		\$235
\$8,501 - 9,000		\$241
\$9,001 - 9,500		\$248
\$9,501 - 10,000		\$258
\$10,001 - 20,000		\$279
\$20,001 - 30,000		\$338
\$30,001 - 40,000		\$405
\$40,001 - 50,000		\$457
\$50,001 - 100,000		\$598
\$100,001 - 250,000		\$1,099 for first \$100,000 plus \$30/\$10,000 thereafter
\$250,001 - 1,000,000		\$3,008 for first \$250,000 plus \$25/\$10,000 thereafter
\$1,000,001 and over		\$4,366 for first \$1,000,000 plus \$15/\$10,000 thereafter
Plumbing Permits		
New Dwelling (less than 6 units)		\$250
Basement Renovations		\$92
Modular/RTM Homes – (if CSA approved)		\$100
0 – 15 fixtures		\$204
16 – 25 fixtures		\$274
26 – 35 fixtures		\$373
36 – 65 fixtures		\$530
66 – 100 fixtures		\$784

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Description	Development Permit Fee	Building Permit Fee
Over 100 fixtures		\$942 per 100 fixtures, plus fees per fixture range thereafter
\$942.00 per 100 Fixtures, plus fees per fixture range thereafter		\$229
Extension Fee one-year time		\$150
Variance Fee		\$125/hr. (minimum 2 hrs.)
Site Services		
Service Connections		\$200
5/8" water meter		\$550
1" water meter		\$650
1.5" water meter		\$1,250
2" water meter		\$1,550
3" water meter		\$3,100

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SCHEDULE D: CORPORATE SERVICES FEES
(In effect as of January 1, 2024)

Description	Fee
Returned/NSF Cheque	\$35
Utility Billing Reprints (more than 2 months)	\$35
Tax Certificate	\$40
Tax Certificate (RUSH)*	\$60
Tax Notification	\$100
Mortgage Administration Fee	\$15
Tax Notice Reprint	\$15
Printout of Tax Statement	\$10
Assessment Notice Reprint	\$15
Freedom of Information and Protection of Privacy Request	\$25

*RUSH Tax Certificates are provided same day (within regular business hours).

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SCHEDULE E: PET OWNERSHIP FEES
(In effect as of January 1, 2024)

Description	Fee
Unique Animal Ownership Permit	\$100
Animal Ownership Permit Renewal	\$10
Neutered/Spayed with Permanent Identification (i.e. microchip, legible tattoo) Dog/Cat Registration	\$25
Neutered/Spayed Dog/Cat Registration	\$50
Permanently Identified (i.e. microchip, legible tattoo) Dog/Cat Registration	\$50
Unaltered Dog/Cat Registration	\$100
Replacement Registration Tag	\$5
Dog/Cat Registration Renewal	\$10
Recognized Service Dog	\$0
Harboring Permit	\$100
Harboring Permit Renewal	\$25
Pound Fees – Set by Town Service Provider	N/A

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SCHEDULE F: Business Licence Fees
(In effect as of January 1, 2024)

Description	Fee
Resident Business	\$100 per year
Non-Resident Business	\$231 per year
Resident Hawkers or Peddlers	\$100 per year
Non-Resident Hawkers or Peddlers	\$231 per year
Temporary Resident	\$65
Temporary Non-Resident	\$79
Resident Special Event License	\$25
Non-Resident Special Event License	\$50
Youth Business License	Free

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SCHEDULE G: FIRE SERVICE FEES
 (In effect as of January 1, 2024)

Description	Fee
Occupancy Load	\$100/Certificate
Fire Investigations	\$100/hr plus relevant expenses
Fireworks Discharge Permit (Town-Sponsored)	No Charge
Fireworks Discharge Permit	\$200/Event
Fireworks and Event Site Inspections	125/hr
Fireworks Sales Permit	\$200
Fire Standby (Un-sponsored Events)	\$700/hr
Open Air Fire Permit (Town-Sponsored)	No Charge
Open Air Fire Permit	\$66
Residential Fire Permit	\$35
Fire Technical Reference (Fire Code)	\$125/hr (> 1 hour, first hour N/C)
Testing Audit (Fire Safety Systems)	\$125/hr (> 1 hour, first hour N/C)
Fire Variance Processing/Review	\$125/hr (> 1 hour, first hour N/C)
3 rd Party Fire Protection Engineering	Cost plus 10% Fire Dept. Processing Fee
3 rd Party Document Search	\$125/hr (> 1 hour, first hour N/C)
Non-Compliance Return Building Inspection	\$200/visit (after second inspection)

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SCHEDULE H1: OPEN SPACES AND SPORTS FIELDS
(Effective January 1, 2024 – July 31, 2024)

User Group Codes:

- 1 – Resident (Town of Morinville or Sturgeon County) Adult Community Group or Not-For-Profit
- 2 – Non-Resident Adult Community Group or Not-For-Profit
- 3 – Resident (Town of Morinville or Sturgeon County) Youth Community Group or Not-For-Profit
- 4 – Non-Resident Youth Community Group or Not-For-Profit

Area/Amenities	Code	Hourly Rate	Day Rate (8am - 9pm)	Damage Deposit	Included
Ball Diamonds	1	\$22.00	\$97.00	\$250.00	Skyline- shelter, 2 washrooms, weekly maintenance with outfield lines painted.
	2	\$27.50	\$116.00	\$250.00	
	3	\$13.50	\$54.50	\$250.00	
	4	\$22.00	\$93.00	\$250.00	
Soccer Fields	1	\$24.50	\$121.00	\$250.00	15 soccer pitches, all pitches are cut weekly (weather permitting). Lines painted bi-weekly. Goal posts put in place.
	2	\$27.00	\$133.00	\$250.00	
	3	\$18.00	\$60.50	\$250.00	
	4	\$21.00	\$67.00	\$250.00	
Outdoor Rink	1	N/A	N/A	N/A	Located at the Ray McDonald Sports Ground - boarded asphalt surface with lights, nets, washroom, benches.
	2	N/A	N/A	N/A	
	3	N/A	N/A	N/A	
	4	N/A	N/A	N/A	
Splash Park	1	N/A	N/A	N/A	Located at the Ray McDonald Sports Ground - animated spray features, large gazebo, playground
	2	N/A	N/A	N/A	
	3	N/A	N/A	N/A	
	4	N/A	N/A	N/A	

Service Fee	Rate	Description
Skyline Diamond #1 Lights	\$35	8pm - 11pm
Skyline Diamonds Concession*	\$80	Day rate
Tournament Maintenance	\$25	Per diamond using

*Subject to availability.

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SCHEDULE H2: OPEN SPACES AND SPORTS FIELDS
 (In effect as of August 1, 2024)

User Group Codes:

- 1 – Resident (Town of Morinville or Sturgeon County) Adult Community Group
- 2 – Non-Resident Adult Community Group
- 3 – Resident (Town of Morinville or Sturgeon County) Youth Community Group or Not-For-Profit
- 4 – Non-Resident Youth Community Group

Area/Amenities	Code	Hourly Rate	Day Rate (8am - 9pm)	Damage Deposit	Included
Ball Diamonds	1	\$29	\$116	\$500	Skyline- shelter, 2 washrooms, weekly maintenance with outfield lines painted.
	2	\$31	\$124.00	\$500	
	3	\$18.00	\$72	\$500	
	4	\$22.00	\$93.00	\$500	
Soccer Fields	1	\$32	\$128.00	\$500	15 soccer pitches, all pitches are cut weekly (weather permitting). Lines painted bi-weekly. Goal posts put in place.
	2	\$34	\$136.00	\$500	
	3	\$20	\$80.00	\$500	
	4	\$24	\$96.00	\$500	
Outdoor Rink	1	N/A	N/A	N/A	Located at the Ray McDonald Sports Ground - boarded asphalt surface with lights, nets, washroom, benches.
	2	N/A	N/A	N/A	
	3	N/A	N/A	N/A	
	4	N/A	N/A	N/A	
Splash Park	1	N/A	N/A	N/A	Located at the Ray McDonald Sports Ground - animated spray features, large gazebo, playground
	2	N/A	N/A	N/A	
	3	N/A	N/A	N/A	
	4	N/A	N/A	N/A	

Service Fee	Rate	Description
Skyline Diamond #1 Lights	\$35	8pm - 11pm
Skyline Diamonds Concession*	\$80	Day rate
Tournament Maintenance	\$25	Per diamond using

*Subject to availability.

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**SCHEDULE I1: OTHER COMMUNITY SERVICES FEES
 (Effective January 1, 2024 – July 31, 2024)**

User Group Codes:

- 1 – Resident (Town of Morinville or Sturgeon County) Adult Community Group or Not-For-Profit
- 2 – Resident (Town of Morinville or Sturgeon County) Youth Community Group or Not-For-Profit

Area/Amenities	Code	Weekday Hourly	Weekend (4 hrs min)	Damage Deposit	Staff (cost/hr)	Included
School Meeting Room	1	\$18	\$18	N/A	\$27	As per Joint Use Agreement
	2	\$12	\$18	N/A	\$27	
School Gymnasium	1	\$20	\$20	\$250	\$26	As per Joint Use Agreement
	2	\$15	\$15	\$250	\$26	

Service Fee	Rate	Description	Included
Community Bus	\$35	Hourly rate	Driver, lift, power outlet, AC
Bus Fuel Charge	\$3.50	per 10km	
Special Events Trailer	\$50	per day	
Special Events Trailer Staff	\$40	per hour	
Special Events Trailer Deposit	\$300	per use	

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SCHEDULE 12: OTHER COMMUNITY SERVICES FEES
(In effect as of August 1, 2024)

User Group Codes:

1 – Resident (Town of Morinville or Sturgeon County) Adult Community Group

2 – Resident (Town of Morinville or Sturgeon County) Youth Community Group or Not-For-Profit

Area / Amenities	Code	Weekday Hourly	Weekend (4 hrs min)	Damage Deposit	Staff (cost/hr)	Cleaning Fee (cost/hr)	Included
School Meeting Room	1	\$18	N/A	N/A	N/A	N/A	As per Joint Use Agreement
	2	\$12	N/A	N/A	N/A	N/A	
School Gymnasium	1	\$24	\$24	\$500	\$27	\$15	As per Joint Use Agreement
	2	\$15	\$15	500	\$27	\$15	

Service Fee	Rate	Description	Included
Community Bus *	\$35	Hourly rate	Driver, lift, power outlet, AC
Bus Fuel Charge *	\$4.50	per 10km	
Special Events Trailer	\$50	per day	
Special Events Trailer Staff	\$40	per hour	
Special Events Trailer Deposit	\$300	per use	

* Subject to availability

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SCHEDULE J: ADVERTISING FEES
(In effect as of January 1, 2024)

Program Guide Advertising Opportunities

Ad	Ad Dimensions	For Profit Fees	Not-for-Profit Fees
Full Page	7" wide x 9.125" tall (no bleed)	\$326	\$305
Half Page	6.75" wide x 4" tall	\$194	\$173
Quarter Page (Verticle)	2.155" wide x 8.25" tall	\$109	\$88
Quarter Page (Horizontal)	4.45" wide x 2.65" tall	\$109	\$88
Bottom Banner	6.75" wide x 2.155" tall	\$97	\$77
Business Card	3.25" wide x 2.025" tall	\$71	\$50

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**SCHEDULE K: Infrastructure Services
 (In effect as of January 1, 2024)**

Snow Dump		
Service Fee	Rate	Description
Security Deposit	\$500	Refundable at end of season
Application Fee	\$100	Flat charge per application
Snow Dump Fee (Loads up to a Tandem Axle Truck)	\$25	Per Load
Snow Dump Fee (Loads over a Tandem Axle Truck)	\$45	Per Load

Source Control Rates		
Source Control Load Based Rates	Tier 1 (\$/kg)	Tier 2 (\$/kg)
Biological Oxygen Demand	\$0.5157	\$1.0315
Chemical Oxygen Demand	\$0.5147	\$1.0294
Total Suspended Solids	\$0.4093	\$0.8187
Oil and Grease	\$0.3228	\$0.6456
Total Kjeldahl Nitrogen	\$2.4479	\$4.8958
Total Phosphorus	\$17.5190	\$35.0381

*Fees are estimated off Alberta Capital Region Wastewater Commission charges plus a 15% administrative fee
 *Tiers are based on the limits set forth in the Source Control Bylaw concentration limits

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**SCHEDULE L: Utility Services
 (In effect as of January 1, 2024)**

Monthly Wastewater Flat Fees & Metered Rates	
Description	Fee
Wastewater Customer Account Flat Fee – per month:	\$4.00
Metered Rate:	1.94 per cubic meter
Service Capacity Fixed Charge (wastewater line charge) – per month:	
5/8" or 15mm	\$21.24
3/4" or 20mm	\$30.58
1" or 25mm	\$54.38
1 ½" or 40mm	\$122.39
2" or 50mm	\$217.55
3" or 75mm	\$489.39
4" or 100mm	\$611.86
Un-metered - Residential (wells) – per month⁴	Minimum charge of \$25.24 (Service Capacity \$21.24 + Account Fee \$4.00)

Monthly Stormwater Service Charge Rates	
Description	Fee
Residential:	\$20.00
Non-Residential: (Multi-family developments with more than 4 units, and supplied by a single water meter, will be charged the non- residential rate).	\$40.00

Waste Management Rates	
Description	Fee
Eligible Premises:	
Automated household waste collection fee – per month	\$6.92
Manual recycling collection fee – per month	\$4.58
Automated organic waste collection fee – per month	\$5.64
Administration fees – per month	\$0.86
Disposal fees at Roseridge Landfill (estimated ⁵) – per month	\$3.50
Total solid waste charge – per month	<u>\$21.50</u>
<u>Commercial Size Waste Bin Fees (weekly service) – Cost per month for number of Yard Bins:</u>	
2 Yard Bins	\$128.58
6 Yard Bins	\$240.56

⁴ In the case of a residence not using metered Town water, a minimum charge will be made for use of the Town's sewage system.

⁵ The cost for disposing of extra solid waste at the Roseridge Landfill will be included on the utility bills and will be charged at the current disposal rates on any given year.

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8 Yard Bins	\$320.73
Garbage & Organic Waste Cart Replacement:	
Replacement Garbage Cart	\$115.00
Replacement of Organic Waste Cart	\$115.00
Roseridge Fees	
Disposal Fees: 0 to 2500kgs	Roseridge Residential Rates + 5% Town Admin Fee
Disposal Fees: 2500kgs or greater	Roseridge Commercial Rates + 5% Town Admin Fee
Access Card	\$5.00
Replacement Access Card	\$5.00

Monthly Water Flat Fees & Metered Rates	
Description	Fee
Customer Fixed Administrative Fee:	\$5.00 per invoice
Metered Rate:	\$3.00 per cubic meter
Service Capacity Fixed Charge (waterline charge) – per month:	
5/8" or 15mm	\$22.12
3/4" or 20mm	\$31.87
1" or 25mm	\$56.66
1 1/2" or 40mm	\$127.48
2" or 50mm	\$226.62
3" or 75mm	\$509.93
4" or 100mm	\$637.43
Meter Testing:	At actual cost.
Meter Resealing:	No charge
Meter Repairs:	
Residential	No charge
Non-Residential	At actual cost.
Connection Fee:	\$40.00
Reconnection Fee:	
During Regular office hours (Monday to Friday 7:00 am to 3:30 pm)	\$55.00
Outside Regular office hours	\$55.00 + on-call surcharge of 2 hours at overtime rate.

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